

InterScope – Electronic Change Orders

➤ *Overview and Purpose*

- *InterScope* feature review
- Change Order Pilot results
- Website requirements
- SCO project roles and responsibilities
- CO electronic workflow walkthrough
- Q & A

InterScope – Electronic Change Orders

➤ *InterScope*

- **I**nternet **S**tate **C**onstruction **O**ffice **P**roject **E**nvironment
- Release History
 - 2001 – Database and Application
 - 2007 – Website
 - 2009 – Online Electronic forms
 - Cost Estimates – OC-25
 - Designer and Contractor Evaluations
 - 2010 – Electronic forms, Workflow, Alerting
 - Change Orders
 - Workflows and alerting for all electronic documents

InterScope – Electronic Change Orders

➤ *InterScope*

– **Repository of State building project information**

- Design and Construction Contract data
- Key project milestone dates
- Change Orders, Payments
- Minority participation
- Performance Evaluations
- Supporting documentation

– **Hierarchical Data Organization**

> Project

> Design Contracts for a Project

> Packages for a Design Contract

> Construction Contracts for a Package

> Change Orders for a Construction Contract

InterScope – Electronic Change Orders

➤ *InterScope Futures* –

– **Electronic documents**

- Weekly Inspection Reports
- Monthly Progress Reports
- Claim Data
- Pay Applications

– **Workflow and Alerting**

- Final Acceptance notices – (Due, Past Due)
- Final Approval notices

InterScope – Electronic Change Orders

➤ *Technical Requirements*

- **Internet Explorer 6 (SP2) or greater**

- **Electronic formats:**

- MS Word (.doc)
- Adobe (.pdf)
- Image (.gif, .jpg, .bmp, .tif)
- Simple Text (.txt)

- **High speed connectivity**

- T1, Broadband, DSL, etc.

InterScope – Electronic Change Orders

➤ *Change Order Pilot*

– **July 2009 – February 2010**

- 3 Active projects
- 10+ Change Orders

– **Results:**

- ✓ Workflow improvements
- ✓ Cost savings
- ✓ Data quality
- ✓ SCO productivity

InterScope – Electronic Change Orders

➤ *Change Order Pilot Results*

- **Workflow improvements**
 - Turnaround = days versus weeks
- **Resource savings**
 - Paper
 - Postage
 - Staff / handling
- **Improved data quality**
- **Improved SCO productivity**
- **Online Availability**

InterScope – Electronic Change Orders

Change Order Pilot Results

Change Order	Turnaround	Items	Pages	Comments
16	10 days	8	90	
17	11 days	1	5	
18	41 days	10	184	Returned, Resubmitted
19	16 days	5	53	
20	14 days	7	85	
21	4 days	7	97	
		38	514	= 1 paper ream

InterScope – Electronic Change Orders

Projected Savings

Change Orders / Month	# Pages	# Copies	Printing	Postage & Handling	ANNUAL SAVINGS
100	75	6	\$13.50	\$ 10.00	\$48,200
125	100	6	\$18.00	\$ 10.00	\$62,000
150	125	6	\$22.50	\$ 10.00	\$78,500

* INCLUDES OVERHEAD COST

InterScope – Electronic Change Orders

➤ *User Requirements*

– Designers

- ✓ Prior or Current SCO project
- ✓ Active InterScope logon

– Contractors

- ✓ Vendor Link registration
- ✓ Prior or Current SCO project
- ✓ Active InterScope logon

