Refer *ALL* Inquiries regarding this BAFO to: **All correspondence with vendors shall be through the Ariba Sourcing Tool.** **Procurement Lead:** Sarah Lyons Sarah.Lyons@doa.nc.gov 984-236-0217	**REQUEST FOR BEST AND FINAL OFFER** **NO.** DPC-1502912540-SL
	Offers will be received until: July 18, 2025 @ 5:00 PM
	Issue Date: July 11, 2025
	Commodity Number: 301617 Flooring
	Description: Floor Covering and Installation Services
	For Statewide Use of All State Entities
See page 2 for Submission Instructions	

NOTICE TO VENDOR: Offers submitted in response to this Best and Final Offer (BAFO) for the furnishing and delivering the goods and services described herein, subject to the conditions made a part hereof, will be received through the Sourcing Tool until 5:00 PM Eastern Time on the day of opening. Refer to page two for submission instructions. Offers submitted in any other way in response to this BAFO will not be accepted. Offers are subject to rejection unless submitted on this form.

EXECUTION: In compliance with this Request for BAFO, along with the terms and conditions in the original solicitation, as maybe modified herein, the undersigned offers and agrees to furnish any or all goods and services which are offered, at the prices agreed upon and within the time specified herein. Pursuant to GS §143-54 and §143-59.2 and under penalty of perjury, the undersigned Vendor certifies that this offer has not been arrived at collusively or otherwise in violation of Federal or North Carolina law and this offer is made without prior understanding, agreement, or connection with any firm, corporation, or person submitting an offer for the same commodity, and is in all respects fair and without collusion or fraud.

Failure to execute/sign offer prior to submittal shall render offer invalid. Late offers will not be accepted.

VENDOR: Interface Americas, Inc.	EMAIL: Contracts.Group@Interface.com	
STREET ADDRESS: 1503 Orchard Hill Rd.	P.O. BOX:	ZIP: 30240
CITY & STATE & ZIP: LaGrange, GA 30240	TELEPHONE NUMBER: 706-812-6356	TOLL FREE TEL. NO:
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING: Jim McKeon, VP of Sales	FAX NUMBER:	
AUTHORIZED SIGNATURE:	DATE: 7/11/2025	

Offer valid for ninety (90) calendar days from date of opening unless otherwise stated here: _____ days.

ACCEPTANCE OF OFFER: If the State accepts any or all parts of this offer, an authorized representative of the State shall affix his/her signature to the Vendor's response to this Request for BAFO. The acceptance shall include the response to this BAFO, any provisions and requirements of the original solicitation which have not been superseded herein, and the North Carolina General Terms and Conditions. These documents shall then constitute the written agreement between the parties. A copy of this acceptance will be forwarded to the successful Vendor(s).

FOR STATE USE ONLY: Offer accept and Contract awarded this date of August 8, 2025, as indicated on the attached certification, by Sarah Lyons

(Authorized Representative of NCDOA – Purchase & Contract)

SUBMISSION INSTRUCTIONS: Vendor shall submit its offer through the Sourcing Tool. Any files submitted shall not be password protected and shall be capable of being copied to other media.

REQUEST FOR BEST AND FINAL OFFER (BAFO):

This request is to solicit a best and final offer from Vendor for Floor Covering and Installation Services. The offer should integrate the previous response to the solicitation and any changes listed below. Any individual Vendor may receive a different number of BAFO requests than other Vendors.

NOTE: This Solicitation is still in the evaluation period. During this period and prior to award, possession of the BAFO, original bid response, and accompanying information is limited to personnel of the Issuing Agency and any agencies responsible for participating in the evaluation. Vendors who attempt to gain this privileged information, or to influence the evaluation process (i.e., assist in evaluation), will be in violation of purchasing rules and their offer will not be further evaluated or considered.

Specific requests begin on the next page. Vendor may copy requests onto additional pages, as needed, to provide sufficient space for its response.

The following section of the Invitation for Bid (IFB) DPC-1502912540-SL has been deleted in its entirety and replaced with the following:

4.19 VENDOR'S PUBLISHED CATALOG & LISTS

As a result of this Contract, Vendors shall provide its entire catalog of products. By definition, a Vendor's catalog as a result of this effort, is a Vendor's full line of products within the awarded scope that is consistent with what is offered on its punch-out catalog site. The State deems the right to determine the completeness of the coverage of a Vendor's catalog. **The Vendor's catalog must be submitted with its bid by providing a link to the Vendor's Catalog in ATTACHMENT A: PRICING WORKBOOK.**

The Vendor's price lists must be submitted with its bid by 1) providing a link to the Vendor's price list in ATTACHMENT A: PRICING WORKBOOK in the designated field for each type and category offered or 2) providing the price list(s) as a Microsoft Excel file or PDF as an attachment with the corresponding category being evident within the attachment(s). Altered, or unpublished, price lists/literature may subject your bid to rejection. The Vendor is advised that literature, questionnaires, and other data submitted in response to a previous IFB, or other inquiry will not suffice for the above requirement. Failure to include such information shall be a sufficient basis for rejection of the Vendor's bid. The Vendor shall, where applicable, provide the following information, at a minimum, on the proposed products:

a. Detailed Manufacturer's Item Description
b. Manufacturer
c. Manufacturer Product #
d. Manufacturer List Price
e. UOM
f. Number of Items per UOM
g. Internet link to the product if available

The following provisions of Attachment C: North Carolina General Terms and Conditions have been deleted in their entirety and replaced with the following:

1. PERFORMANCE:

   a) It is anticipated that the tasks and duties undertaken by the Vendor under the contract which results from the State solicitation in this matter (Contract) shall include Services, and/or the manufacturing and and providing other tangible features or components, as goods.

   b) Except as provided herein, and unless otherwise mutually agreed in writing prior to award, any goods provided by Vendor in performance of this Contract shall be and remain property of the State. Title to goods shall pass to the State upon acceptance; however, the State acknowledges that no rights to any of Vendor's intellectual property embodied in such goods are transferred to the State, and no separate license to Vendor's intellectual property is granted or necessary for the State's use of the purchased goods for their intended purpose. Any technical and business information owned by Vendor or its suppliers or licensors made accessible or furnished to the State shall be and remain the property of the Vendor or such other party, respectively. Vendor agrees to perform under the Contract in at least the same or similar manner provided to comparable users and customers. The State shall notify the Vendor of any defects or deficiencies in performance or failure of goods to conform to the standards and specifications provided in this Contract. Vendor agrees to timely remedy

defective performance or any nonconforming goods on its own or upon such notice provided by the State.

c) Vendor has a limited, non-exclusive license to access and use State Data provided to Vendor, but solely for performing its obligations under and during this Agreement and in confidence as further provided for herein or by law.

d) Vendor or its suppliers, as specified and agreed in the Contract, shall provide support assistance to the State related to all Services performed or other goods procured hereunder during the State's normal business hours. Vendor warrants that its support, customer service, and assistance will be performed at a minimum in accordance with generally accepted and applicable industry standards.

e) The State may document and take into account in awarding or renewing future procurement contracts the general reputation, performance and performance capabilities of the Vendor under this Contract as provided by G.S. 143-52 and 143-135.9 (a) and (b) (Best Value).

2. DEFAULT AND TERMINATION:

a) In the event of default by the Vendor, the State may, as provided by NC law, procure goods and services necessary to complete performance hereunder from other sources and hold the Vendor responsible for any excess cost occasioned thereby. *See,* G.S. 25-2-712. In addition, and in the event of default by the Vendor under the Contract, or upon the Vendor filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Vendor, the State may immediately cease doing business with the Vendor, terminate the Contract for cause, and take action to recover relevant damages, and if permitted by applicable law, debar the Vendor from doing future business with the State. 01 NCAC 05B.1520.

b) If, through any cause, Vendor shall fail to fulfill in a timely and proper manner the obligations under the Contract, including, without limitation, in these North Carolina General Terms and Conditions, the State shall have the right to terminate the Contract by giving thirty days written notice to the Vendor and specifying the effective date thereof. In that event, any or all finished or unfinished goods shall, at the option of the State, become the property of the State, subject to the provisions of Section 1.b regarding Vendor's intellectual property, and the Vendor shall be entitled to receive just and equitable compensation for any acceptable goods completed (or partially completed at the State's option) as to which such option is exercised. Notwithstanding, Vendor shall not be relieved of liability to the State for damages sustained by the State by virtue of any breach of the Contract, and the State may withhold any payment due the Vendor for the purpose of setoff until such time as the exact amount of damages due the State from such breach can be determined. The State, if insecure as to receiving proper performance or provision of goods, or if documented Vendor Services performance issues exist, under this Contract, may require at any time a performance bond or other alternative performance guarantees from a Vendor without expense to the State as provided by applicable law. G.S. 143-52(a); 01 NCAC 05B.1521; G.S. 25-2-609.

c) If this Contract contemplates deliveries or performance over a period of time, the State may terminate this Contract for convenience at any time by providing 60 days' notice in writing from the State to the Vendor. In that event, any or all finished or unfinished goods shall, at the option of the State, become its property, and under any applicable Vendor license to the extent necessary for the State to use such property subject to the provisions of Section 1.b regarding Vendor's intellectual property. If the Contract is terminated by the State for convenience, the State shall pay for those goods for which such option is exercised, less any payment or compensation previously made.

