

# Statewide Term Contract

## 5213A - Window Coverings & Installation

<b>Bid Number</b>	DPC-986320984-MT
<b>Contract Title</b>	Window Coverings & Installation
<b>Effective Dates</b>	June 17, 2024, through June 16, 2027 (with two (2) optional one-year renewals)
<b>Awarded Vendor(s) and Contact(s)</b>	<p><b>Light Consultants LLC</b> Contract Manager <a href="#">Debbie Light</a>   (888) 305-8020 Customer Service <a href="#">Ken Murray</a>   (888) 305-8020</p> <p><b>The Dize Company</b> <a href="#">Megan Smith</a>   (336) 722-5181</p>
<b>Contract Covers</b>	<p>This contract is intended to cover the state's normal requirements for various types of window coverings and treatments, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Vinyl</li> <li>• Plastic</li> <li>• Fabric</li> <li>• Shutters</li> <li>• Shades</li> <li>• Wood</li> <li>• Faux wood</li> <li>• Metal</li> </ul>
<b>Contract Type</b>	This is a <b>mandatory</b> statewide term contract for state agencies, departments, institutions, universities, and community colleges – unless exempted by North Carolina general statute. Non-mandatory entities, including schools and local governments, may use this contract as allowed by general statute.
<b>Special Note</b>	Product samples shall be provided to the buyer upon request prior to purchase. Samples of items offered shall be furnished, free of expense, and if not destroyed will, upon request, be returned at the vendor's expense. A written request for return shall be made no later than thirty (30) days after delivery is complete, and the vendor shall provide a prepaid, pre-addressed shipping label suitable for return of the sample(s).
<b>Equipment Installation</b>	The buyer will be provided with an option to accept or decline installation services at the time of ordering, and approved charges are to be listed as a separate line item on the purchase order and invoice.
<b>Equipment Demonstration</b>	Following installation, the vendor shall demonstrate to the buyer that the window coverings installed are fully operational and in compliance with the contract specifications and codes.

<b>Delivery Information</b>	All items are to be delivered FOB destination. The vendor shall furnish all necessary transportation, materials, and supplies required to deliver, install, and set in place window covering for owner's use. Delivery shall not be considered to have occurred until installation has been completed, if applicable.
<b>Return Policy</b>	Vendors shall accept merchandise returns from buyers for a period of thirty (30) business days after delivery. Custom or specialty items cannot be returned.
<b>Taxes</b>	Prices do not include North Carolina sales or use tax.
<b>Warranty</b>	Standard manufacturers' warranty applies for all items.
<b>eProcurement</b>	Ordering instructions are loaded into <a href="#">eProcurement</a> .
<b>eProcurement Help Desk</b>	(888) 211-7440
<b>Contract Manager</b>	<a href="#">Ian Fox</a>   (984) 236-0211
<b>Contract Attachments</b>	<a href="#">Light Consultants LLC</a> <a href="#">The Dize Company</a>
<b>Contract Addenda</b>	06/12/2025: Contract Manager changed from Austin Kiziah to Ian Fox