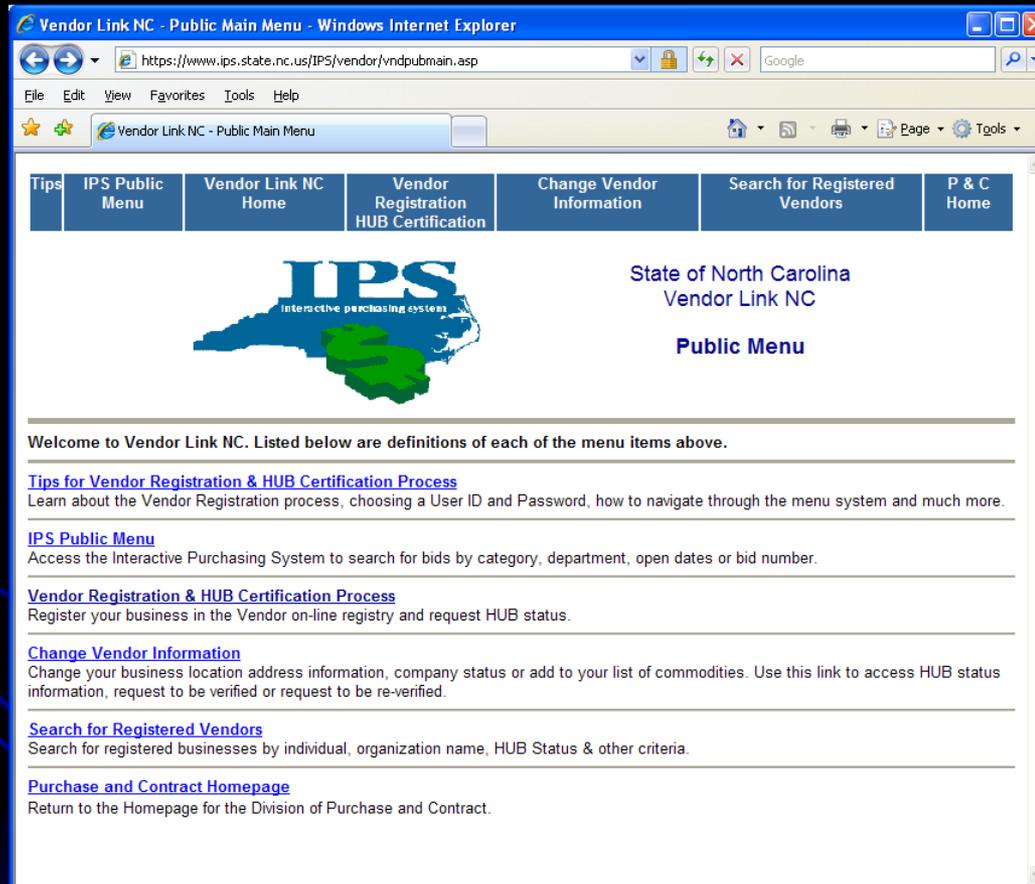
– Owners

- ✓ Identified Capital Project Coordinator (CPC)
- ✓ Active InterScope logon

InterScope – Electronic Change Orders

Contractor Registration

VendorLink – <http://www.ips.state.nc.us/IPS>



The screenshot shows a web browser window titled "Vendor Link NC - Public Main Menu - Windows Internet Explorer". The address bar displays "https://www.ips.state.nc.us/IPS/vendor/vndpubmain.asp". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The page content features a navigation menu with the following items: "Tips", "IPS Public Menu", "Vendor Link NC Home", "Vendor Registration HUB Certification", "Change Vendor Information", "Search for Registered Vendors", and "P & C Home". Below the menu is the IPS logo, which consists of a blue map of North Carolina with the text "IPS Interactive purchasing system" overlaid. To the right of the logo, the text reads "State of North Carolina Vendor Link NC Public Menu". A horizontal line separates the header from the main content area, which begins with the text: "Welcome to Vendor Link NC. Listed below are definitions of each of the menu items above." This is followed by a list of links and their descriptions:

- [Tips for Vendor Registration & HUB Certification Process](#)
Learn about the Vendor Registration process, choosing a User ID and Password, how to navigate through the menu system and much more.
- [IPS Public Menu](#)
Access the Interactive Purchasing System to search for bids by category, department, open dates or bid number.
- [Vendor Registration & HUB Certification Process](#)
Register your business in the Vendor on-line registry and request HUB status.
- [Change Vendor Information](#)
Change your business location address information, company status or add to your list of commodities. Use this link to access HUB status information, request to be verified or request to be re-verified.
- [Search for Registered Vendors](#)
Search for registered businesses by individual, organization name, HUB Status & other criteria.
- [Purchase and Contract Homepage](#)
Return to the Homepage for the Division of Purchase and Contract.

InterScope – Electronic Change Orders

➤ *Project Roles and Responsibilities*

– Designers

- ✓ CO creation
- ✓ Itemize PCOs with Supporting Documentation
- ✓ Submission to Contractor

– Contractors

- ✓ Review and approval

InterScope – Electronic Change Orders

➤ *Project Roles and Responsibilities*

– Owners (Agencies)

- ✓ Review
- ✓ Contingency Amount inclusion
- ✓ Approval (after internal review)

– State Construction (Monitors)

- ✓ Process facilitation
- ✓ Review and Approval

InterScope – Electronic Change Orders

➤ *Project Management*

– *Workflow and Alerting to “Project Manager”*

– **Owner Project Manager**

✓ CPC of record (default)

✓ CPC can assign PM by:

✓ Project

✓ Design Contract

✓ Construction Contract

✓ Any combination

InterScope – Electronic Change Orders

➤ *Project Management*

– *Workflow and Alerting to “Project Manager”*

– Designer Project Manager

✓ All Users for Designer (default)

✓ Designer can assign PM by:

✓ Design Contract

– Contractor Project Manager

✓ All Users for Contractor (default)

✓ Contractor can assign PM by:

✓ Construction Contract

InterScope – Electronic Change Orders

State Construction Office - Interscope Change Order Processing

WORKFLOW STEP	DESIGNER	CONTRACTOR	OWNER	MONITOR	INTERSCOPE
1 Designer creates Change Order	(1) Creates Change Order PCOs with Supporting documentation				
2 Designer submits CO for review	(2a) - Submits Change Order	(2c) Receives Alert	(2c) Receives Alert	(2c) Receives Alert	(2b) Sends Email Alert to: Contractor Owner Monitor
3 Contractor Reviews and Approves	(3c) Receives Alert	(3a) Approves CO			(3b) Sends Email Alert to: Designer
4 Designer Reviews and Approves	(4a) Approves CO		(4c) Receives Alert		(4b) Sends Email Alert to: Owner
5 Owner Reviews and Approves			(5a) Approves CO	(5c) Receives Alert	(3b) Sends Email Alert to: Monitor
6 Monitor Reviews and Approves	(6c) Receives Alert	(6c) Receives Alert	(6c) Receives Alert	(6a) Approves CO	(6b) Sends Email Alert to: Contractor Owner Designer