11. INTELLECTUAL PROPERTY WARRANTY AND INDEMNITY: Vendor shall hold and save the State, its officers, agents and employees, harmless from liability of any kind, including costs and expenses, resulting from infringement of the rights of any third party in any Services or copyrighted material, patented or patent-pending invention, article, device or appliance delivered in connection with the Contract.

    a) Vendor warrants to the best of its knowledge that:

        1. Performance under the Contract does not infringe upon any intellectual property rights of any third party; and

        2. There are no actual or threatened actions arising from, or alleged under, any intellectual property rights of any third party.

    b) Should any goods supplied by Vendor become the subject of a claim of infringement of a patent, copyright, trademark or a trade secret in the United States, the Vendor, shall at its option and expense, either procure for the State the right to continue using the goods, or replace or modify the same to become non-infringing. If neither of these options can reasonably be taken in Vendor's judgment, or if further use shall be prevented by injunction, the Vendor agrees to cease provision of any affected goods and refund any sums the State has paid Vendor for such goods and make every reasonable effort to assist the State in procuring substitute goods. If, in the sole opinion of the State, the cessation of use by the State of any such goods due to infringement issues makes the retention of other items acquired from the Vendor under this Agreement impractical, the State shall then have the option of terminating the Agreement, or applicable portions thereof, without penalty or termination charge; and Vendor agrees to refund any sums the State paid for unused Services or other goods.

    c) The Vendor, at its own expense, shall defend any action brought against the State to the extent that such action is based upon a claim that the goods supplied by the Vendor, their use or operation, infringe on a patent, copyright, trademark or violate a trade secret in the United States. The Vendor shall pay those costs and damages finally awarded or agreed in a settlement against the State in any such action. Such defense and payment shall be conditioned on the following:

        1. That the Vendor shall be notified within a reasonable time in writing by the State of any such claim; and

        2. That the Vendor shall have the sole control of the defense of any action on such claim and all negotiations for its settlement or compromise provided, however, that the State shall have the option to participate in such action at its own expense.

    d) Vendor will not be required to defend or indemnify the State to the extent any claim by a third party against the State for infringement or misappropriation results solely from the State's material alteration of any Vendor-branded goods or Services, or from the continued use of the Services or other goods after receiving written notice from the Vendor of the claimed infringement.

16. GENERAL INDEMNITY:

    a) The Vendor shall indemnify, defend and hold the State, its officers, agents, and employees, harmless from third-party claims, liabilities, losses, damages, and associated legal costs and expenses, accruing or resulting to any third-party in connection with the performance of the Contract, but only to the extent that such claims, liabilities, losses, damages, and associated legal costs and expenses are attributable to the negligence or intentionally tortious acts or omissions of the Vendor, its employees, or its authorized subcontractors, provided that the Vendor is notified in writing within 30 days from the date that the State has knowledge of such claims.

b) The Vendor, at its own expense shall defend any action brought against the State, under this section. The Vendor shall have the sole control of the defense of any action on such claim and all negotiations for its settlement or compromise, provided, however, that the State shall have the option to participate in such action at its own expense.

c) The Vendor represents and warrants that it shall make no claim of any kind or nature against the State's agents who are involved in the delivery or processing of Vendor goods or Services as part of this Contract with the State.

d) As part of this provision for General indemnity, if federal funds are involved in this procurement, the Vendor warrants that it will comply with all relevant and applicable federal requirements and laws, and will indemnify, defend and hold and save the State harmless from any claims or losses resulting to the State from the Vendor's noncompliance with such federal requirements or law in the performance of this Contract. The representations and warranties in the preceding two sentences shall survive the termination or expiration of the Contract.

e) The State does not participate in indemnification due to Constitutional restrictions, or arbitration, which effectively and unacceptably waives jury trial. See, G.S. 22B-3,-10.

STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION – DIVISION OF PURCHSE AND CONTRACT
Statewide Term Contract

ALL **correspondence with vendors shall be through the Ariba Sourcing Tool. Questions will be received in the Ariba Sourcing Tool (only) based on the schedule in Section 2.4**	**Invitation for Bid #: DPC-1502912540-SL**
	Bids will be publicly opened: June 9, 2025 @ 2:00 PM ET
For Statewide Use of All State Entities	**Commodity # and Description: 301617 Flooring**
STC #: 3016A	

EXECUTION

In compliance with this Invitation for Bid (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor's knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned Vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public Contract; or awarding or administering public Contracts; or inspecting or supervising delivery of the public Contract of any gift from anyone with a Contract with the State, or from any person seeking to do business with the State. By execution of this bid response to the IFB, the undersigned certifies, for Vendor's entire organization and its employees or agents, that Vendor are not aware that any such gift has been offered, accepted, or promised by any employees or agents of Vendor's organization.

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS incorporated below**. These documents can be accessed from the Ariba Sourcing Tool.

Failure to execute/sign bid prior to submittal may render bid invalid and it MAY BE REJECTED. Late bids cannot be accepted.

COMPLETE/FORMAL NAME OF VENDOR: Interface Americas, Inc.		
STREET ADDRESS: 1503 Orchard Hill Road	P.O. BOX: 1503	ZIP: 30240
CITY & STATE & ZIP: LaGrange, GA 30240	TELEPHONE NUMBER: 706-812-6356	TOLL FREE TEL. NO: 800-634-6032
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR: Jim McKeon, VP of Sales		
VENDOR'S AUTHORIZED SIGNATURE: Jim McKeon	**DATE:** 6/02/2025	E-MAIL: Contracts.Group@Interface.com

VALIDITY PERIOD

Offer shall be valid for at least one hundred eighty (180) days from date of bid opening, unless otherwise stated here: 365 days, or if extended by mutual agreement in writing of the parties. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

BID ACCEPTANCE

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

FOR STATE USE ONLY: Offer accepted and Contract awarded on date of _____ as indicated,

by _____.
(Authorized Representative of Department of Administration, Division of Purchase & Contract)

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1.0 PURPOSE AND BACKGROUND

The Department of Administration (DOA) serves as the business manager for North Carolina State government and provides leadership to State government for the effective, efficient, economical, and equitable delivery of services to the public. The department also aids and services several advocacy programs that serve diverse segments of the State's population that have traditionally been underserved. The Division of Purchase & Contract (P&C) is the strategic force to provide the State's entities with a catalog of Statewide Term Contracts (STC) that provide for an encompassing organized and efficient manner to pool resources to provide goods and services.

The State through the Department of Administration (DOA) Division of Purchase & Contract (P&C) is seeking qualified vendors to establish a Statewide Term Contract to furnish and deliver the State's requirements for Floor Coverings and Installation Services throughout the State of North Carolina, on an "As Needed" basis, if and when ordered by State Departments, Agencies, and Higher Education Institutions during the contract period. Vendor offerings must meet one (1) or more of the following categories:

CATEGORY A:	Vinyl (Sheet, Vinyl Composition Tile (VCT), Luxury Vinyl Tile (LVT), Luxury Vinyl Planks (LVP)
CATEGROY B:	Rubber
CATEGROY C:	Resilient (not covered in Category A & B)
CATEGORY D:	Ceramic
CATEGORY E:	Porcelain
CATEGORY F:	Carpet
CATEGORY G:	Carpet Tile
CATEGORY H:	Engineered Wood
CATEGORY I:	Hardwood
CATEGORY J:	Laminate
CATEGORY K:	Sports Flooring
CATEGORY L:	Resin (PMMA, Polyurethane, Epoxy)
CATEGORY M:	Flooring Hybrids (Wood Plastic Composite (WPC), Stone Plastic Composite (SPC), Stone Wood Composite (SWC)
CATEGORY N:	Ancillary Items (Supplies related to the removal and installation of flooring materials)

To comply with Governor Cooper's Executive Order 80 (October 2018), North Carolina's Commitment to Address Climate Change and Transition to a Clean Energy Economy, the contract resulting from this solicitation intends to focus on incorporating sustainable floor covering products and services that reduce environmental impact through responsible material sourcing, waste reduction, energy-efficient manufacturing, and promoting circular economy principles. Additionally, integrating recognized green certifications, low-emission products, and sustainable installation practices will help meet the goals set forth in the executive order while contributing to North Carolina's broader climate and clean energy goals.

