

Payroll Unit #002  
NC Department of Administration

## DEDUCTION TERMINATION FORM

*This form is to only be used to terminate coverage for the types of deductions listed at the bottom of this form.*

I hereby certify that I am requesting that my deduction for \_\_\_\_\_  
(name of company/organization)  
 in the amount of \$ \_\_\_\_\_ be terminated effective \_\_\_\_\_, 200\_\_\_\_\_  
(month) (yr)  
 payroll period.

Please list amount of deduction, if any, that will remain in effect for other type(s) of coverage with the same carrier as above. List dollar amount here \$ \_\_\_\_\_.

**SPECIAL NOTE:** If this termination is for health insurance or dental insurance coverage, please **DO NOT** complete this form. Please complete the appropriate provider form for the carriers: (State Health Plan "Change Form", "BC/BS Dental Enrollment and Change Form" (dental) and "Fortis Group Insurance Enrollment Card" (dental).

If you need to suspend/terminate your 457 Deferred Comp or 401 K Supplemental Retirement Contributions please phone the appropriate vendors for assistance at the following number:

NC 457 Deferred Compensation Plan – (888) 600-2763  
 NC 401K – (866) 624-0151

I hereby certify that I am terminating my insurance coverage/membership/participation with the above stated company/organization. I will make no further payment to apply towards the cost of the above and hereby revoke any authorization to make deductions from my pay for the purpose of this coverage/membership/participation.

I completely understand that my insurance/membership/participation, under said policy/agreement, is terminated by the discontinuance of my payments and I hereby waive all claims to benefits provided under said policy/agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ SOCIAL SECURITY: \_\_\_\_/\_\_\_\_/\_\_\_\_

For Payroll/HRM use only:

•	Code	Type		•	Code	Type
	557	AFLAC			481	NC Public Services Workers Union
	605	Central United Life			475	Prepaid Legal
	650	Colonial Life			556	Protective Life
	480	Combined Campaign			552	Prudential Life
	750	Jefferson-Pilot			476	SEANC – Dues
	590	Prudential – LTC			500	SEANC - Insurance
		Savings Bonds				

