

# Sealed Bid Registration

North Carolina Department of  
Administration  
State Surplus Property

# Step one: Accessing the Sealed Bid system

- To access the sealed bid system go to:
  - <https://www.ncstatesurplus.com>
- Click Register for Sealed Bid

# NC State Surplus Property SSP - Sealed Bids

## Register and/or sign in to bid

User Name:

Password:

Sign In

[Register to Bid](#)

[Forgot your password](#)

Click Register To Bid

See...

My Info

Available Items

Terms + Conditions

**Register and/or sign in to bid**

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Terms + Conditions

**Please read the following agreement carefully before accepting the terms and conditions.**

The NC State Surplus division has the right to amend this Agreement at any time by posting the amended terms on our site. Unless otherwise stated, all amended terms shall be effective immediately.

**By registering and submitting an electronic sealed bid to the State Surplus Property Agency you have entered into a legal and binding contract with the NC State Surplus Property Agency (SSPA). You have agreed to abide by all of the Terms and Conditions of Sale as stated herein. Failure to follow the Terms and Conditions will revoke future bidding privileges.**

By submitting, I certify that I am 18 years old or older; that all bidder information is accurate and I agree to the Instructions and the Terms and Conditions of Sale and Payment Terms. I have made myself familiar and understand that I was afforded an opportunity to inspect the items I am placing bids for; I waive any claims against the NC State Surplus Property Agency

A photo ID will be required on your behalf, the "Authorization" form

**If the person/company indicated on the**

**promptly re-sold in such a manner as the State may elect and the bidder charged with the any loss to the State, if any, together with all expenses of the sale. If the person/company awarded property does not remove the property purchased prior to the time indicated on the "NOTIFICATION - Award of Property", State Surplus Property Agency reserves the right to resell the property a second time with no refund of any money to the person/company failing to remove the property before the deadline.**

- Review the terms and conditions for sale and payment
- If you agree, press "I accept these terms"

I Accept these Terms

I DO NOT Accept these Terms

Choose a user name. This will be the user name that you will log on with.

**Register and/or sign in to bid**

User Name:

Password:

[Register to Bid](#)  
[Forgot your password?](#)

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**See...**

- My Info
- Available Items
- Terms + Conditions

**Account Info**

User Name:

Password:

Confirm Password:

E-

Drivers License

State or Country Issued ID Num

Daytime Phone

Mobile Phone

➤ Enter a password. The password must be 8 characters long and contain alpha characters, a number (ex: 1, 2, etc) and special character (ex: %, !, etc).

➤ You must remember this password in order to bid.

Register and/or sign in to bid

User Name:

Password:

Sign In

[Register to Bid](#)

[Forgot your password?](#)

See...

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Terms + Conditions

User Name: johnqpublic

Password: ●●●●●●●●

Confirm Password: ●●●●●●●●

E-Mail: johnqpublic@email.com

Drivers License, State or Country Issued ID Number: 121212121212

State or Country: NC

Daytime Phone No.: 919-999-9999

Extension:

Mobile Phone No.: 999-999-9999

Cancel

Next -->

➤ Enter a valid e-mail address.

➤ If you are awarded property, the invoice will be sent to this e-mail address.

Drivers License, State or Country Issued ID Number:

➤ Enter a Drivers License, State issued ID, passport number and the state or country which issued the ID.

➤ This ID will be verified when you pick up awarded property.

Register and/or sign in to bid

User Name:

Password:

Sign In

[Register to Bid](#)

[Forgot your password?](#)

See...

My Info

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Terms & Conditions

Account Info

User Name: jqpublic

Password: ●●●●●●●●

Confirm Password: ●●●●●●●●

E-Mail: johnqpublic@email.com

Drivers License,  
State or Country Issued ID Number: 121212121212

State or Country: NC

Daytime Phone No.: 919-999-9999

Extension:

Mobile Phone No.: 999-999-9999

Cancel

Next -->

Click Next → after all fields have been entered.

- If State Surplus has awarded you a bid, your information will be displayed
- If not, you will see the next screen

**Register and/or sign in to bid**

User Name:

Password:

Sign In

Register to Bid

**Account Info**

**User Name:** jqpublic

**E-Mail:** johnqpublic@email.com

**Drivers License,**

**State or Country Issued ID Number:** 121212121212 **State or Country:** NC

**Personal Info**

**Name:** John Q Public Sr

**Company Name:**

**Vehicle Sales:** Vehicle Title will NOT be in company name

**Address:** 123 Any Street

**City:** Anywhere **State:** NC **Zip:** 99999

**Phone No.:** 919-999-9999 **Ext:**

**Phone No.:**

**Account Status:** Pending

If this is you, press Save Changes.

If not press Cancel Changes and contact State Surplus Property.

Save Changes

Cancel Changes

Enter your name and address.

**Register and/or sign in to bid**

User Name:

Password:

[Register to Bid](#)  
[Forgot your password?](#)

**See...**

- My Info
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**Personal Info**

Name:

Company Name:

Should vehicles be titled in Company Name?

Address:

City:  State:  Zip:

If you are representing a company, enter the name and whether vehicles should be titled in your name or the company's name.

Register and/or sign in to bid

User Name:

Password:

Sign In

[Register to Bid](#)  
[Forgot your password?](#)

- See...
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Personal Info

Name:

Company Name:

Should vehicles be titled in Company Name?

Address:

City:  State:  Zip:

Cancel Review-->

Press Review.



**Register and/or sign in to bid**

User Name:

Password:

Sign In

[Register to Bid](#)

[Forgot your password?](#)

See...

My Info

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Press Save Changes

**Account Info**

**User Name:** jqpublic

**E-Mail:** johnqpublic@email.com

**Drivers License,**

**State or Country Issued ID Number:** 121212121212 **State or Country:** NC

**Personal Info**

**Name:** John Q Public Sr

**Company Name:**

**On Vehicle Sales:** Vehicle Title will NOT be in company name

**Address:** 123 Any Street

**City:** Anywhere **State:** NC **Zip:** 99999

**Daytime Phone No.:** 919-999-9999 **Ext:**

**Mobile Phone No.:**

**Account Status:** Pending

Save Changes

Cancel Changes

You are now, registered to bid.

Thank you for your business!