The State is seeking bid responses from Flooring Material manufacturers only, which the State will contract with directly. Authorized resellers, distributors, or wholesalers are not eligible to respond to this Solicitation, and any response from such entities shall be rejected as non-responsive. Awarded manufacturers shall be responsible for providing a complete turnkey service to furnish, deliver, and install Flooring Materials. A manufacturer may use authorized dealers/installers, designated by the manufacturer, to perform services under this contract.

The intent of this Invitation for Bid (hereinafter, "IFB") is to receive pricing from Vendors which will offer savings to the State and confirm, through Vendors' submission of bids, its ability to meet the State's needs.

The contract resulting from this IFB is mandatory for State departments and most State Agencies, and by State higher education institutions (except under the conditions specified in G.S. 115D-58.14(a) and G.S. 116-13). The Contract may also be utilized, without further competition, by non-mandatory State Entities and Other Eligible Entities.

State owned building flooring projects with State Agency entities will require partnership with their Facility Management Office when modifying a State Building. "State buildings," as defined by NC GS § 143-336, refers to all State buildings, utilities, and other property developments except the State Legislative Building, railroads, highway structures, bridge structures, and any buildings, utilities, or property owned or leased by the North Carolina Global TransPark Authority. No authorization is provided through this contract to allow for building modifications and/or electrical services.

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

1.1 CONTRACT TERM

The Contract shall have an initial term of five (5) years, beginning on the date of final Contract execution (the "Effective Date") or June 10, 2025, whichever is later.

At any time during the contract period the State may conduct an Open Enrollment process by posting a solicitation in the Ariba Sourcing Tool for the purpose of adding new manufacturer(s) to the contract, to provide a wide coverage of Goods. The awarded Vendors will remain on the contract for the duration of the contract term unless terminated for convenience.

At the end of the Contract's initial term, the State shall have the option, in its sole discretion, to renew the Contract on the same terms and conditions for up to one (1) additional two-year term. The State will give the Vendor written notice of its intent to exercise each option no later than thirty (30) days before the end of the Contract's then-current term. In addition, the State reserves the right to extend a contract term after the last active term.

1.2 ESTIMATED SPEND

Based on historical data, the State has purchased approximately $17.5M worth of Flooring Materials from 2021 - 2024 under the current contract.

This amount is not guaranteed and could be more or less than the historical expenditure during the contract period. No maximum or minimum quantities are guaranteed.

2.0 GENERAL INFORMATION

2.1 INVITATION FOR BID DOCUMENT

The IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

2.2 E-PROCUREMENT FEE

ATTENTION: This is an NC eProcurement solicitation facilitated by the Ariba Network. The E-Procurement fee may apply to this solicitation. See paragraph entitled ELECTRONIC PROCUREMENT of the North Carolina General Terms and Conditions.

General information on the E-Procurement Services can be found at: http://eprocurement.nc.gov/.

What is the Ariba Network?

The Ariba Network is a web-based platform that serves as a connection point for buyers and vendors. Vendors can log in to the Ariba Network to view purchase orders, respond to electronic requests for quotes, participate in Sourcing Events, and collaborate with buyers on contract documents.

For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site:

http://eprocurement.nc.gov/training/vendor-training.

2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors also are responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions, or issues regarding any component within this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the possibility for later negotiation and amendment of specific provisions of the Contract that have been addressed during the question-and-answer period.

Other than through the process of negotiations under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor's bid. This applies to any language appearing in or attached to the document as part of the Vendor's bid that purports to vary any terms and conditions or Vendors' instructions herein or to render the bid non-binding or subject to further negotiation. Vendor's bid shall constitute a firm offer that shall be held open for the period required herein ("Validity Period" above).

The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed to during negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor's bid as nonresponsive.

2.4 IFB SCHEDULE

The table below shows the *intended* schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	May 7, 2025
Hold Urged and Cautioned Pre-Bid Conference	State	May 13, 2025
Submit Written Questions	Vendor	May 19, 2025
Provide Responses to Questions	State	June 2, 2025
Submit Bids	Vendor	June 9, 2025 @ 2:00 PM ET
Intended Contract Award	State	TBD

2.5 URGED AND CAUTIONED PRE-BID CONFERENCE

Urged and Cautioned Pre-Bid Conference

Date: May 13, 2025
Time: 10:00 AM Eastern Time
Location: **Microsoft Teams** Need help?
Join the meeting now
Meeting ID: 220 813 283 001 4
Passcode: mE9q68zk

Dial in by phone
+1 984-204-1487,,520350731# United States, Raleigh
Find a local number

Phone conference ID: 520 350 731#

Join on a video conferencing device
Tenant key: ncgov@m.webex.com
Video ID: 112 406 514 8
More info

Contact: Sarah Lyons
Contact #: 984-236-0217

Instructions: Vendor representatives are URGED and CAUTIONED to attend the pre-bid conference and apprise themselves of the conditions and requirements which will affect the performance of the work called for by this IFB. A non-mandatory pre-bid conference is scheduled for this IFB. Submission of a bid shall constitute sufficient evidence of Vendor's compliance and no allowance will be made for unreported conditions which a prudent Vendor would recognize as affecting the performance of the work called for in this IFB.

Vendor is cautioned that any information released to attendees during the pre-bid conference, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this IFB, must be confirmed by written addendum before it can be considered as a part of this IFB and any resulting contract.

2.6 BID QUESTIONS

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the "Submit Written Questions" date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Questions related to the content of the solicitation, or the procurement process should be directed to the person on the title page of this document via the Sourcing Tool's message board by the date and time specified in the IFB SCHEDULE Section of this IFB. Vendors will enter "**IFB # DPC-1502912540-SL– Questions**" as the subject of the message. Question submittals should include a reference to the applicable IFB section. This is the only manner in which questions will be received.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM ET to 5:00 PM EST.

Questions received prior to the submission deadline date, the State's response, and any additional terms deemed necessary by the State will be posted in the Sourcing Tool in the form of an addendum and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in an Addendum to this IFB.

2.7 BID SUBMITTAL

IMPORTANT NOTE: This is an absolute requirement. Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor's sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. Failure to submit a bid in strict accordance with instructions provided shall constitute sufficient cause to reject a Vendor's bid(s). Solicitation responses are subject to Sealed Bidding requirements.

Vendor's bids for this procurement must be submitted through the Sourcing Tool. For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site: https://eprocurement.nc.gov/training/vendor-training.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM EST to 5:00 PM EST.

Tips for Using the Sourcing Tool

1. Vendors should review available training and confirm that they are able to access the Sourcing Event, enter responses, and upload files well in advance of the date and time response are due to allow sufficient time to seek assistance from the North Carolina eProcurement Help Desk.
2. Vendors may submit their responses early to make sure there are no issues, and then submit a revised response any time prior to the response due date and time. The State will only review the most recent response.
3. Vendors should respond to all relevant sections of the Sourcing Event. Certain questions or items are required in order to submit a response and are denoted with an asterisk. The Sourcing Tool will not allow a response to be submitted unless all required items are completed. The Sourcing Tool will provide error messages to help identify any required information that is missing when response is submitted.
4. Simply saving your response in the Sourcing Tool is not the same as submitting your response to the State. Vendors should make sure they complete the submission process and receive a message that their response was successfully submitted.
5. **Only Bids submitted through the Content Section of the Ariba Sourcing Event will be considered. Bids submitted through the Message Board will not be accepted or considered for award.**

2.8 BID CONTENTS

Vendors shall provide responses to all questions and complete all attachments for this IFB that require the Vendor to provide information and upload them to the Sourcing Event in the Sourcing Tool. Vendor may not be able to submit its response in the Sourcing Tool unless all required items are addressed. Vendors shall provide authorized signatures where requested. Failure to provide all required items, or Vendor's submission of incomplete items, may result in the State rejecting Vendor's bid, in the State's sole discretion.