DESIGNER

OC-24 Change Order Workflow

STATE
CONSTRUCTION

InterScope – Electronic Change Orders

Step 1 = Designer creates CO



INTERSCOPE



CONTRACTOR

Change Order Workflow

OWNER

DESIGNER

OC-24 Change Order Workflow

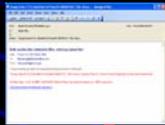
STATE
CONSTRUCTION

InterScope – Electronic Change Orders

Step 2 - Designer submits CO



INTERSCOPE

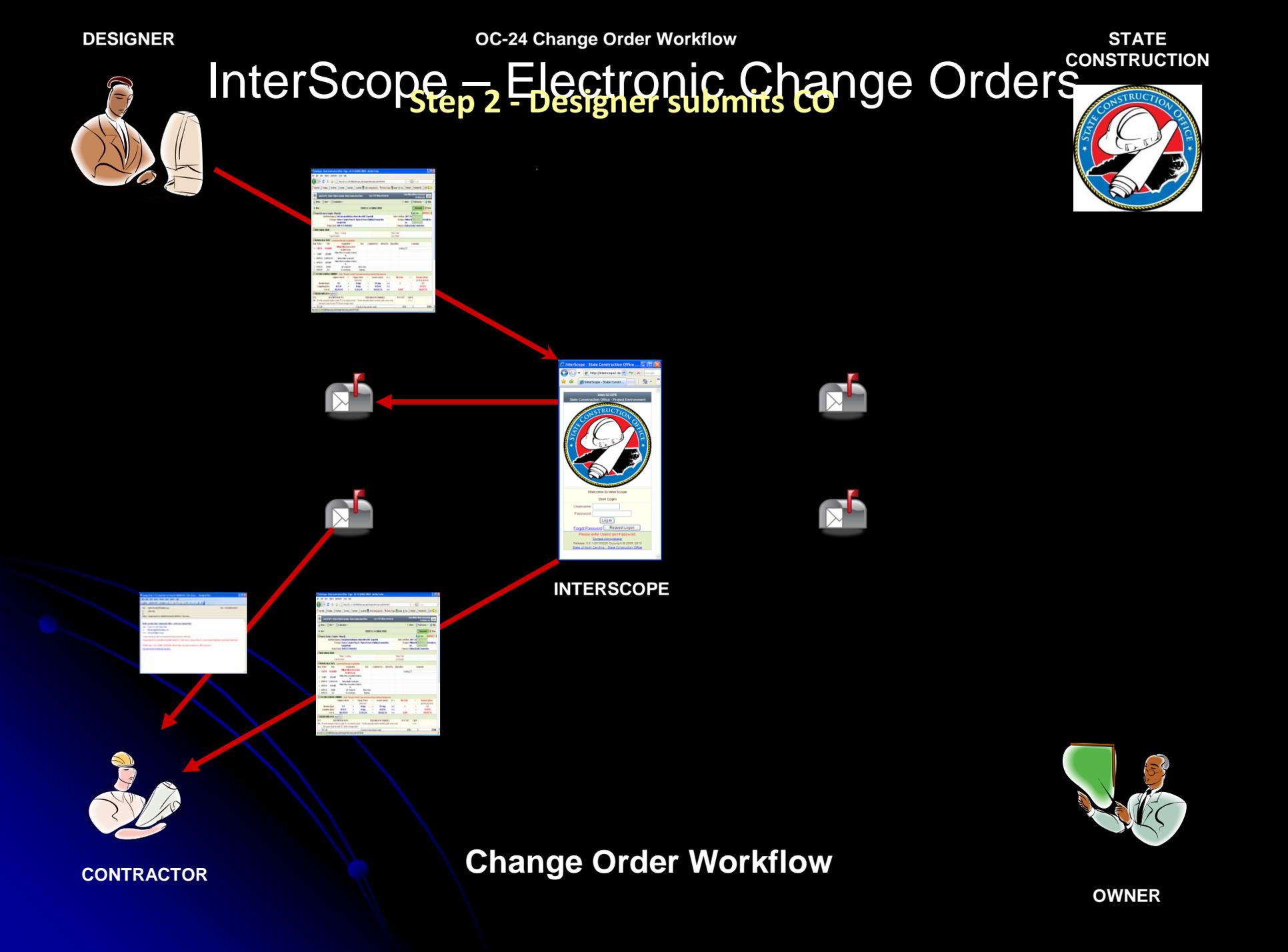


CONTRACTOR



OWNER

Change Order Workflow



DESIGNER

OC-24 Change Order Workflow

STATE
CONSTRUCTION

InterScope – Electronic Change Orders

Step 3 - Contractor reviews and approves CO



INTERSCOPE

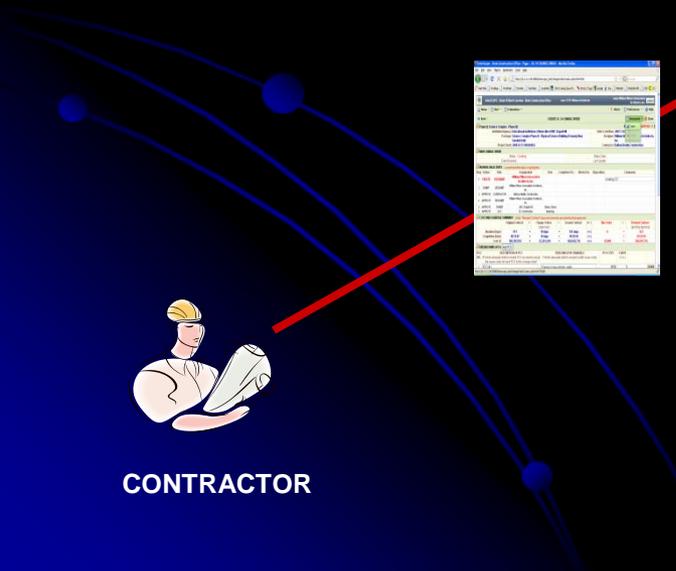


CONTRACTOR



OWNER

Change Order Workflow



DESIGNER

OC-24 Change Order Workflow

STATE
CONSTRUCTION

InterScope – Electronic Change Orders

Step 4 - Designer submits CO to Owner



INTERSCOPE



CONTRACTOR



OWNER

Change Order Workflow

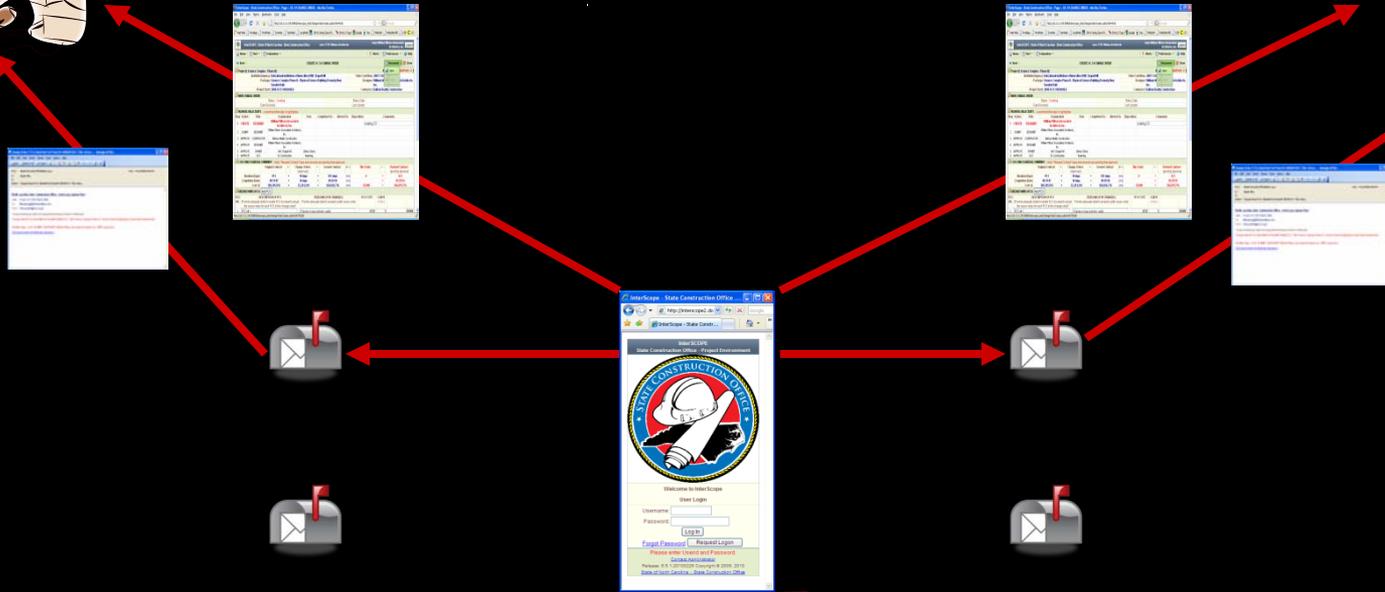
DESIGNER

OC-24 Change Order Workflow

STATE CONSTRUCTION

InterScope – Electronic Change Orders

Step 5 - Owner reviews and approves CO



INTERSCOPE



CONTRACTOR

OWNER

Change Order Workflow

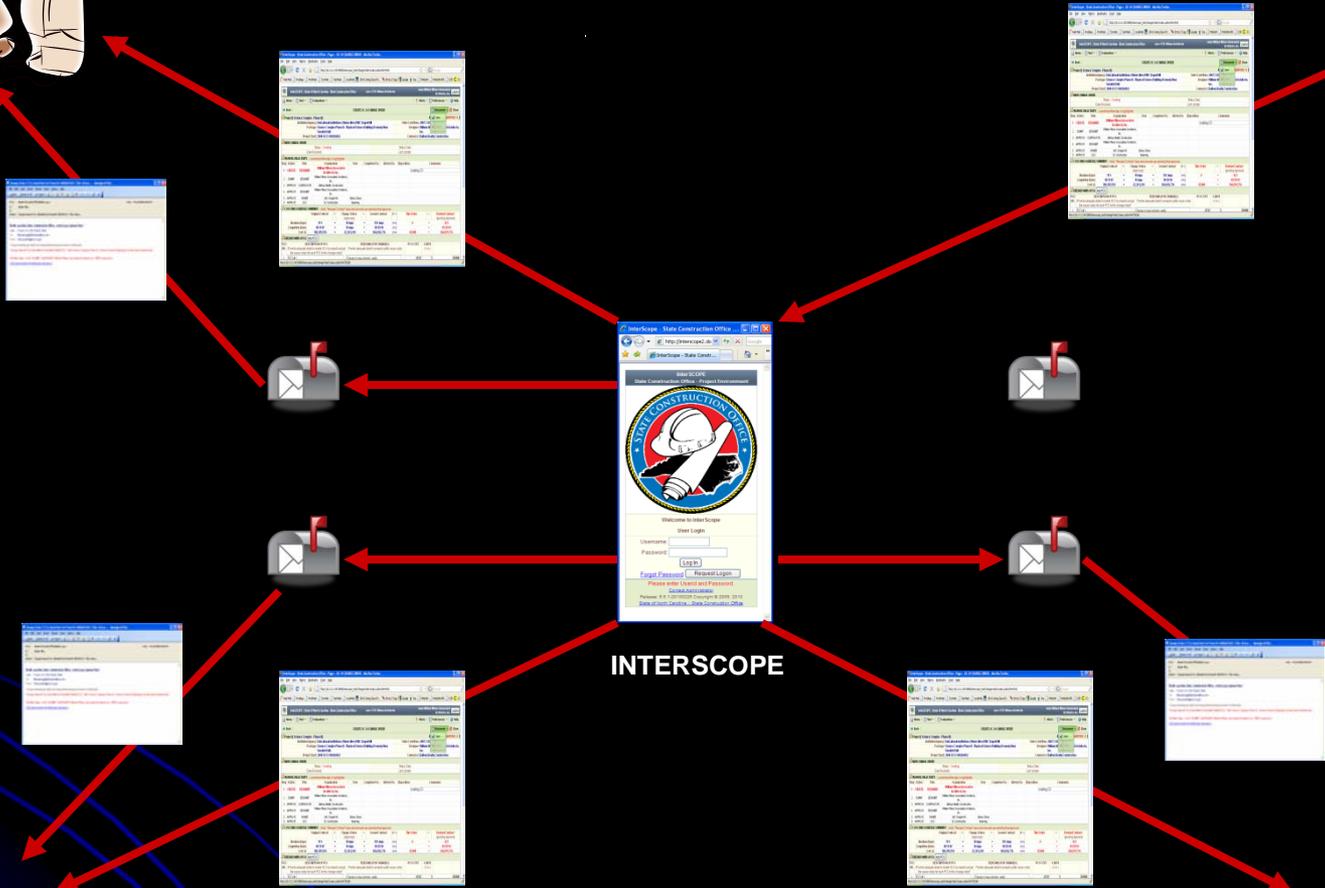
DESIGNER

OC-24 Change Order Workflow

STATE
CONSTRUCTION

InterScope – Electronic Change Orders

Step 6 - SCO reviews and accepts CO



CONTRACTOR

Change Order Workflow

OWNER



