

STATE BUILDING COMMISSION

February 20, 2007
10:00 a.m.
New Education Building, Suite 450
Raleigh, NC

M I N U T E S

MEMBERS PRESENT

Chairman Kevin J. MacNaughton, Ronald Hinson, Terry Turner, Paul Boney, Stephen Criscenzo, Buren Williford, John Thompson, Lou Jurkowski

OTHERS PRESENT

Tim Reid (Moffatt & Nichol); Brooks Raiford (Centrex Construction); Phillip Jacobs (PPSI); Dave Simpson (CAGC); Sid Stone, Gordon Rutherford (UNC-GA); John Lail (Department of Health & Human Services); Dolan Simmons, Owen Daniels (Department of Environment & Natural Resources); Bruce Garner (Parks); Tom Covington (Wildlife); Kent Yelverton (Don Teeter (NC Attorney General's Office) Jim Klinger (Fiscal Research-General Assembly); Grover Burtney (DOA-HUB Office); Nick Stewart (NC National Guard); Jake Freeman (Department of Correction); Joe Henderson (Department of); Bruce Garner Greg Driver, Ryan Scruggs, Chenelle Miller, Veronica Howell (State Construction Office)

1. CALL TO ORDER

Chairman Kevin MacNaughton called the meeting to order at 10:00 a.m.

2. APPROVAL OF MINUTES

John Thompson made a motion to approve the minutes of the December 12, 2006, Commission meeting and the motion was seconded by Buren Williford. The minutes were approved as written.

3. LEGISLATIVE STUDY COMMISSION ON STATE CONSTRUCTION INSPECTIONS

Chairman MacNaughton stated that the Study Commission, formulated in the last session, made recommendations that would impact the activities of the State Building Commission. For this reason, Jim Klingler, the Legislative Fiscal Research Analyst who worked with the Study Commission, was here to make a presentation on the Study Commission.

Mr. Klinger gave an overview on how the Study Commission came about, their primary intent, and the focus of the group. He discussed formulation of the Stakeholders Group, their members, who they heard from, and their focus. Mr. Klinger distributed a summary of the processes examined, and the findings and recommendations of the Study Commission (See Attachment A). These recommendations included the areas of: Accountability, Communications, Owing Agency Flexibility, Training, Resource Needs in Review Agencies, and Reporting (*of State Building Commission to the General Assembly regarding implementation of the Study Commission's recommendations*).

Mr. Klinger stated that if the General Assembly concurs with the recommendations, the State Building Commission will be responsible for reporting to the General Assembly on all the recommendations, not just the ones directly related. The recommended dates for the reporting are included in the report. He strongly encouraged the members to read the report he distributed because it contained much more detail. He then discussed the Stakeholders Group saying they saw this as an opportunity for the right people from both the owning agencies and the review agencies to have constructive dialogue and to deal with the many issues that come up to the General Assembly about the State Construction process. There was some concern that this group would not have a lot of momentum or accountability if they did not have to do something. The Study Commission was reluctant to set the group up in Statute. The idea was that this group ought to be nimble; be able to respond to the issues of the day and that it should be composed of all the people who need to be there, versus listing it out in statute. The recommendation in the full report was that the group should meet and do something and report to the State Building Commission (SBC) and for the SBC to report to the

General Assembly (Gov. Ops.) on their activities. The idea was that the Stakeholders group would perform a lot of the work, but the Study Commission is looking to the SBC to organize everything and report back - this is the charge in the two bills introduced in the General Assembly. Both bills are sitting in committees but probably will not be dealt with until appropriations are addressed toward the end of the Legislative session.

State Building Commission member Paul Boney who served on the Study Commission thanked Mr. Klinger and the other Study Commission members for their hard work. Chairman MacNaughton asked if it was premature in the absence of legislative action, for the State Building Commission to hear from the Stakeholders Group. Mr. Klinger responded that many of the issues raised before the Stakeholders Group were administrative in nature and he did not think it was such a bad idea to peruse through the recommendations and decide which are administrative. He said he would caution the State Building Commission about placing requirements on review agencies that would require additional resources because the resources were not in place yet; the bills include the additional resources. You could decide what issues you could deal with now and those that must be dealt with later.