Vendors shall upload the following items and attachments in the Sourcing Tool:

a) Title Page: Include the company name, address, phone number and authorized representative along with the Bid Number.

b) Completed and signed version of EXECUTION PAGES, along with the body of the IFB.

c) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.

d) Vendor Response (Sections 4.15 Authorized Dealers, 4.17 Manufacturer Warranty, 4.23 Sustainability Efforts, 4.29 Secretary of State Registration, 5.3 Geographic Coverage, 6.1 Contract Manager and Customer Service)

e) Completed version of ATTACHMENT A: PRICING WORKBOOK

f) Completed and signed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION

g) Completed and signed version of ATTACHMENT E: CUSTOMER REFERENCE FORM

h) Completed and signed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR

i) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

j) Completed and signed version of CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS and OMB STANDARD FORM LLL

k) Completed version of VENDOR SUSTAINABILITY EFFORTS ATTACHMENT

2.9 ALTERNATE BIDS

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bids must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Each bid must be for a specific set of Goods and must include specific pricing. Each bid must be complete and independent of other bids offered. If a Vendor chooses to respond with various offerings, Vendor shall follow the specific instructions for uploading Alternate Bids in the Sourcing Tool.

2.10 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found Sourcing Tool, which are incorporated herein by this reference.

The following definitions, acronyms, and abbreviations are also relevant to this IFB:

ANSI: American National Standards Institute

ASTM: American Society for Testing and Materials

LEED: Leadership in Energy and Environmental Design

VOC: Volatile Organic Compounds

3.0 METHOD OF AWARD AND BID EVALUATION PROCESS

3.1 METHOD OF AWARD

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State's best interest.

Percentage Off Manufacturer Suggested Retail Price (MSRP)
All responsive bids will be reviewed, and award or awards will be based on the responsive bid(s) to provide the estimated requirements as to breadth of items in each category offered, highest percentage discount offered off the most recently published Manufacturer Standard Retail Price (MSRP) List, quantity, quality, delivery, service, and/or geographical coverage, to include any required verifications set out herein such as but not limited to past performance, references, and financial documents.

It is the State's intent to have multiple manufacturers' products represented in each of the fourteen (14) categories, but the State plans to make only one (1) award in each category per manufacturer. Products offered must currently be available on the manufacturer's published MSRP. **Submission of manufacturer's price schedules developed specifically for this Bid WILL result in disqualification from award consideration.**

While the intent of this IFB is to award a Contract(s) to multiple Vendors for all categories, the State reserves the right to make separate awards to different Vendors for one or more categories, to not award one or more categories or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

The State reserves the right to waive any minor informality or technicality in bids received.

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See the Paragraph of the Instructions To Vendors entitled COMMUNICATIONS BY VENDORS.

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the procurement lead named above, any department secretary, agency head, members of the General Assembly and Governor's office); or private entity, if the communication refers to the content of Vendor's proposal or qualifications, the content of another Vendor's proposal, another Vendor's qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor's proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this IFB or inquiries directed to the procurement lead named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

3.3 BID EVALUATION PROCESS

Only responsive submissions will be evaluated.

The State will conduct an evaluation of responsive Bids, as follows:

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. Cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices of bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost, and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to ***the electronic Vendor Portal (eVP), https://evp.nc.gov,*** under the IFB number for this solicitation. Award of a contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete **ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR**. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

a) Total cost to the State
b) Level of quality provided by the Vendor
c) Process and performance capability across multiple jurisdictions
d) Protection of the State's information and intellectual property
e) Availability of pertinent skills
f) Ability to understand the State's business requirements and internal operational culture
g) Particular risk factors such as the security of the State's information technology
h) Relations with citizens and employees
i) Contract enforcement jurisdictional issues

3.5 INTERPRETATION OF TERMS AND PHRASES

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the contract resulting from this procurement. The use of phrases such as "shall," "must," and "requirements" are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State's needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

4.0 REQUIREMENTS

This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section, as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification or believes a change in a requirement would allow for the State to receive a better bid, the Vendor is encouraged to submit these items in the form of a question during the question and answer period in accordance with the Bid Questions Section above.

4.1 PRICING

Bid prices shall be based on a percentage discount off the current manufacturer's suggested retail price (MSRP) or other manufacturer's current published price listing (List Price, Suggested Retail Price, etc.) for each category. Any price list other than a manufacturer's current published price list is unacceptable. A discount should be provided for each category shown in ATTACHMENT A: PRICING SUBMITTAL WORKBOOK where the manufacturer offers a product. If a manufacturer does not offer a product in one or more of the listed categories, those categories may be left blank. A separate discount may be offered for each line item in each category or a single discount may be offered for the entire category.

Newly Implemented Import Tariff (Temporary Surcharge)

Pricing shall be exclusive of any implemented or pending tariffs. Any tariffs associated with purchases shall be provided by way of a percentage tariff surcharge. All tariffs proposed are intended to be temporary, based on current tariff implications specific to related commodities with evidence of submitted documentation of affected MSRP products. Vendor may request a temporary tariff surcharge in ATTACHMENT A: PRICING SUBMITTAL WORKBOOK.

The Vendor will demonstrate reasonableness of price by offering the percentage discount to North Carolina that is the same or better than provided in a current contract to similarly situated governmental entities (i.e. other State contracts, GSA, NASPO ValuePoint, Veteran's Administration, Department of Defense, or other governmental entities). If the Vendor is unable to offer the percentage discount to NC that is the same or better than given to other similarly situated governmental entities, Vendor shall include with the response a brief explanation as to why they are unable to do so. The State reserves the right to request further information such as copies of other governmental contracts, to determine the reasonableness of the price offered.

4.2 ESTIMATED QUANTITIES

The quantities indicated herein are annual estimates only and are provided for informational purposes based on the anticipated usage during the previous four (4) year period. No maximum or minimum quantities are guaranteed. It shall be understood and agreed that the State may purchase more or less than the estimated quantities during the contract period. The State reserves the right to increase or decrease the quantities as needed. The State shall not be obligated to purchase more than its normal requirements. The State will be responsible only for items requested and received.

4.3 ADDITIONAL SAVINGS OFFERS/REBATES

This component of the Pricing Response is optional, but the State encourages Vendors to provide additional financial incentives/rebates, if possible, within the scope of this IFB, that will benefit the State. These additional incentives could include, but are not limited to additional discounts based on total spend volumes, tier pricing, rebates, additional discounts by manufacturer, etc. Additional Discount Offers shall be in addition to the discounts Vendor offers as a List Item Price. Additional Discount Offers should be provided in ATTACHMENT A: PRICING WORKBOOK.

Additional Discounts: As part of the pricing submittal, Vendors are being requested to propose an additional percentage discount which would be applied to all orders for the remainder of the contract term if and when the total orders against the contract exceed the provided amount, at any point during the life of the contract. Orders from all entities utilizing this contract will count toward the contract volume discount threshold.

Rebates: If a rebate is offered, it will be based on reported sales, on a quarterly basis (see Section 6.6 QUARTERLY REPORTS). The Vendor shall submit the rebate amount due by check with the "Contracts Number," "Report Amount," and "Report Period" on either the check stub or other remittance materials. The payment shall be made by check as described herein.

Checks shall be payable to: NCDOA, Division of Purchase & Contract

Checks shall be mailed to: NCDOA, Division of Purchase & Contract, Contract Manager
1305 Mail Service Center
325 N. Salisbury Street
Raleigh, NC 27603

All discounts in Vendor's bid shall remain in effect for the entire contract period and shall not be decreased. However, the discount may be increased, and any such increase shall remain in effect for the remainder of the contract period and any subsequent extensions. Volume or tier discounts, if offered, shall apply to purchase orders placed for delivery to the same location. Vendors may provide volume or tier discounts to orders that include multiple delivery points from the same agency.

The State reserves the right to accept or reject all or part of the proposed Additional Discount Offers as part of a Vendor's Total Price Submittal Value. The State has sole discretion to not assign value to Vendor's proposed Additional Discount Offers which the State cannot quantify or to give only partial value for Additional Discount Offers. Vendors may offer the State additional discounts using the Additional Discount Offers within ATTACHMENT A-PRICING SUBMITTAL WORKBOOK.

4.4 PRODUCT IDENTIFICATION

SUITABILITY FOR INTENDED USE

Vendors are requested to offer only items directly complying with the specifications herein or comparable items which will provide the equivalent capabilities, features and diversity called for herein. The State reserves the right to evaluate all bids for suitability for the required use and to award the one best meeting requirements and considered to be in the State's best interest.

