



State Term Contract 645A – Office Paper

Division of Purchase & Contract

Bid Number	201301573
Contract Name	645A - Office Paper
Effective Dates	Feb. 10, 2014 through Feb. 9, 2017, includes an option for a one year extension
Vendor	Mac Papers Inc.
Vendor Contact	Troy Youse , or 904-348-3316
Contract Covers	<ol style="list-style-type: none"> 1. Dual Purpose Paper, various sizes and colors (copier and office printers) 2. Offset Paper, various sizes and colors (large prints jobs e.g., books, brochures etc.)
Mandatory	This is a mandatory state term contract for state agencies, departments, institutions, universities and community colleges - unless exempted by North Carolina General Statute. Additionally, non-mandatory entities, including schools and local governments, that are allowed by general statute may use this contract.
Product Origin	Made in the United States of America
Contract Does Not Cover	<ol style="list-style-type: none"> 1. Please see Office Supplies 615A for paper orders less than \$250. 2. Envelopes are covered in Office Supplies 615A. 3. Specialty Paper (e.g., gloss, unusual size, bond, carbonless etc.)
Place an Order	<p>E-Procurement, or contract the distribution center closest to you (Map)</p> <ul style="list-style-type: none"> • Asheville - Steve York steve.york@macpapers.com, 828-684-5818 • Charlotte - Rob King Robert.king@macpapers.com, 704-393-1776 • Greensboro - Cecil Collins Cecil.Collins@macpapers.com, 336-605-9411 <ul style="list-style-type: none"> ○ In Store Purchase (Mini Mac), 2405S. Tryon St., Charlotte, NC 28203 704-331-0404 • Raleigh – Brian Turner brian.turner@macpapers.com, 919-484-0516 <ul style="list-style-type: none"> ○ In Store Purchase (Mini Mac), 2533 Atlantic Ave., Raleigh, NC 27604 919-821-2980
Delivery (FOB-Destination)	For orders of 199 cartons or less, delivery will be made within 10 days. For orders 200 cartons or more, delivery will be made within 20 days. The vendor may charge an additional \$2 per carton delivered to a specific location within a facility other than directly inside the door.

Loaded into E-Procurement	<p>Yes – Tiered pricing adds further discount opportunities for large volume orders. Click below for additional information.</p> <p>http://www.pandc.nc.gov/Documents/645ADOC.pdf</p>
E-Procurement Help	<p>888-211-7440</p> <p>E-Procurement System Navigation, Training on E-Procurement</p>
Return Policy	<p>Replace Only – The Vendor will replace defective items promptly at no charge.</p>
Restocking Fee	<p>No – Must be returned within 30 days in the original packaging. Specialty items require manufacturer approval prior to returning, a restocking fee may apply.</p>
Taxes	<p>Prices in the E-Procurement system do not include NC sales or use taxes.</p>
Substitutions	<p>Substitutions are not allowed without written approval from the Contract Manager from the Division of Purchase & Contract. Substitutions must be of equal or greater quality and at the same or lower price as the original item.</p>
Contract Manager	<p>Bahaa Jizi, or 919-807-4520</p>
Contract Addenda	<p>n/a</p>