There was discussion among the Commission regarding what steps they should take now and the impact of the UNC System's PACE Report recommendations on the bills. Greg Driver agreed to distribute the PACE report to Commission members and Mr. Klinger stated he would keep Mr. Driver apprised of the status of all the bills. Steven Criscenzo recommended that the Commission form a subcommittee to address the recommendations. There was general discussion, both pro and con to this recommendation. The concensus was that the Commission begin the process by hearing from the Stakeholders Group.

Chairman MacNaughton stated that these additional issues requiring the attention of the State Building Commission prompts the need to consider implementation of new streamlined methods for review of design firm and CM selections in order to give the Commission more time for other issues. Key factors in this consideration are that it will likely require work by members in advance of the meeting and creation of a confidential web site to not diminish the quality of the deliberations. Toward this goal, documentation for Agenda Items 4-6 was listed on a confidential web site prior to the meeting and made available to Commission members for review. If no member has to recuse from the vote or has a question about a project for a particular Department, the projects will be read by Ryan Scruggs, and then a vote taken on them as a group. If any member has to recuse from a particular agenda item or if there was a desire to discuss a particular item, that item will be presented individually and be voted on individually. Representatives from the agencies will continue to be present at the Commission meetings to answer questions regarding the projects. In the future, the Commission might consider arrangements where agency members more than two hours drive from Raleigh might be available by phone. Chairman MacNaughton stated that in the future prior to the Commission meeting, Veronica Howell will email members the link to view the documentation for all selections. He also suggested that Ms. Howell develop a spreadsheet to list the agenda items so members could note on the spreadsheet if they choose to recuse (R) or discuss (D). Members should notify her as quickly as possible if they need to recuse from the vote on a project.

Chairman MacNaughton also asked if Commission meetings should be changed from four times a year to monthly. Ron Hinson stated that monthly meetings were previously discontinued due to lack of sufficient funding and asked if this was an issue now. Mr. Klinger stated that if resources were an issue, he needed to hear this so that the Appropriations Committee could be informed. Greg Driver stated that if funding became an issue in the current fiscal year the State Construction Office would pay for the meeting expenses. Members were agreeable to these changes.

Chairman MacNaughton advised that Items 4-6 would be voted on as a group after the presentations.

4. **SELECTION OF DESIGN FIRM**
Department of Administration
Union Square Site Improvements

Ryan Scruggs, on behalf of the Department of Administration, presented the project. The project was advertised in the Purchase Directory January 4-19, 2007. Ten firms responded; five were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Little & Little, Landscape Architects, PLLC – Raleigh, NC
- #2 PDS Land (Park Drive Studios) – Raleigh, NC
- #3 Hayes, Seay, Mattern & Mattern, Inc. – Raleigh, NC

5. SELECTION OF DESIGN FIRM

Department of Commerce - Wanchese Seafood Industrial Park
Sprinkler Upfit for Marine Engine Building #26-A

Ryan Scruggs, on behalf of the Department of Commerce, presented the project. The project was advertised in the Purchase Directory November 8-27, 2006, and December 5-15, 2006. Four firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Dibble & Pledger, PA Consulting Engineers – Washington, NC
- #2 The Walker Group Architecture, Inc. – New Bern, NC
- #3 Davenport Architecture + Design, Inc. – Cary, NC

6. SELECTION OF DESIGN FIRM

Department of Commerce - Wanchese Seafood Industrial Park
Office Renovations for Building #29-A

Ryan Scruggs, on behalf of the Department of Commerce, presented the project. The project was advertised in the Purchase Directory November 8-27, 2006, and December 5-15, 2006. Five firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 The Walker Group Architecture, Inc. – New Bern, NC
- #2 Peterson, Eure and Associates, PA – New Bern, NC
- #3 Davenport Architecture + Design, Inc. – Cary, NC

Ron Hinson made a motion to approve the Committee's recommendations for Item Nos. 4-6. The motion was seconded by Terry Turner. The selections were approved as recommended.

