

**Minutes**  
**Meeting of the Martin Luther King, Jr. Commission**  
**August 21, 2014**

**Call to Order and Opening Remarks**

The Martin Luther King, Jr. (MLK) Commission held the meeting of the MLK Commission by teleconference at 10:00 am on August 21, 2014. Mr. Clarence Henderson, Chairman of the Commission, called the meeting to order at 10:00am.

Chairman Henderson welcomed everyone and opened the meeting with a prayer.

Chairman Henderson welcomed Mr. Derek Partee, a new Commissioner, to the MLK Commission. Commissioner Partee greeted the group and spoke briefly about how pleased he was to be appointed as a MLK Commissioner.

Chairman Henderson called the roll. He and Commissioners Bailey, Freeman, Garris, Jeffers, Kickler, Martin, Mitchell, Partee, and Williams attended the teleconference. Commissioners Harshaw, Jones, Moore, Sturdivant, Warren Turner did not participate.

Also participating in the teleconference were Emily Williams, Executive Director of the NC Human Relations Commission (NCHRC), and Mary Curtis, NCHRC/Martin Luther King, Jr. Program Coordinator.

**Approval of Minutes of Previous Meeting**

Because there was not a quorum at the last Commission meeting, the minutes will be presented at the next meeting.

**Committee Reports**

None reported

**Old Business**

None

**New Business**

*FY 2015 Martin Luther King, Jr. Grant Program Request for Proposal*

Executive Director Emily Williams provided an overview of the process beginning with the publication of the Request for Proposal (RFP) for the MLK Grant program through the recommendation for award of grants to successful applicants.

Chairman Henderson requested the Commissioners share comments on the FY 2015 RFP. FY 2015 MLK Grant Program.

Commissioner Dr. Tony Mitchell had questions about the points for leverage funding. Emily Williams confirmed points for leveraging.

Commissioner Williams requested that on Section 2 of the scoring sheet, the evaluation factor that addressed the applicant's emphasis on the philosophy of Dr. King be expanded to specifically include Dr. King's Content of Character message. Ms. Williams indicated that she would expand this section to address this issue.

The group discussed one typographical error and an error in submission date. Ms. Williams indicated she would make these corrections.

Ms. Williams indicated that she would have the RFP published no later than August 31, 2014.

#### *Role of the MLK Commission in the John R. Larkin Award Program*

Chairman Henderson stated that the Commission will follow through with the original agreement regarding the participation in the John R. Larkin Award Program. The Commission will modify the criteria for nomination form and make the modifications available to the Office of Constituent and Community Services.

The Commission agreed to review the applications of the nominees and recommend a selection for the award.

#### *Role of the Commission in the State Employees Martin Luther King, Jr. Holiday Observance Program*

Chairman Henderson and Commissioner Jacquie Jeffers agreed to work with the Office of Community and Constituent Affairs plan the State Employees Martin Luther King, Jr. Holiday Observance Program. Mary Curtis will confirm the next planning meeting and notify Commissioners and Executive Director Williams.

Chairman Henderson stated that he would like to be on stage to represent the Commission.

Commissioner Martin recommended that the Commission be recognized and that their contributions be acknowledged at the State Employees Program.

Commissioner Jeffers voiced her concerns about the quality of the cover of the program for the State Employees Program commemorative booklet. She recommended that, because this program is often maintained as a souvenir, attention be given to developing a more professional cover. She suggested that student art work may be included inside the program.

### *Upcoming Events*

On October 18, 2014, from 9:00 am to 12:00 noon, Mary Magdalene Ministries of Raleigh will be hosting an “Anti-bullying Breakfast and Community Forum” at Martin Street Baptist Church, 1001 E. Martin Street, Raleigh. Chairman Henderson will be speaking at this breakfast/forum. Commissioner Jeffers indicated that she would attend the event and distribute education/outreach materials about Dr. King’s philosophy. Chairman Henderson indicated that he would confirm if the event could be videotaped for website posting.

Chairman Henderson asked the Commissioners to notify City Councilmen/women about the event.

Chairman Henderson encouraged MLK Commissioners to seek out other events in the community that the Commissioners can participate in that will promote the “Content of Character” philosophy.

The Thomas Mentor Leadership Academy invited the MLK Commissioners to participate in their Cadet Essay Event and MLK Luncheon on Saturday, August 23, 2014, 12:00 noon to 2:00 pm at 916 Lamond Avenue, Durham, NC 27601. Commissioner Mitchell stated that he was interested in attending event. Mary Curtis will email Commissioner Mitchell details about the event.

### **Announcements**

Mary Curtis informed the Commissioners that the reimbursement forms will be mailed to them and requested that, upon receipt, they sign, date, and return the forms to her so that she can process reimbursement.

The next meeting of the MLK Commission will be held September 18, 2014, at 10:00 am in Conference Room 3106T, Department of Administration Building, 116 Jones Street, Raleigh, NC.

### **Adjournment**

The meeting was adjourned by Chairman Henderson at 10:53am.

*Mary Curtis*

*08/25/2014*

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Mary Curtis

Date