InterScope – Electronic Change Orders

➤ *Online Demo*

InterScope – Electronic Change Orders

➤ *Getting Started*

- Visit Room #4 today
- Review CO Manual in your package
- Work with your Project Monitor
- Contractors – register with Vendor Link
- All – request logons
- Interscope: www.nc-sco.com “QuickLinks”

InterScope – Electronic Change Orders

➤ Q & A

Back OC-24 CHANGE ORDER Document Close

Project [SCO Change Order Test Project] SCO File# [0908024 -A]

Institution/Agency:	MISCELLANEOUS/Miscellaneous	State Code/Item:	-
Package:	SCO Change Order Test Project	Designer:	SCO Designer
Project Start:		Contractor:	SCO Contractor

NEW CHANGE ORDER

Status:	Creating	Status Date:	
Date Received:		Last Update:	

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer					
2	SUBMIT	DESIGNER	SCO Designer					
3	APPROVE	CONTRACTOR	SCO Contractor					
4	APPROVE	DESIGNER	SCO Designer					
5	APPROVE	OWNER	Miscellaneous					
6	APPROVE	SCO	St. Construction	Unassigned				

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	17 days	=	137 days	(+/-)	0	=	137
Completion (Date)	03/04/10	+	17 days	=		(+/-)		=	03/04/10
Cost (\$)	\$0	+	\$16,000	=	\$16,000	(+/-)	\$0	=	\$16,000

Step 1a – Change Order Entry

DESIGNER SUMMARY

- 1. Schedule items affected by this change:
- 2. Can Contractor mitigate the change without requiring a contract time extension:
- 3. Select the contractors that will need a contract time extension due to this change
- 4. Are additional costs incurred by reason of the time extension ? (if so, include in items 5&6 below):
- 5. Estimated Cost of Change:
- 6. Estimated time extension field cost, if any:

<input type="text"/>						
<input type="button" value="v"/>						
<input type="text"/>						
<input type="button" value="v"/>						
<table border="1"><thead><tr><th>CONTRACTOR</th><th>DESIGNER</th></tr></thead><tbody><tr><td><input type="text" value="0.0"/></td><td><input type="text" value="0.0"/></td></tr><tr><td><input type="text" value="0"/></td><td><input type="text" value="0"/></td></tr></tbody></table>	CONTRACTOR	DESIGNER	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
CONTRACTOR	DESIGNER					
<input type="text" value="0.0"/>	<input type="text" value="0.0"/>					
<input type="text" value="0"/>	<input type="text" value="0"/>					

BREAKDOWNS (PCO)

#	DESCRIPTION OF PCO (Provide adequate detail to enable SCO to properly assign the cause codes for each PCO in this change order)	REASON(S) FOR CHANGE(S) (Provide adequate detail to properly justify cause codes)	PCO COST	# DAYS (+ or -)	Action
1.	<input type="text"/>	<input type="text"/>	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input type="button" value="Delete PCO"/>

REQUIRED - Supporting Documentation ("Browse" to select, then press "Add" to upload..)