7. SELECTION OF DESIGN FIRM

Department of Cultural Resources - Tryon Palace History Education Center
Commissioning Agent

Joe Henderson, on behalf of the Department of Crime Control and Public Safety, presented the project. The project was advertised in the Purchase Directory January 12-19, 2007. Seven firms responded; three were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 EMC Engineers, Inc. – Raleigh, NC
- #2 System WorCx, PLCC – Charlotte, NC
- #3 Engineering Economics, Inc. – Roanoke, VA

Steve Criscenzo made a motion to approve the Committee's recommendation. The motion was seconded by John Thompson. The selection was approved as recommended.

8. SELECTION OF DESIGN FIRM

Department of Crime Control and Public Safety - National Guard
Asheville Field Maintenance Shop

Thurman Turner, on behalf of the Department of Crime Control and Public Safety, presented the project. The project was advertised in the Purchase Directory January 4-19, 2007. Fourteen firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Architectural Design Studio, PA – Asheville, NC
- #2 Stewart-Cooper-Newell Architects – Gastonia, NC
- #3 Pease Associates – Charlotte, NC

Buren Williford made a motion to approve the Committee's recommendation. The motion was seconded by Lou Jurkowski. The selection was approved as recommended.

9. SELECTION OF DESIGN FIRM

Department of Agriculture and Consumer Services
Wake and Granville County Facility Improvements

Kent Yelverton, on behalf of the Department of Agriculture and Consumer Services, presented the project. The project was advertised in the Purchase Directory on January 5, 2007. Eight firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 AlphaCollier, Inc., Architecture – Raleigh, NC
- #2 MACTEC Engineering and Consulting, Inc. – Raleigh, NC
- #3 Design Development – Raleigh, NC

Paul Boney made a motion to approve the Committee's recommendation. (*Steve Criscenzo recused from the vote.*) The motion was seconded by Lou Jurkowski. The selection was approved as recommended.

10. SELECTION OF DESIGN FIRM

Department of Agriculture and Consumer Services
West Raleigh HVAC Repairs

Kent Yelverton, on behalf of the Department of Agriculture and Consumer Services, presented the project. The project was advertised in the Purchase Directory on January 5, 2007. Eight firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Spring Stoops McCullen Engineering, PA – Durham, NC
- #2 Stanford White Associates Consulting Engineers, Inc. – Raleigh, NC
- #3 RMF Engineering, Inc. – Durham, NC

Lou Jurkowski made a motion to approve the Committee's recommendation. The motion was seconded by Steve Criscenzo. (*Buren Williford recused from the vote.*) The selection was approved as recommended.

11. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Wildlife Resources Commission
Table Rock Fish Hatchery Flume Renovations

Tom Covington, on behalf of the NC Wildlife Resources Commission, presented the project. The project was advertised in the Purchase Directory October 16-30, 2006, and November 7-22, 2007. Six firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 McGill Associates, PA – Asheville, NC
- #2 Stewart Engineering, Inc. – Raleigh, NC
- #3 The Wooten Company – Raleigh, NC

Terry Turner made a motion to approve the Committee's recommendation. The motion was seconded by John Thompson. The selection was approved as recommended.

12. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Wildlife Resources Commission
Boating Access Area Site Renovations

Tom Covington, on behalf of the NC Wildlife Resources Commission, presented the project. The project was advertised in the Purchase Directory November 20 – December 8, 2006. Eleven firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Criser Troutman Tanner Consulting Engineers – Wilmington, NC
- #2 JKF Architecture – Greenville, NC
- #3 KCI Associates of NC – Raleigh, NC

Steve Criscenzo made a motion to approve the Committee's recommendation. The motion was seconded by Lou Jurkowski. The selection was approved as recommended.

13. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Marine Fisheries
Hangar Renovations and Repairs

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on October 17, 2006. Three firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

Ryan Scruggs stated that the Total Appropriation Amount listed in the documentation was incorrect and should be changed to \$386,900.

- #1 Peterson Eure and Associates, PA – New Bern, NC
- #2 JKF Architecture, PC – Greenville, NC
- #3 Criser Troutman Tanner Consulting Engineers – Wilmington, NC

Ron Hinson made a motion to approve the Committee's recommendation. The motion was seconded by Lou Jurkowski. The selection was approved as recommended.

14. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Marine Fisheries
Main Complex/Annex Renovations

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on October 17, 2006. Four firms responded; three were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 JKF Architecture, PC – Greenville, NC
- #2 Peterson Eure and Associates, PA – New Bern, NC
- #3 MACTEC Engineering and Consulting, Inc. – Wilmington, NC

John Thompson made a motion to approve the Committee's recommendation. The motion was seconded by Terry Turner. (*Steve Criscenzo recused from the vote.*) The selection was approved as recommended.

15. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Forest Resources
Renovations to Multiple Nursery Facilities

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on October 25, 2006. Six firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Clark Patterson Associates – Charlotte, NC
- #2 PBC+L Architecture – Asheville, NC
- #3 Rotman Architecture, PA – Raleigh, NC

Ron Hinson made a motion to approve the Committee's recommendation. The motion was seconded by Buren Williford. The selection was approved as recommended.

16. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Forest Resources
Renovations to Multiple Educational State Forest Facilities

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on October 25, 2006. Five firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

Ryan Scruggs stated that the Total Appropriation Amount in the documentation was incorrect and should be changed to \$670,097.

- #1 MBAJ Architecture – Shelby, NC
- #2 PBC&L Architecture – Asheville, NC
- #3 Clark Patterson Associates – Charlotte, NC

Lou Jurkowski made a motion to approve the Committee's recommendation. The motion was seconded by Steve Criscenzo. The selection was approved as recommended.

Chairman MacNaughton stated that Items 17-19 would be voted on as one group after the presentations.

17. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Parks and Recreation
Mount Mitchell State Park Water System Improvements

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on November 2, 2006. Nine firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 McGill Associates, PA – Asheville, NC
- #2 Mattern and Craig, Inc. – Asheville, NC
- #3 Envision Associates, Inc. – Asheville, NC

18. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Parks and Recreation
Carolina Beach State Park Marina Dredging and Facility Improvements

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on November 1, 2006. Eight firms responded; five were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Andrew Consulting Engineers, PC – Wilmington, NC
- #2 Norris, Kuske & Tunstall Consulting Engineers, Inc. – Wilmington, NC
- #3 Gahagan & Bryant Associates, Inc. – Wilmington, NC

19. SELECTION OF DESIGN FIRM

Department of Environment and Natural Resources - Parks and Recreation
Cliffs of the Neuse State Park Visitor Center and East District Office

Dolan Simmons, on behalf of the NC Department of Environment and Natural Resources, presented the project. The project was advertised in the Purchase Directory on October 31, 2006. Fifteen firms responded; five were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Gomes and Staub Architecture – Raleigh, NC
- #2 Frank Harmon Architecture – Raleigh, NC
- #3 Smith Sinnett Architecture, PA – Raleigh, NC

Ron Hinson made a motion to approve the Committee's recommendations for Items 17-19. The motion was seconded by Lou Jurkowski. The selections were approved as recommended.

20. SELECTION OF DESIGN FIRM

Department of Health and Human Services - Eastern NC School for the Deaf
Underground Steam Line Replacement

John Lail, on behalf of the Department of Health and Human Services, presented the project. The project was advertised in the Purchase Directory September 26 – October 12, 2006. Eleven firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 RMF Engineering – Durham, NC
- #2 Stanford White Associates – Raleigh, NC
- #3 Progressive Design Collaborative – Raleigh, NC

Paul Boney made a motion to approve the Committee's recommendation. The motion was seconded by Lou Jurkowski. (*Buren Williford recused from the vote.*) The selection was approved as recommended.

