



414 Fourth Avenue West, Hendersonville, NC 28739-4261  
Bo Caldwell, Superintendent

Board of Public Education  
Blair Craven, *Chairman*  
Rick R. Wood, *Vice Chairman*  
Michael Absher  
Dot Case  
Mary Louise Corn  
Jay Egolf  
Amy Lynn Holt

**ADDENDUM - #1**  
**RFQ # 2021-Q02 – Hand Sanitizer**  
**Monday, September 21, 2020**

Henderson County Public Schools is issuing this Addendum to make the changes listed below.

**Please sign that you have read Addendum #1 and include it with your bid package.**  
**Failure to return this Addendum may subject your bid response to be rejected.**

**The following are changes to the bid:** The bid process will be changed to be conducted under formal sealed bid procedures.

- 1) The bid opening is changed from 2:00 pm on Friday, September 25, 2020 to 9:00 am on Friday, October 2, 2020.

**Sealed Bid Process:** The Henderson County Public Schools Board of Education will receive bids for hand sanitizer until 9:00 am on Friday, October 2, 2020, at the Henderson County Public Schools Administration Building, 414 Fourth Avenue West, Hendersonville, NC 28739, at which time they will be publicly opened and read.

- 2) Bids will no longer be accepted by email. Bids must be submitted in a sealed envelope marked so as to indicate its content without being opened. The envelope shall be addressed to:

RFQ # 2021-Q02 – Hand Sanitizer  
Henderson County Public Schools  
414 Fourth Avenue West  
Hendersonville, NC 28739  
Attn: Deborah A. Pittillo, Purchasing Agent

Due to COVID-19 health and safety guidelines, bid opening Attendees will be required to have their temperature taken and must wear a protective face mask before entering the building.

**The Vendor/Bidder acknowledges that they had read the changes in this Amendment and have filled in the required information. This Amendment is incorporated into RFQ # 2021-Q02.**

**Execute Addendum:**

**Vendor/Bidder Name:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name and Title (Typed):** \_\_\_\_\_