4.5 ORDERING INSTRUCTIONS

Vendors are required, upon request of any Buyer, to provide the Buyer with catalogs and descriptive literature and/or URL address with flooring material descriptive literature, manufacturer's user-accessible URL for MSRP of all options, and NC pricing for options. This information is to be provided to the ordering agency within three (3) business days of the request. Such information shall be provided at no charge to the Buyer. Vendors are required to provide the Buyer with all information pertinent to the placement of and payment for orders to include the following information:

Vendor number

2. Vendor business name
3. General description of Flooring Material
4. Style name
5. Style number
6. NC Pricing
7. Quantity ordered
8. Supplies cost
9. Installation cost
10. Total price

Buyers shall issue a purchase order (PO) to the Vendor, and such purchase order shall bear the contract or bid number, flooring specification make and model, and contact information (phone number and email address). The PO shall be placed by the Buyer directly with the Vendor and shall incorporate by reference the contract solicitation terms and conditions. Required delivery or due dates should be discussed between the Buyer and the Vendor at the time of the PO. It is important to note that dealers do not have ANY control over production delays in schedules from the manufacturer.

If a Vendor receives a PO for flooring for which they were not awarded, the Vendor must notify the Buyer and the Contract Administrator and return the PO to the Buyer within three (3) business days.

4.6 TRANSPORTATION AND IDENTIFICATION

The Vendor shall deliver Free-On-Board (FOB) Destination to all 100 North Carolina Counties with all transportation costs and fees included in the total bid price.

The Vendor shall deliver Free-On-Board (FOB) Destination to any requested location within the State of North Carolina with all transportation costs and fees included in the total bid price.

When an order is placed using a purchase order, the purchase order number shall be shown on all packages and shipping manifests to ensure proper identification and payment of invoices. If an order is placed without using a purchase order, such as via phone, the Buyer's name shall be show on all packages. A complete packing list shall accompany each shipment. Vendors shall not ship any products until they have received an order.

4.7 DELIVERY AND INSTALLATION

The Vendor shall deliver Free-On-Board (FOB) Destination statewide.

Vendor shall complete delivery as indicated on ATTACHMENT A: PRICING SUBMITTAL WORKBOOK.

The Vendor shall deliver ordered items after receipt of purchase order within the time specified for the product on the relevant ATTACHMENT A: PRICE SUBMITTAL WORKBOOK, unless prior written approval is obtained from the Buyer or the P&C Contract Manager. All deliveries of goods ordered under the term contract resulting from this solicitation shall consist of a Standard Delivery, as described below, unless otherwise specified in the purchase order. The specified location may include a loading dock or an area inside a building. Vendor shall notify Buyer at least two (2) business days in advance of a delivery to allow for the availability of agency personnel to receive the product(s).

Standard Delivery shall be made to the location specified by the Buyer in the Purchase Order and ready for use.

Inside means any location within a State user's occupied building.

Ready for use means product is unpacked, assembled, inspected and free of patent defects or damage.

Vendor must anticipate and make necessary arrangements for access to the delivery location considering presence and availability of elevators, steps, parking and hours of operation.

Vendor shall furnish all necessary transportation, materials, and supplies as may be required to deliver, install and set-in place ready for owner's use flooring materials and related supplies.

Installation of flooring materials shall be provided as a separate line item quote and billed under the following conditions:

1. the amount of the installation charge is identified in Vendor's catalog in conjunction with the flooring materials and related supplies,
2. the Buyer is provided an option to affirmatively accept or decline installation services at the time of ordering, and
3. any approved charge is listed as a separate line item on the purchase order and invoice.

Vendor shall be responsible for the removal and disposal of all packaging materials, and any other debris resulting from the installation of the flooring materials and related supplies from the Buyer's location.

If asbestos-containing materials or other hazardous substances are discovered during the removal of existing flooring, the vendor must immediately stop work and notify the Buyer to implement necessary safety measures to secure the area. Any asbestos removal must be managed through a separate procurement, using normal procurement policy.

Acceptance and approval of charges for installation of items not related to the flooring shall be at the sole discretion of the Buyer. Any resulting damages to the item or to other State property during the installation by the Vendor shall be repaired at the Vendor's sole expense. General set-up activities needed to make flooring material ready for use (such as moving furniture, relocation insertion of adjustable shelves into a bookcase or placing a desk chair onto its pedestal) shall not be considered installation and shall be included in the contract price.

In the event the delivery is not received within the contract delivery period, the Vendor may be held in default in accordance with North Carolina General Contract Terms and Conditions, Section 2: DEFAULT AND TERMINATION.

Should installation be included in a project and approved by the Buyer, delivery shall not be considered to have occurred until installation has been completed. Upon completion of the installation, the Vendor shall remove and properly dispose of all waste and debris from the installation site. The Vendor shall be responsible for leaving the installation area clean and ready to use.

4.8 DESIGN AND OPTIONAL VALUE-ADDED SERVICES

Design services offered by the Vendor shall be accepted and approved at the sole discretion of the Buyer after negotiation and agreement on any applicable fee. All design fees shall be listed as a separate line item on the purchase order and invoice. Note all State Entities residing in a State-owned building are required to partner with the Procurement Entity's Facility Management for any required reviews and approvals of design, building modifications, or electrical work, prior to any work being completed.

Vendors may provide Value-Added Services along with description and pricing offered on the ATTACHMENT A: PRICING SUBMITTAL WORKBOOK. During the award process, the State has the option to negotiate the services being offered. Please be advised that any value-added services offered are optional and will not be included in the bid evaluation process; however, they may be taken

into consideration at the State's discretion. The State does not imply or intend that any value-added service will be deemed acceptable.

4.9 ON-TIME DELIVERY RATE

The Vendor shall maintain an on-time shipment rate of at least 95% of orders being shipped within delivery terms. On-time shipment is defined as shipping all ordered items to the receiving point designated by the Buyer within the shipping time required in Section 4.7 DELIVERY AND INSTALLATION. The on-time shipping rate is calculated using the following formula:

Shipment Timing	Percent On-Time Shipment Rate
Section 4.6 Calendar Days	95%

(Number of On-Time Order Shipments)/ (Total Number of Orders) x 100% = On-Time Shipment Rate
Note: On-Time Shipment Rate will be rounded to the nearest whole percent.

NOTE: An order will not be considered shipped until all items in the order have been shipped to the State. This includes all shipments required to complete a given order. Therefore, the "Total Number of Orders" is equal to the total number of orders received, subtracting any orders that are cancelled by the State prior to shipment. If the Vendor makes multiple shipments to fill a single order, the shipment is not considered complete until all items have been shipped. Once all items have been shipped the order will be considered either "On-Time" or "Late". Vendor shall not cancel or require that the State cancel any partial order or item considered "back-ordered" due to shipment delay unless requested to do so by the State, nor engage in any process or activity with an effect of inflating the actual On-Time Shipment Rate without prior written authorization from the State.

4.10 DEFECTIVE PRODUCTS

In the event a product is found to be defective, Vendor agrees to replace the item immediately, within the same delivery time frame at no additional charge to the State.

4.11 PRODUCT RECALL

Vendor expressly assumes full responsibility for prompt notification to the Contract Manager at the State's Division of Purchase & Contract of any product recall in accordance with the applicable State or Federal regulations. The Vendor shall support the Contract Manager in necessary follow-up with State entities that have purchased recalled products to replace, at no cost to the State, any such products promptly.

4.12 OUT-OF-STOCK, BACK-ORDERS, AND OTHER DELAYS

The Vendor shall notify the Buyer when one (1) or more items in an order cannot be delivered within the time specified. After notification to Buyer by Vendor of a fulfillment delay of one or more items in the order, the Buyer may cancel undelivered items within an order, or an order in its entirety, without penalty or charge, to the extent that the notice of cancellation occurs before Buyer is notified that the delayed item or other cancelled items in the order have shipped.

4.13 QUALITY ACCEPTANCE INSPECTION

It is the responsibility of the receiving Buying Entity to inspect all materials, supplies and equipment upon delivery to ensure compliance with the Contract requirements and specifications.

INVOICES MAY NOT BE PAID BY THE USING AGENCY UNTIL AN INSPECTION HAS OCCURRED, AND THE GOODS ACCEPTED.

4.14 WORKSITE DAMAGES

Any damage to existing utilities, equipment or finished surfaces resulting from the performance of this contract shall be repaired to the State's satisfaction at the Vendor's sole expense.

4.15 AUTHORIZED DEALERS

An awarded Vendor may utilize approved, Authorized Dealers, to participate as alternate distribution sources for the Vendor. Authorized Dealers may be added at any time during the contract term at the discretion of the Vendor, provided that they agree to comply with all terms and conditions of the awarded contract, with no set minimum or maximum number of Authorized Dealers that may be approved. Such participation is subject to the following conditions:

Designation of Authorized Dealer(s)

Vendor shall specify whether orders must be placed directly with Vendor or may be placed directly with Authorized Dealer(s). If Authorized Dealer(s) are designated to fulfill orders under this Contract, issue invoices and receive payment, Vendor must provide P&C, a list of those designated authorized dealers by providing a list of the Manufacturer's Authorized Dealers in ATTACHMENT A: PRICING SUBMITTAL WORKBOOK. P&C will require a vendor registration process for all Vendors recommended for contract award and their authorized dealers through the E-Procurement System. Authorized Dealers must register as an e-Procurement vendor with the State of North Carolina upon contract award and must comply with all terms and conditions of this IFB. Vendors and authorized dealers can register through the electronic Vendor Portal here: https://evp.nc.gov/. Awarded Vendors remain responsible for contract compliance by its Authorized Dealers, and neither an order placed with, or items delivered by, a Vendor's Authorized Dealer shall relieve the Vendor from any obligation under this contract.