Chairman MacNaughton stated that Items 21-23 would be voted on as one group after the presentations.

21. SELECTION OF DESIGN FIRM

Department of Health and Human Services - Governor Morehead School
Water, Sewer and Storm Line Replacement

John Lail, on behalf of the Department of Health and Human Services, presented the project. The project was advertised in the Purchase Directory September 26 – October 12, 2006. Fifteen firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 CH Engineering – Raleigh, NC
- #2 URS Corporation-NC – Morrisville, NC
- #3 Dewberry and Davis, Inc. – Raleigh, NC

22. SELECTION OF DESIGN FIRM

Department of Health and Human Services - J. Iverson Riddle Developmental Center
Medical Care Unit HVAC Upgrades

John Lail, on behalf of the Department of Health and Human Services, presented the project. The project was advertised in the Purchase Directory September 26 – October 12, 2006. Seven firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Brittain Engineering, Inc. – Hickory, NC
- #2 Pease Associates – Charlotte, NC
- #3 Elm Engineering, Inc. – Charlotte, NC

23. SELECTION OF DESIGN FIRM

Department of Health and Human Services - Governor Morehead School
Steam Line Replacement and Tunnel Repairs

John Lail, on behalf of the Department of Health and Human Services, presented the project. The project was advertised in the Purchase Directory September 26 – October 12, 2006. Nine firms responded; four were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 RMF Engineering, Inc. – Durham, NC
- #2 Carter & Burgess, Inc. – Raleigh, NC
- #3 Pease Associates – Charlotte, NC

John Thompson made a motion to approve the Committee's recommendations for Item Nos. 21-23. The motion was seconded by Steve Criscenzo. The selection was approved as recommended.

Chairman MacNaughton stated that Items 24-28 would be voted on as one group after the presentations.

24. SELECTION OF DESIGN FIRM

Department of Correction - Pender, Piedmont, and Randolph Correctional Institutions
Humidity Control for Chronic Care Units

Jake Freeman, on behalf of the NC Department of Correction, presented the project. The project was advertised in the Purchase Directory December 6-29, 2006. Four firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Sud Associates, PA – Durham, NC
- #2 Edmondson Engineers, PA – Durham, NC
- #3 Polytech, Inc. – Durham, NC

25. SELECTION OF DESIGN FIRM

Department of Correction - Marion, Foothills, and Brown Creek Correctional Institutions
Sawdust Collection System

Jake Freeman, on behalf of the NC Department of Correction, presented the project. The project was advertised in the Purchase Directory December 6-29, 2006. Five firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Enyedi, Nativi & Gentil Engineering, Inc. – Raleigh, NC
- #2 CAN Engineering-NC – Asheville, NC
- #3 Polytech, Inc. – Durham, NC

26. SELECTION OF DESIGN FIRM

Department of Correction - Eastern Correctional Institution
Fire Alarm System

Jake Freeman, on behalf of the NC Department of Correction, presented the project. The project was advertised in the Purchase Directory December 6-29, 2006. Twelve firms responded; none were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Knott Benson Engineering Associates, PA – Durham, NC
- #2 Kibble & Pledger, PA – Washington, NC
- #3 McKnight-Smith-Ward-Griffin Engineers, Inc. – Charlotte, NC

27. SELECTION OF DESIGN FIRM

Department of Correction - Albemarle, Alexander, Foothills, and Scotland Correctional Institutions
Automatic Solids Removal Device for WWTP

Jake Freeman, on behalf of the NC Department of Correction, presented the project. The project was advertised in the Purchase Directory December 6-29, 2006. Seven firms responded; five were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Greene Engineering, PLLC – Raleigh, NC
- #2 Municipal Engineering Services, PA – Garner, NC
- #3 The Wooten Company – Raleigh, NC