Description	Filename	Action
<input type="text"/>	<input type="text"/> <input type="button" value="Browse..."/>	<input type="button" value="Attach"/>

Comments

Comment:

Attachments

Description	Filename	User	Action
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InterSCOPE - State Construction Office - Page :: OC-24 CHANGE ORDER - Windows Internet Explorer

http://interscope2.doa.state.nc.us:8080/interscope/changeOrder.action?uid=34228&source=jsp

InterSCOPE :: State Of North Carolina - State Construction Office user: SCO Designer view: SCO Designer Logout

HOME Alerts New Find Preferences Help

Back OC-24 CHANGE ORDER Workflow Document Close

Project [SCO Change Order Test Project] SCO File# [0908024 -A]

Institution/Agency: MISCELLANEOUS/Miscellaneous	State Code/Item: -
Package: SCO Change Order Test Project	Designer: SCO Designer
Project Start:	Contractor: SCO Contractor

CHANGE ORDER # [1]

Status: Created	Status Date: 2010-03-04 17:44
Date Received: 2010-03-04 17:44	Last Update:

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer	scodesigner	2010-03-04 17:45	2010-03-04 17:45	Created	
2	SUBMIT	DESIGNER	SCO Designer					
3	APPROVE	CONTRACTOR	SCO Contractor					
4	APPROVE	DESIGNER	SCO Designer					
5	APPROVE	OWNER	Miscellaneous					
6	APPROVE	SCO	St. Construction	Unassigned				

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	14 days	=	134 days	(+/-)	2	=	136
Completion (Date)	03/04/10	+	14 days	=		(+/-)		=	03/04/10
Cost (\$)	\$0	+	\$3,000	=	\$3,000	(+/-)	\$1,000	=	\$4,000

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension? (if so, include in items 5&6 below):

	CONTRACTOR	DESIGNER
5. Estimated Cost of Change:	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>
6. Estimated time extension field cost, if any:	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>

Step 1 – Change Order Created

InterScope - State Construction Office - Page :: OC-24 CHANGE ORDER - Windows Internet Explorer

http://interscope2.doa.state.nc.us:8080/interscope/changeOrder.action?uid=34228&source=jsp

InterScope - State Construction Office - Page :: OC-2...

Note: Revised Contract days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	14 days	=	134 days	+/-	2	=	136
Completion (Date)	03/04/10	+	14 days	=		+/-		=	03/04/10
Cost (\$)	\$0	+	\$3,000	=	\$3,000	+/-	\$1,000	=	\$4,000

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension? (if so, include in items 5&6 below):
- Estimated Cost of Change:

	CONTRACTOR	DESIGNER
5. Estimated Cost of Change:	0.0	0.0
6. Estimated time extension field cost, if any:	0	0

BREAKDOWNS (PCO)

#	DESCRIPTION OF PCO (Provide adequate detail to enable SCO to properly assign the cause codes for each PCO in this change order)*	REASON(S) FOR CHANGE(S) Provide adequate detail to properly justify cause codes	PCO COST	# DAYS (+ or -)	Action
1.	Item 1	Owner request	1000.0	2	Delete PCO

Description	Filename	Action
estimate	sl2000-152.pdf	Remove
	<input type="text"/> <input type="button" value="Browse..."/>	Attach

Comments

Comment:

Date	Author	Comment
03-04-2010 17:44:43	scodesigner	CREATE

Attachments

Step 1 – Change Order Created

March 23, 2010

Annual State Construction Conference

InterScope - State Construction Office - Page :: OC-24 CHANGE ORDER - Windows Internet Explorer

http://interscope2.doa.state.nc.us:8080/interscope/changeOrderSubmit.action

InterSCOPE :: State Of North Carolina - State Construction Office user: SCO Designer view: SCO Designer Logout

HOME Alerts New Find Preferences Help

2 Alerts generated.Change Order is Submitted. No changes can be made.

Back OC-24 CHANGE ORDER Workflow Document Close

Project [SCO Change Order Test Project] SCO File# [0908024 -A]

Institution/Agency: MISCELLANEOUS/Miscellaneous State Code/Item: -
 Package: SCO Change Order Test Project Designer: SCO Designer
 Project Start: Contractor: SCO Contractor

CHANGE ORDER # [1]

Status : Submitted Status Date: 2010-03-08 14:18
 Date Received: 2010-03-04 17:44 Last Update: 2010-03-08 14:18

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer	scodesigner	2010-03-04 17:45	2010-03-04 17:45	Created	
2	SUBMIT	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:18		Submitted	
3	APPROVE	CONTRACTOR	SCO Contractor					
4	APPROVE	DESIGNER	SCO Designer					
5	APPROVE	OWNER	Miscellaneous					
6	APPROVE	SCO	St. Construction	Unassigned				