Will Vendor maintain Authorized Dealers: ☒ **Yes** ☐ **No**

List of Authorized Dealers provided: ☒ **Yes** ☐ **No**

All dealers proposed for the project must be directly authorized, trained, or certified by the manufacturer of the specified floor covering product. Certification must be current and verifiable at the time of bid submission and throughout the course of the contract.

Modifications in Authorized Dealer List

If a Vendor allows Authorized Dealers to participate in the Contract, post-award requests to add or delete Authorized Dealers or to modify Authorized Dealer information must be submitted to P&C's Contract Manager for prior approval.

4.16 STANDARDS, COMPLIANCE AND LICENSING

Vendor/Dealer/Installer must adhere to all local, state, and federal building codes and regulations. NCGS § 143-139 requires floor covering installations (renovations) to comply with North Carolina Building Code (NCBC), which adopts International Building Code (IBC). (Section 101C of the State Construction Manual)

Flooring materials must meet or exceed fire resistance standards (e.g., ASTM E648, NFPA 253).

Vendor/Dealer/Installers must be in compliance with OSHA regulations.

Flooring materials must meet or exceed ADA standards for accessibility.

Materials should be certified to ASTM and ANSI standards. Materials must meet or exceed durability and environmental standards, with a focus on low-VOC and sustainable options. LEED certification may be required for green building projects.

Installations must follow industry best practices and manufacturer guidelines (e.g., Carpet Rug Institute (CRI), Resilient Floor Covering Institute (RFCI), Tile Council of North America (TCNA).

Vendor/Dealer/Installer must adhere to NCGS § 87-1 and 87-10. Vendors must ensure compliance with building codes, safety standards, and licensing requirements while performing installations. No work may be completed without appropriate approval and licensing.

4.17 WARRANTY

Manufacturer's standard warranty shall apply. Vendors shall include a copy of the manufacturer's standard warranty with the bid response.

4.18 INSTALLATION AND LABOR WARRANTY GUARANTEE

In the event that a defect in workmanship or installation is found during the warranty period, the manufacturer/authorized dealer agrees to repair or replace the affected installation or labor at no cost to the state.

4.19 VENDOR'S PUBLISHED CATALOG & LISTS

As a result of this Contract, Vendors shall provide its entire catalog of products. By definition, a Vendor's catalog as a result of this effort, is a Vendor's full line of products within the awarded scope that is consistent with what is offered on its punch-out catalog site. The State deems the right to determine the completeness of the coverage of a Vendor's catalog. **The Vendor's catalog must be submitted with its bid by providing a link to the Vendor's Catalog in ATTACHMENT A: PRICING WORKBOOK.**

Altered, or unpublished, price lists/literature may subject your bid to rejection. The Vendor is advised that literature, questionnaires, and other data submitted in response to a previous IFB, or other inquiry will not suffice for the above requirement. Failure to include such information shall be a sufficient basis for rejection of the Vendor's bid. The Vendor shall, where applicable, provide the following information, at a minimum, on the proposed products:

a. Detailed Manufacturer's Item Description
b. Manufacturer
c. Manufacturer Product #
d. Manufacturer List Price
e. UOM
f. Number of Items per UOM
g. Internet link to the product if available

4.20 HUB PARTICIPATION

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this IFB will serve to identify those Vendors that are minority owned or have a strategic plan to support the State's Historically Underutilized Businesses program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

4.21 REFERENCES

Vendors shall upload to the Sourcing Tool at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which your company has supplied the exact category(ies) of flooring offered. References shall not be from the same company or from the soliciting State entity. The State may contact these users to determine quality level of the offered equipment; as well as, but not limited to user satisfaction with Vendor performance. Information obtained may be considered in the evaluation of the bid.

4.22 SUSTAINIBILITY EFFORTS

According to G.S. 143-58.2, it is the policy of this State to encourage and promote the purchase of products with recycled content and to purchase items that are reusable, refillable, repairable, more durable, and less toxic to the extent that the purchase or use is practicable and cost effective. The bid must describe in the VENDOR SUSTAINABILITY EFFORTS ATTACHMENT how environmental

requirements which relate to clear labeling of the environmental/sustainability attributes (e.g. environmental certifications, total and post-consumer recycled content, etc.) of products in the proposed product catalogs, demonstrating the ability to run usage reports that include information about each product's environmental/sustainability attributes, packaging and recycling of spent products. Such information, if applicable, will be made available to state entities and may be used to aid them in their selection of floor covering purchased.

4.23 RETURN POLICY

Vendor shall accept merchandise returns from Buying Entity for a period of thirty (30) business days after delivery. Vendor shall provide full credit or full refund to Buying Entity, whichever is requested, within thirty (30) business days on all returns of an ordered item that returns of an ordered product that (1) is a stock item in original packaging and in re-sellable conditions; (2) is not a specialty or customized item; (3) is defective or damaged; (4) is a return of an incorrect product shipped; (5) results from a Vendor order entry error; or (6) is non-conforming due to any other cause reasonably assumed to be the fault of the Vendor.

Vendor may charge a restocking fee for undamaged, conforming goods outside the thirty (30) business day period and for returns of custom-made items. A custom-made item that must be specially manufactured for a specific order due to Buyer's choices of non-standard dimensions, fabric, choice of wood or stain, and the like. An otherwise standard item is not considered custom-made simply because it is manufactured to fulfill a Buying Entity's order.

4.24 VENDOR'S REPRESENTATIONS

If Vendor's bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor's proper performance, provision and delivery of the Service and deliverables under a resulting contract, or are an inherent part of or necessary sub-task included within such service, they will be deemed to be implied by and included within the scope of the contract to the same extent and in the same manner as if specifically described in the contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

4.25 FINANCIAL STABILITY

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this contract; and that entering into this contract is not prohibited by any contract, or order by any court of competent jurisdiction

Each Vendor shall certify it is financially stable by completing the ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential performance issues from contracting with a Vendor that is financially unstable. This Certification shall be deemed continuing, and from the date of the Certification to the expiration of the contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification.

4.26 INSURANCE REQUIREMENTS MODIFICATION

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

☒ Contract value in excess of $1,000,000.00

4.27 LOBBYING ACTIVITY CERTIFICATION FOR FEDERAL GRANTS

Federal law prohibits recipients of federal funds, whether through grants, contracts, or cooperative agreements, from using those funds to influence or attempt to influence (lobby) a federal official in connection with obtaining, extending, or modifying any federal contract, grant, loan, or cooperative agreement. Further, federal law requires that applicants for federal funds certify:

- that they abide by the above restriction;
- that they disclose any permissible (non-federal) paid lobbying on the Federal Awards being applied for; and
- that such certification requirements will also be included in any subawards meeting the applicable thresholds.

Vendors must complete and submit the CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS and the OMB STANDARD FORM LLL when responding to this solicitation.

4.28 SECRETARY OF STATE REGISTRATION

Upon notification of award, the selected Vendor(s) shall complete registration with the NC Secretary of State and shall furnish evidence of filing to the Procurement Lead. Failure to provide proof of registration will result in the removal as a selected Vendor(s) from the contract award. Note that any prolonged (longer than ten (10) business days) notification of evidence of filing may result in a disqualification for award. No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute "transacting business" in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: https://www.sosnc.gov/ to register.

Vendor registered with the North Carolina Secretary of State: Yes☒ No ☐

If yes, provide your NC SOS ID: 1249864

4.29 SUBCONTRACTOR

In the event that the Vendor desires to subcontract some part of the work specified herein, such as installation services, the Vendor shall furnish with their bid the names, qualifications, and experience of their proposed subcontractors. The Vendor shall, however, remain solely and fully liable and responsible for the work done by its subcontractor(s) and shall assure compliance with all the requirements and specifications of the contract. Requests to add or delete subcontractors or to modify subcontractor information must be submitted to P&C's Contract Manager for prior approval.

