

# State Building Commission

## Certificate of Merit Award Program

### Background

The State Building Commission has established the Annual Certificate of Merit Award Program in the spirit of recognizing those companies that demonstrate the competencies and efforts necessary to realize excellence in the design and construction of projects for the State of North Carolina. The Award Recipients are recognized at the Annual State Construction Conference.

### General Requirements

Capital Project Coordinators (CPC) must submit all nominations, using the enclosed nomination form, by December 31 to the Director of the State Construction Office. Electronic submissions are acceptable. An agency may only submit a maximum of two nominations per year. In order to qualify for this program a project must have had final acceptance or close out during the current calendar year. The Chair of the State Building Commission will establish the membership of the jury.

### General Description of Award Categories

The State Building Commission will present up to six awards per year. Under each category, there will be two awards presented. One award will be for projects with a total budget of less than \$5 million and a second award for projects with a total budget of \$5 million or greater.

Three categories will be considered:

- I. Excellence in design
- II. Excellence in construction
- III. Excellence in project implementation

### Categories

#### **I. Excellence in Design for prime architects or engineers.**

*Projects may include, but are not limited to new construction, additions, building historic restoration, and repair and renovations (renovations may include 'before' pictures).*

**Nominations must include a brief review on how the project addressed each item below:**

- a) Project Management.
- b) Design. Innovations emphasizing function, circulation, space, light, building systems, structure and site.
- c) Quality of Documents.
- d) Energy efficiency, sustainability.
- e) Integrated design. How did the designer interact with the Agency and SCO to produce a quality product?
- f) Construction Administration. Did the designer coordinate well with consultants and give proper direction and information to contractors?
- g) Schedule. Did designer meet the project schedule?
- h) Budget. Is the project within budget? If not, are cost overruns justified?
- i) Agency Feedback. A completed designer evaluation must be attached. Input based on occupant and maintenance staff feedback. Is project successful for end User? Agency may provide a brief description of any sub consultants that performed exceptional work for the project.

## **II. Excellence in Construction.**

*Projects may include all types of construction including general, civil, structural, mechanical, A/V, fire protection, electrical and specialty work.*

**Applications must include a brief review on how the project addressed each item below:**

- a) Project Management
- b) Quality of Construction. Excellence of finished project.
- c) Safety. Record of the Contractor.
- d) Collaboration. Does Contractor cooperate with the design team, subcontractors, and Agencies during construction?
- e) Schedule. Did Contractor meet the final contract project schedule?
- f) For Construction Management-at-Risk (CMR) projects only. Did the CMR perform pre-construction services appropriately regarding cost management, value management, and constructability, did Contractor suggest alternate construction methods or systems that expedited and enhanced the project or reduced project cost?
- g) HUB plan/participation: Did the contractor exert appropriate effort to utilize HUB subcontractors? Did the project meet the pre-established HUB goals and if not describe obstacles in meeting goals.
- h) Subcontractors- Include a brief summary of subcontractors that demonstrated excellence in performance during the construction phase.

## **III. Excellence in Project Implementation**

**Applications must include a brief review on how the project addressed each item indicated in sections 1 and 2 above.**

*This award recognizes the project coordination of both the design team and the construction team on the project. This project had both excellence in design and excellence in construction and overall project implementation.*

## **Jury**

The Chair of the State Building Commission will establish the membership of the jury.

## **Submission Information**

Nominations must have the following information included to be considered:

- Name of the project
- SCO project number
- Award category
- Statement of significance/achievement addressing the items listed for each category as outlined above
- Individual/Consultants involved
- Photos (electronic photographs of 1024x768 pixels in .jpg format are acceptable)
- Copy of the completed designer evaluation for this project (for excellence in design and excellence in project implementation submissions)
- Copy of the completed contractor evaluation for this project (for excellence in construction and excellence in project implementation submissions)

**State Building Commission**  
**Certificate of Merit Award Program**  
**Nomination Form**

Nomination for (check one only):

Excellence in design       Excellence in construction       Excellence in project implementation

Name of the CPC making the submission:

Name of CPC's agency or institution:

Name of the project:

SCO project number:

Name of firm nominated (designer, contractor, or members of the team, including the SCO project monitor, for Excellence in Project Implementation):

Contact name and telephone number of firm nominated:

Attach:

1. Statement of significance/achievement addressing the items listed for each category as outlined in the instructions above. Include names of specific subcontractors or sub-consultants, SCO construction monitor and others that significantly contributed to the success of the project.
2. Completed Contractor/Designer evaluations.
3. Photographs as described in the submission information above.