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

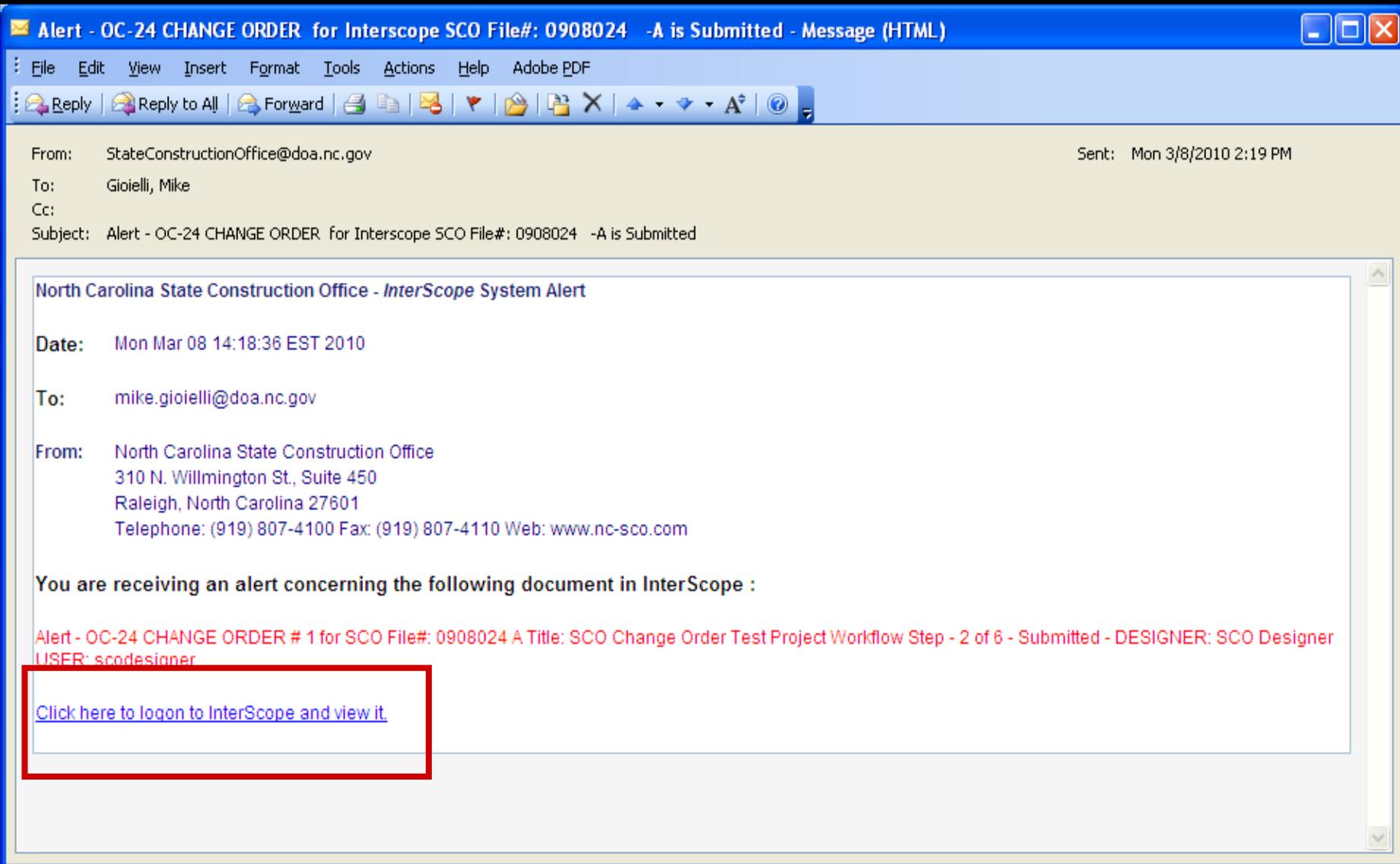
	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	14 days	=	134 days	(+/-)	2	=	136
Completion (Date)	03/04/10	+	14 days	=		(+/-)		=	03/04/10
Cost (\$)	\$0	+	\$3,000	=	\$3,000	(+/-)	\$1,000	=	\$4,000

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension ? (if so, include in items 5&6 below):
- Estimated Cost of Change:

	CONTRACTOR	DESIGNER
Estimated Cost of Change:	0.0	0.0

Step 2 – Change Order Submitted



Step 2 – Alert

InterSCOPE :: State Of North Carolina - State Construction Office user: SCO Contractor view: SCO Contractor Logout

HOME | Alerts | Find | Preferences | Help

2 Alerts generated.Change Order is Submitted. No changes can be made.

Back | OC-24 CHANGE ORDER Workflow Document Close

Project [SCO Change Order Test Project] SCO File# [0908024 - A]

Institution/Agency:	MISCELLANEOUS/Miscellaneous	State Code/Item:	-
Package:	SCO Change Order Test Project	Designer:	SCO Designer
Project Start:		Contractor:	SCO Contractor

CHANGE ORDER # [1]

Status:	Submitted	Status Date:	2010-03-08 14:32
Date Received:	2010-03-04 17:44	Last Update:	2010-03-08 14:32

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer	scodesigner	2010-03-04 17:45	2010-03-04 17:45	Created	
2	SUBMIT	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:18	2010-03-08 14:29	Submitted	
3	APPROVE	CONTRACTOR	SCO Contractor	scocontract	2010-03-08 14:32		Submitted	
4	APPROVE	DESIGNER	SCO Designer					
5	APPROVE	OWNER	Miscellaneous					
6	APPROVE	SCO	St. Construction	Unassigned				

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	14 days	=	134 days	(+/-)	2	=	136
Completion (Date)	03/04/10	+	14 days	=		(+/-)		=	03/04/10
Cost (\$)	\$0	+	\$3,000	=	\$3,000	(+/-)	\$1,000	=	\$4,000

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension? (if so, include in items 5&6 below):

5. Estimated Cost of Change:	CONTRACTOR	DESIGNER
	0.0	0.0

Step 3 – Contractor approval

InterSCOPE - State Construction Office - Page :: OC-24 CHANGE ORDER - Windows Internet Explorer

http://interscope2.doa.state.nc.us:8080/interscope/changeOrderApprove.action

InterSCOPE :: State Of North Carolina - State Construction Office user: SCO Designer view: SCO Designer Logout

HOME Alerts New Find Preferences Help

1 Alert generated.Change Order is Submitted. No changes can be made.

Back | OC-24 CHANGE ORDER Workflow Document Close

Project [SCO Change Order Test Project] SCO File# [0908024 -A]

Institution/Agency:	MISCELLANEOUS/Miscellaneous	State Code/Item:	-
Package:	SCO Change Order Test Project	Designer:	SCO Designer
Project Start:		Contractor:	SCO Contractor

