



State of North Carolina
NC Department of Administration

AGENDA

Governor's Advisory Council on Historically Underutilized Businesses Planning Meeting

**NC Museum of History, 5 East Edenton Street, Demonstration Room,
Raleigh, NC**

December 13, 2017 at 10:00 AM

Welcome

Machelle Sanders, Secretary, NC Department of Administration

Introductions

Governor Cooper's Boards and Commissions in Context

Cole Jordan, Director of Boards and Commissions, Office of Governor Roy Cooper

Presentation

Dr. Jim H. Johnson, William R. Kenan Jr. Distinguished Professor of Strategy and Entrepreneurship and Director, Urban Investment Strategies Center

Lunch Break (Working Lunch)

Lunch will be provided. Council Members are invited to continue discussion of priority areas and future goals informally during lunch.

Council Structure

Machelle Sanders, Secretary, NC Department of Administration and Christy Agner, Deputy Secretary, NC Department of Administration

New Council Members and Ex-Officio Members (or designees) will be asked to introduce themselves. Answering the following:

- *Name*
- *County*
- *Title, Organization, and two lines about your background*
- *Overview of your issues/areas of interest*

Expectations for Council Members

John Maddrey, General Counsel, Office of Governor Roy Cooper and Machelle Sanders, Secretary, NC Department of Administration

Charge of the Governor's Advisory Council on Historically Underutilized Businesses

Tammie Hall, Director, Asst. Secretary, Director of the Historically Underutilized Business office and Machel Sanders, Secretary, Department of Administration

Discussion on Council's Priorities for the Coming Year

Tammie Hall, Office of Historically Underutilized Business

- *Board organization – Chair and Vice Chair*
- *Areas of interest for Council Members*
- *Priorities for next meetings*
- *Establishment of subcommittees*
 - *Construction*
 - *Goods and Services*
- *Proposed next meeting dates and locations (TBC tentative dates and location)*

Wrap up and next steps for 2018 formal meetings