5.0 SCOPE OF WORK AND SPECIFICATIONS

The below specifications and requirements are drawn around product(s) which the State has evaluated and determined that the size, construction, design layout, special features and performance are necessary. Vendors are requested to offer only comparable floor coverings which will provide the features and performance needed and implied. Floor covering products provided to the State shall perform satisfactory for the use designated herein and shall at least meet the criteria listed in this IFB per the categories referenced in Section 5.3. Floor covering products furnished by a Vendor shall be new, without refurbished or previously used components, manufactured with first quality materials and workmanship and generally recognized within the flooring industry as commercially acceptable products. The State reserves the right to determine this recognition and the acceptability of the products that are proposed to be furnished under any and all awarded Contract(s) as a result of this IFB.

This solicitation applies only to floor coverings in the identified categories. Bids for floor coverings in other, related categories will not be accepted. The State will evaluate its needs for additional floor covering categories and may issue additional solicitations in the future.

5.1 CUSTOMER SERVICES

Key principles and strategies to deliver customer service in the context of floor coverings shall be provided by the vendor during the contract period. Information to include but not limited to:

- Prompt Response
- Product Knowledge and Expertise
- Problem-Solving
- Accuracy and Efficiency
- Tracking and Status Updates
- Feedback Collection

The information provided will be used for informational purposes only and will not be used in the evaluation of the Vendor's bid response.

5.2 SPECIFICATIONS

The specific items and any specifications that the State is seeking are listed below. Items offered by the Vendor must meet or exceed the listed Specifications.

Vendors must offer their Full-Line Catalog of floor coverings including the following categories:

CATEGORY A: Vinyl (Sheet, Vinyl Composition Tile (VCT), Luxury Vinyl Tile (LVT), Luxury Vinyl Planks (LVP)
CATEGROY B: Rubber
CATEGROY C: Resilient (not covered in Category A & B)
CATEGORY D: Ceramic
CATEGORY E: Porcelain
CATEGORY F: Carpet
CATEGORY G: Carpet Tile
CATEGORY H: Engineered Wood
CATEGORY I: Hardwood
CATEGORY J: Laminate
CATEGORY K: Sport Flooring
CATEGORY L: Resin (PMMA, Polyurethane, Epoxy)
CATEGORY M: Flooring Hybrids (Wood Plastic Composite (WPC), Stone Plastic Composite (SPC), Stone Wood Composite (SWC)
CATEGORY N: Ancillary Items (Supplies related to the removal and installation of flooring materials)

5.3 GEOGRAPHIC COVERAGE

The Vendor should provide coverage for all 100 North Carolina Counties. Vendor shall use the below to indicate which NC Counties they do provide coverage in.

Vendor can provide coverage in the following NC Counties (check all that apply):

■ All 100 NC Counties
(Selecting this box is equal to checking all boxes below)

☐ Alamance County	☐ Cumberland County	☐ Johnston County	☐ Randolph County
☐ Alexander County	☐ Currituck County	☐ Jones County	☐ Richmond County
☐ Alleghany County	☐ Dare County	☐ Lee County	☐ Robeson County
☐ Anson County	☐ Davidson County	☐ Lenoir County	☐ Rockingham County
☐ Ashe County	☐ Davie County	☐ Lincoln County	☐ Rowan County
☐ Avery County	☐ Duplin County	☐ McDowell County	☐ Rutherford County
☐ Beaufort County	☐ Durham County	☐ Macon County	☐ Sampson County
☐ Bertie County	☐ Edgecombe County	☐ Madison County	☐ Scotland County
☐ Bladen County	☐ Forsyth County	☐ Martin County	☐ Stanly County
☐ Brunswick County	☐ Franklin County	☐ Mecklenburg County	☐ Stokes County
☐ Buncombe County	☐ Gaston County	☐ Mitchell County	☐ Surry County
☐ Burke County	☐ Gates County	☐ Montgomery County	☐ Swain County
☐ Cabarrus County	☐ Graham County	☐ Moore County	☐ Transylvania County
☐ Caldwell County	☐ Granville County	☐ Nash County	☐ Tyrrell County
☐ Camden County	☐ Greene County	☐ New Hanover County	☐ Union County
☐ Carteret County	☐ Guilford County	☐ Northampton County	☐ Vance County
☐ Caswell County	☐ Halifax County	☐ Onslow County	☐ Wake County
☐ Catawba County	☐ Harnett County	☐ Orange County	☐ Warren County
☐ Chatham County	☐ Haywood County	☐ Pamlico County	☐ Washington County
☐ Cherokee County	☐ Henderson County	☐ Pasquotank County	☐ Watauga County
☐ Chowan County	☐ Hertford County	☐ Pender County	☐ Wayne County
☐ Clay County	☐ Hoke County	☐ Perquimans County	☐ Wilkes County
☐ Cleveland County	☐ Hyde County	☐ Person County	☐ Wilson County
☐ Columbus County	☐ Iredell County	☐ Pitt County	☐ Yadkin County
☐ Craven County	☐ Jackson County	☐ Polk County	☐ Yancey County

5.4 STATE BUILDING FLOORING PROJECTS

"State buildings," as defined by NC GS § 143-336, refers to all State buildings, utilities, and other property developments except the State Legislative Building, railroads, highway structures, bridge structures, and any buildings, utilities, or property owned or leased by the North Carolina Global TransPark Authority. State Agencies must partner with their Facilities Management Office on any flooring installation for any state building, because of the possibility for State Construction Office (SCO) approval of material, design, and installation services per NC GS § 143-341, as the project may be considered a building modification or electrical service.

5.5 NON-STATE BUILDING FLOORING PROJECTS

Flooring projects for non-state buildings should adhere to all local, state, and federal building codes and regulations.

5.6 DEVIATIONS

The nature of all deviations from the Specifications listed herein shall be clearly described by the Vendor. Otherwise, it will be considered that items offered by the Vendor are in strict compliance with the Specifications provided herein, and the successful Vendor shall be required to supply conforming goods. Deviations shall be explained in detail below on Page 27. However, no implication is made or intended by the State that any deviation will be acceptable. Do not list objections to the North Carolina General Terms and Conditions in this section.

6.0 CONTRACT ADMINISTRATION

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor's planning purposes.

State Contract Administrator: Sarah Lyons, sarah.lyons@doa.nc.gov, 984-236-0217

State Contract Manager: Pamela Case-Gustafson, pamela.case-gustafson@doa.nc.gov, 984-236-0249

Note: In the event the State's Contract Administrator or Contract Manager changes, notification will be sent to the Vendor's Contract Manager and the Contract Synopsis on the DOA P&C website will be updated.

6.1 CONTRACT MANAGER AND CUSTOMER SERVICE

The Vendor shall be required to designate and make available to the State a Contract Manager. The Contract Manager shall be the State's point of contact for contract related issues and issues concerning performance, progress review, scheduling, and service.

Contract Manager Point of Contact	
Name:	Sharon Johnson
Office Phone #:	706-812-6356
Mobile Phone #:	
E-mail:	Contracts.Group@Interface.com

The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State's point of contact for customer service-related issues.

Customer Service Point of Contact	
Name:	Kay Jackson
Office Phone #:	
Mobile Phone #:	919-518-4267
E-mail:	kay.jackson@interface.com

6.2 ELECTRONIC PRODUCT CATALOG

Vendors have one (1) option for managing products using the State's NC E-Procurement Services to develop and manage a catalog solution. Options include:

1. Ordering Instructions –
    a. No limit to products available.

6.2.1 Ordering Instructions Solution

The State will allow for 'Ordering Instructions' for custom built or customized equipment purchases only. Vendor will be required to provide the sales representative's contact information at the time of award. If selected for contract award, the State will work with awarded Vendors and the E-Procurement team to create catalogs that meet the requirements for ordering instructions depending on the complexity of the awarded contract and the number of items available.

6.3 CONTRACT BUSINESS REVIEW MEETINGS

The Vendor, at the request of the State, shall be required to meet periodically (annually) with the State for Contract Business Review meetings. The purpose of these meetings will be to review project progress reports, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, evaluate continuous improvement and cost saving ideas, and discuss any other pertinent topics.

Business Review meetings shall be scheduled annually. Meetings shall be presented by the Vendor and be inclusive of the following:

1. Spend overview (State Agency Spend) FY Comparison
    a. Volume Discount
2. Product Cost Savings from list price
3. Product Accuracy Rate – Percent of equipment invoiced and shipped without post order correction
4. Complete Shipment Rate – Percent of orders filled in one (1) shipment
5. On Time Delivery Rate – Percent of orders delivered within contract delivery term
6. Sustainability Efforts and Results
7. Additional Discounts Exercised
8. Rebates
9. Challenges
10. Improvement Ideas

6.4 CONTINUOUS IMPROVEMENT

The State encourages the Vendor to identify opportunities to reduce the total cost to the State. A continuous improvement effort consisting of various ideas to enhance business efficiencies as performance progresses.