CHANGE ORDER # [1]

Status:	Submitted	Status Date:	2010-03-08 14:46
Date Received:	2010-03-04 17:44	Last Update:	2010-03-08 14:46

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer	scodesigner	2010-03-04 17:45	2010-03-04 17:45	Created	
2	SUBMIT	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:18	2010-03-08 14:29	Submitted	
3	APPROVE	CONTRACTOR	SCO Contractor	scocontract	2010-03-08 14:32	2010-03-08 14:33	Submitted	
4	APPROVE	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:46		Submitted	
5	APPROVE	OWNER	Miscellaneous					
6	APPROVE	SCO	St. Construction	Unassigned				

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	14 days	=	134 days	(+/-)	2	=	136
Completion (Date)	03/04/10	+	14 days	=		(+/-)		=	03/04/10
Cost (\$)	\$0	+	\$3,000	=	\$3,000	(+/-)	\$1,000	=	\$4,000

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension? (if so, include in items 5&6 below):

5. Estimated Cost of Change:	CONTRACTOR	DESIGNER
	0.0	0.0

Step 4 – Designer approval

InterScope - State Construction Office - Page :: OC-24 CHANGE ORDER - Windows Internet Explorer

http://interscope2.doa.state.nc.us:8080/interscope/changeOrderApprove.action

InterSCOPE :: State Of North Carolina - State Construction Office user: Mike Gioielli view: ALL Logout

HOME Alerts New Find Reports Lists Preferences Help

1 Alert generated.Change Order is Submitted. No changes can be made.

Back OC-24 CHANGE ORDER Workflow Document Close

Project [SCO Change Order Test Project] SCO File# [0908024 -A]

Institution/Agency: MISCELLANEOUS/Miscellaneous	State Code/Item: -
Package: SCO Change Order Test Project	Designer: SCO Designer
Project Start:	Contractor: SCO Contractor

CHANGE ORDER # [1]

Status: Submitted	Status Date: 2010-03-08 14:56
Date Received: 2010-03-04 17:44	Last Update: 2010-03-08 14:56

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer	scodesigner	2010-03-04 17:45	2010-03-04 17:45	Created	
2	SUBMIT	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:18	2010-03-08 14:29	Submitted	
3	APPROVE	CONTRACTOR	SCO Contractor	scocontract	2010-03-08 14:32	2010-03-08 14:33	Submitted	
4	APPROVE	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:46	2010-03-08 14:47	Submitted	
5	APPROVE	OWNER	Miscellaneous	mgioielli	2010-03-08 14:56		Submitted	
6	APPROVE	SCO	St. Construction					

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (pending Approval)
Duration (Days)	120	+	14 days	=	134 days	(+/-)	2	=	136
Completion (Date)	03/04/10	+	14 days	=		(+/-)		=	03/04/10
Cost (\$)	\$0	+	\$3,000	=	\$3,000	(+/-)	\$1,000	=	\$4,000

OWNER CONTINGENCY

The Owner certifies that the contingency fund balance after this change is (\$) \$0

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension? (if so, include in items 5&6 below):

Step 5 – Owner approval

2 Alerts generated. Change Order is Approved. No changes can be made.

Project [SCO Change Order Test Project] SCO File# [0908024 -A]

Institution/Agency: MISCELLANEOUS/Miscellaneous	State Code/Item: -
Package: SCO Change Order Test Project	Designer: SCO Designer
Project Start:	Contractor: SCO Contractor

CHANGE ORDER # [1]

Status: Approved	Status Date: 2010-03-08 14:59
Date Received: 2010-03-04 17:44	Last Update: 2010-03-08 14:59

WORKFLOW ACTIVITY - current workflow step is highlighted

Step	Action	Role	Organization	User	Completed On	Alerted On	Disposition	Comments
1	CREATE	DESIGNER	SCO Designer	scodesigner	2010-03-04 17:45	2010-03-04 17:45	Created	
2	SUBMIT	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:18	2010-03-08 14:29	Submitted	
3	APPROVE	CONTRACTOR	SCO Contractor	scocontract	2010-03-08 14:32	2010-03-08 14:33	Submitted	
4	APPROVE	DESIGNER	SCO Designer	scodesigner	2010-03-08 14:46	2010-03-08 14:47	Submitted	
5	APPROVE	OWNER	Miscellaneous	mgioielli	2010-03-08 14:56	2010-03-08 14:57	Submitted	
6	APPROVE	SCO	St. Construction	mgioielli	2010-03-08 14:59		Approved	

COST AND SCHEDULE SUMMARY - Note: "Revised Contract" days and amounts are pending final approval.

	Original Contract	+	Change Orders (Approved)	=	Current Contract	(+/-)	This Order	=	Revised Contract (Approved)
Duration (Days)	120	+	14 days	=	134 days	(+/-)	2 days	=	134 days
Completion (Date)	03/04/10	+	14 days	=		(+/-)		=	
Cost (\$)	\$0	+	\$3,000	=	\$3,000	(+/-)	\$1,000	=	\$3,000

OWNER CONTINGENCY The Owner certifies that the contingency fund balance after this change is (\$) \$0

DESIGNER SUMMARY

- Schedule items affected by this change:
- Can Contractor mitigate the change without requiring a contract time extension:
- Select the contractors that will need a contract time extension due to this change:
- Are additional costs incurred by reason of the time extension? (if so, include in items 5&6 below):

CONTRACTOR DESIGNER

Step 6 – State Construction approval