

# October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7 How To Be An Assertive Supervisor 9 am—11 am State Surplus Property	8 Conducting Interim Performance Reviews 9 am—11 am DOA Trng. Rm.	9	10
11	12  Columbus	13 Facilitating Improved Performance 9 am — 4 pm DOA Training Room	14 New Employee Orientation 9 am - 3 pm DOA Training Room	15	16  Boss's Day	17
18	19	20	21 Policy Training 9 am - 3 pm DOA Training Room	22	23	24
25	26	27	28	29	30	31 