



# Statewide Term Contract 958A – Small Package Delivery Services

<b>Bid Number</b>	201101722
<b>Contract Name</b>	958A – Small Package Delivery Services (NASPO/ValuePoint)
<b>Effective Dates</b>	March 19, 2012 through January 6, 2017
<b>Awarded Vendors and Contacts</b>	<p><b>Federal Express (FedEx):</b> To establish accounts, contact: <a href="mailto:govt@fedex.com">govt@fedex.com</a> or (800) 645-9424</p> <p>For all further FedEx inquiries, contact: Bobby Bledsoe <a href="mailto:rdbledsoe@fedex.com">rdbledsoe@fedex.com</a> or (901) 219-6964</p> <p><b>United Parcel Services (UPS):</b> To establish accounts, ask service questions and request supplies contact: All UPS Sales Representatives (800) 550-4184 X6115 Jay Daouas <a href="mailto:jdaouas@ups.com">jdaouas@ups.com</a></p> <p>For all further UPS inquiries, contact: Cassie Dyer <a href="mailto:cassiedyer@ups.com">cassiedyer@ups.com</a> or 404-828-3920</p>
<b>Contract Usage/Convenience</b>	This Statewide Term Contract is a Convenience Contract for State Departments and most State Agencies, and by State higher education institutions (except under the conditions specified in G.S. §115D-58.14(a) and G.S. §116-13). The contract may also be utilized, without further competition, by <b>non-mandatory state agencies and other eligible entities</b> .
<b>Contract Covers</b>	<p>No Money Back Guarantee (non-MBG) option for Small Package Delivery Services for domestic and international deliveries.</p> <p>See the <a href="#">FedEx Small Package Delivery Services</a> contract documents and the <a href="#">UPS Small Package Delivery Services</a> contract documents on the NASPO/ValuePoint website for complete contract details.</p>
<b>Agency Responsibilities and Instructions</b>	<p>Agencies using this contract shall follow the process outlined below:</p> <ol style="list-style-type: none"> <li>a. The Agency must contact the Vendor(s) to establish account set-up.</li> <li>b. Agency shall be responsible for completing all paperwork associated with each shipment.</li> <li>c. Agency shall review the current pricing schedules and verify the correct pricing is being invoiced for the specific region to which the Agency is shipping.</li> <li>d. Agency shall submit all invoices for payment through its Accounts Payable office.</li> <li>e. Agency shall be responsible for tracking and reporting its own spend.</li> </ol>

# Statewide Term Contract

## 958A – Small Package Delivery Services

### Small Package Delivery Pricing

The State has elected a “No Money Back Guarantee” Rate Option (non-MBG Rates) for FedEx and UPS.

**FedEx – Contract # MA454/effective through November 27, 2016**

[FedEx Non MBG Pricing effective 8/24/15](#)

- Rates increased by 2% across all FedEx Domestic Services (effective 8/24/15).
- Customers will move to the 2014 Service Guide for all accessorial charges except (effective 8/24/15):
  - 100% waiver on all pick-up fees
  - 7% fuel surcharge cap for FedEx Express and Ground

**UPS – Contract #MA065/effective through November 27, 2016**

[UPS NASPO Pricing Non MBG effective 8/12/15](#)

- Rates increased by 1.89% (effective 8/12/15)

### Taxes

Prices do not include North Carolina sales or use tax.

### Loaded into E-Procurement

No. Ordering Instructions only. Items in this contract are not currently listed in the E-Procurement catalog.

### Contract Administrator

**State Contract Administrator**  
919-807-4529  
[margaret.serapin@doa.nc.gov](mailto:margaret.serapin@doa.nc.gov)

### Contract

- #1 April 11, 2011, Corrected to remove UMB adding Fed-Ex and UPS
- #2 February 14, 2014, Contractor Administrator change
- #3 May 8, 2014, Corrected Contract End Date – August 28, 2014
- #4 May 14, 2014, Contract Administrator Changed from Kimberly Williams to Margaret Serapin
- #5 August 26, 2014, Corrected Contract end date to August 28, 2016
- #6 July 8, 2016, Contract Expiration Date Extended through November 27, 2016
- #7 November 28, 2016, Contract Extended through January 6, 2017 by NASPO