

# NC STATE SURPLUS PROPERTY AGENCY BID CONTRACT

Director: Mickey Sauls      State Surplus Property Officer: Robert A. Riddle

**Bid # D08302**

**Bid Opening: 8/30/2012**

**@ 1:00PM**

**Location: East Carolina University**

## Demolition/Severance of the Harvey House at ECU

Bids will be publicly opened at the NC State Surplus Property Agency (SSPA) at the time and date specified.

By signature, I certify that all bidder information is accurate and I agree to the Instructions, and Terms and Conditions of the Sale, along with the Payment Terms as stated in this Bid Document. I have made myself familiar with the items I am placing a bid for, and I waive any claims against The State of North Carolina, State Surplus Property Agency, and ECU, based upon any defects in the property I am placing a bid for. I agree to submit payment for all items I am awarded and that it is my responsibility to meet all deadlines for payment and or removal of said property.

### INSTRUCTIONS TO BIDDERS:

- Type or clearly print all information on this Invitation for Bid.
- A Signature and Date must appear on the Invitation for Bid to be considered valid.
- Bids must be received at the (SSPA) Office prior to 1:00 PM on Bid Closing Date of 08/30/2012.
- Submit Bids in a Sealed Envelope with the Bid Number on the Outside of the Envelope.
- Bids Must be Delivered by Mail or In Person to the NC State Surplus Agency Office.
- All Pages of this Bid Document Must Be Returned.

#### **USPS Mailing Address for Bids**

1310 Mail Service Center  
Raleigh, NC 27699-1310

#### **UPS/Fed Ex Address for Delivery of Bids:**

6501 Chapel Hill Road  
Raleigh, NC 27607

**Phone Number:** (919) 854 – 2160

**Agency Website:** [www.ncstatesurplus.com](http://www.ncstatesurplus.com)

INDIVIDUAL and (if applicable) COMPANY NAME	
STREET ADDRESS:	
CITY & STATE & ZIP:	
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING:	TELEPHONE NUMBER:

AUTHORIZED SIGNATURE:	TITLE	DATE
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### **Demolition/Severance of the Harvey House at East Carolina University**

The following is offered to prospective bidders:

Demolition or severance of house, located at 1200 East Rock Springs Road, Greenville, N.C.

\$ \_\_\_\_\_  
+/- Plus/Minus Bid

**Note: Bidders are required to denote bid amounts as plus (bidder pays) or minus (state pays).**

Property consists of a wood frame, single story house containing 2144 square feet with attached garage. House was built in 1940.

The structure/s shall be severed from the site and the site prepared in strict accordance with specifications described herein. The project shall be completed within thirty (30) business days after award of contract and receipt of permits.

**A Mandatory Pre-Bid Site Visit will be conducted at 1200 East Rock Springs Road, Greenville, N.C. on Monday, August 20, 2012 beginning promptly at 2:00 pm.**

#### **Project Specifications**

Successful bidder will remove all house structural debris including footings, foundation bricks and concrete slabs including garage. Remove fencing and small shrubs, all trees are to remain. All underground pipes shall be removed, sewer line to be capped off below finish grade. Provide clean, free of debris topsoil as needed for all disturbed areas. Finish grade shall have natural drainage to eliminate low areas with the potential of standing water. Successful bidder is responsible for notifying the City of Greenville and Greenville Utilities Commission 24 hours prior to completion for inspection of sewer cap if needed.

Please note: There is a fuel tank in the garage and removal shall be in strict accordance with NCDENR policy. In addition, there is asbestos associated with the duct tape around the heating and cooling duct. The awarded contractor is responsible for proper removal/abatement per state guidelines and procedures.

In the event that additional fuel tanks are found and fuel is detected in the soil, please notify Tim Daughtry at (252)328-1006 for proper abatement.

**Note:** There are low hanging utility lines associated with this property and project. Extreme caution must be used during the demolition phase to eliminate damage to the utility lines as well as possible injury. The awarded contractor will be responsible for any damages to the utility lines.

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Seed mixture:

50% Hybrid, turf-type Bermuda (ex. Black-Jack Bermuda) – not common Bermuda

50% improved turf-type blended Fescue

Application rate shall be three pounds per 1,000 square feet (150 lbs/acre). Proper erosion control methods are required as needed. Hydro-seeding is preferred method of application although other methods will be considered with prior approval. Contractor shall install starter fertilizer (16-4-8 example) after seed is installed or include fertilizer in hydro-seed mixture. Contractor is responsible for establishment of seed and proper germination.