28. SELECTION OF DESIGN FIRM

Department of Correction - Swannanoa Valley Youth Development Center
Phase 1 Conversion to Adult Female Prison

Jake Freeman, on behalf of the NC Department of Correction, presented the project. The project was advertised in the Purchase Directory December 18, 2006 – January 5, 2007. Five firms responded; five were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Architectural Design Studio – Asheville, NC
- #2 Pease Associates – Charlotte, NC
- #3 Pearce, Brinkley, Cease & Lee, PA – Asheville, NC

Ron Hinson made a motion to approve the Committee's recommendations for Item Nos. 24-28. The motion was seconded by Buren Williford. The selections were approved as recommended.

29. SELECTION OF CONSTRUCTION MANAGER AT RISK

Department of Correction - Central Prison
Regional Medical Center and Mental Health Facility

Jake Freeman, on behalf of the Department of Correction, presented the project. The project was advertised in the Purchase Directory December 15, 2006 – January 12, 2007. Three firms responded; three were interviewed. The Pre-selection Committee recommended the following firms in priority order.

- #1 Centex Construction, LLC – Orlando, FL
- #2 Skanska USA Building, Inc. – Durham, NC
- #3 Gilbane Building Company – Durham, NC

It was noted that Centex Construction is being purchased 3/31/07. The firm name will change to Balfour Beatty.

John Thompson made a motion to approve the Committee's recommendation. The motion was seconded by Terry Turner. The selection was approved as recommended.

30. REPORTS – UNIVERSITY OF NORTH CAROLINA GENERAL ADMINISTRATION

Gordon Rutherford presented the following reports to the Commission. He distributed a report on CM at Risk Contract Completion Report (Attachment B).

- a. Designer Selections for Projects Greater Than \$2 Million
- b. Designer Selections for Projects Less Than \$2 Million
- c. Open-end Designer Agreements
- d. Status of CM at Risk Projects Advertised After January 1, 2002
- e. Status of Original Nineteen CM at Risk Projects

Mr. Rutherford stated that he has been reporting on CM at Risk in accordance with Commission's request; however, he proposes a change to his reporting on the Status of Original Nineteen CM at Risk Projects (e). The projects are all complete but not yet closed out. He recommends that as the projects are closed out, this reporting process be discontinued, probably in six months. He agreed to do a report and forward it to Greg Driver/Commission for the file. Ron Hinson made a motion to discontinue this reporting process as recommended and the motion was seconded by Lou Jurkowski. The motion was approved by the Commission.

There was general discussion on the advantages and disadvantages of the CM at Risk method of construction.

31. INFORMATION

a. Project Distribution

Greg Driver advised that currently the State Construction Office has \$6 Billion in construction and 1,800 projects.

b. Emergency Selection

Mr. Driver stated that one emergency selection was received from the Employment Security Commission to replace steam lines for the Kendall and Daniels Buildings.

32. OLD BUSINESS

Chairman MacNaughton stated that the Contractor Evaluation Form was approved at the last meeting. He asked if this form would be discussed at the State Construction Conference and Greg Driver responded that it would be discussed.

a. Designer Evaluation Form

June Little, Computer Analyst for the State Construction Office, reviewed the matrix and changes that had been made to the electronic form. Chairman MacNaughton discussed the scoring process and expectations for use. Steve Criscenzo stated that an implementation date for use should be set. It was decided that beginning March 1 the new form would be used for old and new projects. Steve Criscenzo made the motion to approve the form with the implementation date to be determined by the State Construction Office. The motion was seconded by Paul Boney. The motion was approved.