**In addition, please note the following:**

- Site Work: Contractor shall remove building, asphalt, concrete as directed by project scope, plans and information given at pre-bid meeting. All building and associated demolition debris must be completely removed from site. Contractor will be responsible for a fine grade over entire site including all areas disturbed by demolition to include all ruts left by equipment. In areas where building or paving is removed and landscape is proposed; contractor is responsible for scarifying or cultivating sub-soils in order to break-up, crush or otherwise make sub-soils capable of drainage. Scarification should be done to the following depths: Seed, Sod or Groundcover Areas; scarify a minimum of 6 inches deep.
- Do not disturb area in drip line of large, established trees.
- All trees must be protected during demolition project by use of tree-protection fence (minimum of 4' tall "snow fence" at drip line unless approved by campus landscape architect).
- Erosion Control: The contractor shall be responsible for all erosion control measures throughout project. Controls shall be installed to protect city and DOT streets, sidewalks, curbs, gutters, storm water systems, etc. Methods shall comply with all current city, state and county standards and regulations.

### **General Specifications**

Work shall be confined to Monday- Friday, 8:00 am – 6:00 pm, unless authorized by Tim Daughtry, (252)328-1006.

All debris must be disposed of in accordance with municipal, state and federal guidelines. A safety barricade around the job site is required at all times. Property boundaries shall be marked by ECU and shown during the mandatory site visit. The successful bidder is responsible for all permits and landfill fees.

**At the Mandatory Site Visit**, the University will provide copies of Asbestos Survey with inspection report performed by an accredited North Carolina asbestos inspector and laboratory. Notifications of all demolitions (including relocations) must be submitted by the contractor to the North Carolina Department of Health and Human Services ten (10) working days prior to demolition or removal. Application permit document DHHS-3768 must be completed and submitted to the DHHS office to obtain a permit. Notification is required even if the structure does not contain asbestos. It is the contractor's responsibility to provide the (10) day notification and obtain a permit in cases where structures are sold and relocated to another site. Work cannot proceed until the demolition permit is obtained and a copy provided. Failure to obtain the proper permits could result in an enforcement action and assessment of civil penalties.

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**The successful bidder is required to submit a performance bond in the amount of \$1000.00.** The bond is to be in the form of a certified or cashiers check made payable to State Surplus Property. Upon completion of contract and the contractor has met or exceeded ECU requirements, the bond will be returned.

Adequate general liability insurance is required. Please provide a copy of the certification of insurance with your bid response.

East Carolina University promotes recycling and therefore would request that the awarded contractor recycle as much materials/product as possible. East Carolina University would like to request that the awarded contractor provide recyclable poundage once the project is complete.

If additional information is needed, please contact:

Tim Daughtry  
Department of Materials Management  
200 East First Street  
Greenville, N.C. 27858  
Ph: 252-328-1006  
Fax: 252-328-4172  
[daughtryt@ecu.edu](mailto:daughtryt@ecu.edu)

Bidders must provide names, addresses and telephone numbers for three references for similar type work.

References:

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
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### **STANDARD TERMS AND CONDITIONS and INSTRUCTIONS TO BIDDERS:**

- 1. Read, review and comply:** It shall be the bidder's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein.
- 2. Notice to bidders:** All bids are subject to the provisions in the Instructions to Bidders, Special Terms and Conditions specific to this Invitation for Bid, and the North Carolina General Contract Terms and Conditions.
- 3. Bid modifications:** Modifications to this INVITATION FOR BID are not permitted by the bidder. The bidder is cautioned that the requirements of this bid cannot be altered and **verbal communications from whatever source are of no effect.**
- 4. Consideration of bid:** **All Bids must be received at State Surplus Property by 1:00 PM on the Bid Opening Date, for the bid to be considered valid,** and must be **Delivered Via Mail or Hand Delivered** to State Surplus Property Agency, at above noted physical address.
- 5. Acceptance of bid:** State Surplus Property Agency reserves the right to reject any and all bids and consider the bid invalid.
- 6. Time for consideration:** Unless otherwise indicated on the first page of this document, bidder's offer shall be valid for 15 days from the date of bid opening.
- 7. Bidding guidelines**
  - **The Purchaser agrees to operate within all applicable Federal, State, and Local Laws.**
  - The Purchaser agrees to indemnify and hold harmless the Seller, its employees and agents against all personal injury or property damage that may arise from negligence or omission of the Purchaser or its employees and agents in the use of this property.

### **PRE- BID INSPECTION:**

**Bidders are invited to and should inspect property of interest prior to submitting bids.** Reasonable opportunity will be afforded for inspection up to bid opening time, but the state will not furnish labor or materials for such purposes. The successful bidder is to assume all liability for the property after an award is made. **The State will exercise its usual care for protection up to the time of removal, but will not be held responsible for any loss or damage to the property after an award.**

### **BASIS OF AWARD**

**This bid will be awarded on the basis of the lowest price offered and the states determination of the purchaser's ability to meet the aforementioned requirements. The state reserves the right to reject any and all bids.**

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## ADDITIONAL INFORMATION TO BE SUBMITTED WITH THE BID

- The requirements listed on page 2

For Questions regarding this property contact Tim Daughtry at 252-328-1006

For Questions regarding the bidding process contact Karen Routh at 919-854-2240