b. CM at Risk Evaluation Form

Chairman MacNaughton reviewed the form and there was general discussion. A motion was made by Ron Hinson to approve the form with the same stipulations for implementation as the Designer Evaluation Form. Terry Turner seconded the motion. Attorney Don Teeter stated that he needed to have some discussion with Greg Driver regarding the HUB component. Chairman MacNaughton asked if there was an amendment to the motion to approve the form with the stipulation that legal advice be sought to ensure the HUB component was in compliance with statutes. Chairman MacNaughton stated that he recommended the motion include the stipulation that Greg Driver, Don Teeter, and Sid Stone address the HUB component and make the necessary changes to ensure compliance. Lou Jurkowski stated she also had some minor changes and recommended the form be changed to the same format as the other forms. The amendment was accepted and the motion was approved. Chairman MacNaughton thanked all those who worked on the forms. He advised

there was more work to be done because there was interest expressed in the recommendations of the Legislative Study Commission in developing owner and agency evaluation forms.

Chairman MacNaughton stated the proposed methodology discussed at the beginning of the meeting regarding approval of designer selections should be discussed to determine if there was agreement. He proposed that all documentation would be emailed to members prior to the meeting. Veronica Howell will also prepare a spreadsheet listing the agenda items, project names, and a space for the member's name. A column will be provided for members to enter "R" for recuse, and "D" for items that needed to be discussed. Ryan Scruggs will read the projects and if there are no questions and no member needs to recuse from the vote, the projects will be voted on as a group. A representative from the individual departments will continue to attend the meetings to answer questions on their projects. There were no objections to the change in procedures.

Greg Driver requested that members please respond to Veronica when information is emailed or requested. A quorum is needed to hold a Commission meeting and to determine this we need to know if members plan to attend.

In regard to the Stakeholders Group, Chairman MacNaughton proposed that a subcommittee be formed and at the next Commission meeting we accept volunteers to serve on the subcommittee. Anyone wanting to serve on the subcommittee should let Veronica Howell know prior to the next meeting. In order to charge the subcommittee, he stated that we need to know from the Group what they currently do, what they plan to do, and what they need help with and more time to accomplish. Greg Driver will arrange for a presentation by the Stakeholders Group at the next meeting. Steve Criscenzo stated we would be prepared after that to name the subcommittee volunteers and appoint a chair.

33. NEW BUSINESS

No new business.

34. SCHEDULE NEXT MEETING

The next meeting was scheduled for March 27, 2007, at 10:00 a.m.

35. ADJOURNMENT

Ron Hinson made a motion that the meeting adjourn and that Commission members go into closed session to select Certificate of Merit recipients for 2007. The motion was seconded by Lou Jurkowski. The meeting adjourned.

36. CLOSED SESSION

Commission members met in closed session to select recipients for the 2007 Certificates of Merit to be presented at the State Construction Conference. Greg Driver presented the nominations and each was discussed. Twelve recipients were recommended as follows

- Sears, Hackney, Keener & Williams (Designer) for NCCU Residence Halls 1 and 2
- Stanford White Associates (Designer) for NCCU Residence Halls 1 and 2
- C.T. Wilson Construction Company (Contractor) for NCCU Residence Halls 1 and 2
- Sears, Hackney, Keener & Williams (Designer) for the Governor's Mansion Renovation
- Stanford White (Designer) for the Governor's Mansion Renovation
- C.T. Wilson Construction Company (Contractor) for the Governor's Mansion Renovation
- HH Architecture (Designer) for the Governor James G. Martin Building
- MLB Construction Services (Contractor) for the James G. Martin Building
- New Atlantic Contracting (Contractor) for the Withers Hall Renovation
- Enpuricon (Contractor) for the Withers Hall Renovation
- Raleigh Paving (Contractor) for the Cates Avenue Pavement Rehabilitation and Dan Allen Drive Resurfacing Project
- Magnolia Construction (Contractor) for the Wilkes Community College Ashe Center Addition

Terry Turner made a motion to approve the recommendations and John Thompson seconded the motion. The recommendations were approved as presented.

37. CLOSED SESSION ADJOURNMENT

Chairman MacNaughton adjourned the closed session at 1:20.

Attachments (2)