6.5 PERIODIC QUARTERLY SPEND REPORTS

The Vendor shall be required to provide Sales Management Reports through the electronic Vendor Portal. Users should submit their report through eVP by following the instructions in the STC Quarterly Reporting job aid.

This report shall include, at a minimum, information concerning:

1. Sales Report (total cost) by State entity, to include agencies, community colleges, universities, school systems, local government entities.

2. Sales Report Category, Items Purchased (Manufacturer), Item Description, Quantity, Unit of Measure, List Price, Contract Price, Any additional delivery charges such as specialty packaging or overnight delivery, Ordering Entity, Delivery Location (City), Order Date, Shipment Date, Delivery Date for consumables, and delivery date for non-routine consumables and equipment.

These reports shall be well organized and easy to read. The Vendor shall submit these reports electronically, to include using the **Vendor Quarterly Spend Data Report**.

Vendor shall submit the Quarterly Sales Management Reports by the 15th of the month following the end of the quarter. The Quarterly Management Report delivery schedule is included below:

By October 15th: Q1 Quarterly Management Report for July – September

By January 15th: Q2 Quarterly Management Report for October – December

By April 15th: Q3 Quarterly Management Report for January – March

By July 15th: Q4 Quarterly Management Report for April – June.

This schedule aligns with the State's fiscal year. If the contract start date does not align with the start of a quarter, the initial Quarterly Management Report shall be for the period from the contract start date to the end of the existing calendar quarter. Timely submission of all reports shall be a material term of this contract and failure to do so shall constitute a default.

Additional related sales information and/or details on user purchases may be required by the State and must be supplied within thirty (30) days of any such request. A template for any such reports may be provided by the State, at its discretion.

6.6 ACCEPTANCE OF WORK

Performance of the work and delivery of Goods and Services shall be conducted and completed at least in accordance with the contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Goods and Services are approved as acceptable by the Buying Entity.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

6.7 INVOICES

Vendor shall invoice the Procurement Entity. The standard format for invoicing shall be Single Invoices, meaning that the Vendor shall provide the Procurement Entity with an invoice for each order. Invoices shall include detailed line-item information to allow Procurement Entity to verify pricing at point of receipt matches the correct price from the original date of order. At a minimum, the following fields shall be included on all invoices:

Vendor's Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer's Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS ACCEPTED.

6.8 DISPUTE RESOLUTION

During the performance of the contract, the Parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State's Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor's Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the contract, or at law. This provision, when agreed in the contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

6.9 PRODUCT RECALL

Vendor expressly assumes full responsibility for prompt notification to the Buyer listed on the face of this IFB of any product recall in accordance with the applicable State or Federal regulations. The Vendor shall support the State, as necessary, to promptly replace any such products, at no cost to the State.

6.10 POST AWARD PRODUCT SUBSTITUTION, ADDITIONS, & REMOVALS

Post-Award product substitutions are not permitted without prior written approval from the Contract Administrator. Proposed substitutions shall be of the same or higher quality and at the same or lower price as the original item. Failure of the Vendor to comply with this requirement shall constitute sufficient cause to hold the Vendor in default or for removal from the contract.

The items included in this IFB are expected to cover the State's needs for the term of the contract. In the case that the State's needs change over the term of the contract, the State reserves the right to add additional products to the contract that can be supplied by the awarded Vendor. The price for these added products will be mutually agreed to by the State and the Vendor but are assumed to be priced at a discount similar to what is being offered on the products listed in the IFB.

6.11 PRICE ADJUSTMENTS

Prices proposed by the Vendor shall be firm against any increase for one (1) year from the effective date of the contract.

Price increase requests shall be submitted in writing to the Contract Manager, which shall include the reason(s) for the request and contain supporting documentation for the need. Price increases will be negotiated and agreed to by both the State and Vendor in advance of any price increase going into effect. The State is not obligated to accept pricing adjustments or increases and reserves the right to accept or reject them in part or in whole. Price de-escalation or decreases may be requested by the State at any time.

It is understood and agreed that orders will be shipped at the established contract prices in effect on the date an order is placed. Invoicing that deviates from this provision may result in contract cancellation.

6.12 CONTRACT CHANGES

Contract changes, if any, over the life of the contract shall be implemented by contract amendments agreed to in writing by the State and Vendor.

6.13 TAXES

No taxes shall be included in any bid prices.

6.14 ATTACHMENTS

All attachments to this IFB are the copies found within the Ariba Sourcing Tool, and are incorporated herein, and shall be submitted by responding in the Sourcing Tool.

The remainder of this page is intentionally left blank.

DEVIATIONS

Solicitation #: DPC-1502912540-SL

Vendor Name: Interface Americas, Inc.

Per Section 5.6: Any Deviations shall be explained in detail below
None

Solicitation Addendum

Issuing Agency:	DOA, Division of Purchase and Contract
Solicitation Number:	DPC-1502912540-SL
Solicitation Description:	Floor Covering and Installation Services
Bid Opening Date & Time:	June 9, 2025 @ 2:00 PM
Addendum Number:	3
Addendum Date:	June 2, 2025
Procurement Lead:	Sarah Lyons

FAILURE TO RETURN THIS ADDENDUM MAY SUBJECT YOUR RESPONSE TO REJECTION.

1. **The Solicitation is hereby modified as follows:**

Modification #	Solicitation Section	Current Solicitation Language	Updated Solicitation Language
1	Attachment A: Pricing Workbook	**Cell C16 on tab entitled "Installation" formatting** was set to percentage.	Cell C16 on tab entitled "Installation" formatting has been set to general. *The revised Attachment A: Pricing Workbook has been uploaded in Section 5.1 of the Ariba Sourcing Event.* **Vendors must submit pricing on the revised pricing form dated 6/2/2025 to be considered. All previous versions have been withdrawn. Failure to submit offers on the correct form shall be subject to rejection.**

2. **The following are questions received about the Solicitation and the State's response:**

Question #	Document Section	Vendor Question	State's Response
1	Attachment A: Pricing Workbook	In reviewing the attached file, the cell where we can list the vendor name is locked on each tab and will not allow content. Could you please amend this file with the cell unlocked?	Please refer to the Instructions Tab within the workbook Attachment A, specifically item 1.

Question #	Document Section	Vendor Question	State's Response
2	Attachment A: Pricing Workbook	Under the Installation tab, the cell for the standard rate of the solid vinyl installation is formatted as a percentage and should be a number.	See Modification #1.
3	4.26 Insurance Requirements Modification	Please provide the full certificate of Insurance additional insured holder's name and complete address, as it should appear on the COI requested. The COI section of the RFP DPC-1502912540-SL-IFB document does not provide the address to be referenced.	The State is unable to determine the question. Refer to Section 4.26 Insurance Requirements Modification and the North Carolina General Terms and Conditions, Section 15 Insurance.
4	3.1 Method of Award	In the pdf document DPC-1502912540-SL-IFB.pdf, on page 12 it states "the State plans to make only one (1) award in each category per manufacturer.... While the intent of this IFB is to award a Contract(s) to multiple Vendors for all categories, ..." Can you please clarify if each category will be awarded to multiple manufacturers or a single manufacturer?	Refer to Section 3.1 Method of Award of the IFB. The State intends to award multiple manufacturers per category, with only one (1) award per manufacturer in each category.
5	Attachment A: Pricing Workbook	For the pricing spreadsheet DPC-1502912540-SL-IFB Attachment A, column K for each of the 14 categories is asking for a shipping cost. Our shipment costs are included in the list price. Is this acceptable to list "Included in price" in column K, or do you need a dollar amount listed?	Yes.
6	4.21 References	Do the references requested need to be State References or can it be any of our customers?	Refer to section 4.21 References. References can include State References and/or any customers, they shall not be from the same company or from DOA, Purchase and Contract.
7	4.1 Pricing	Can Tariff pricing be included in the SY or SFT price?	The State is unable to determine the question. Refer to Section 4.1 Newly Implemented Import Tariff (Temporary Surcharge)

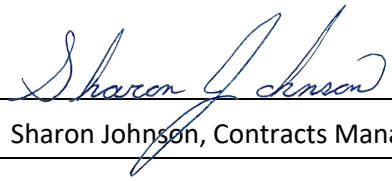
Question #	Document Section	Vendor Question	State's Response
8	1.0 Purpose and Background	On Page 5 at the bottom of the page states "The Contract may also be utilized, without further competition, by non-mandatory State Entities and Other Eligible Entities" What are Other Eligible Entities?	Other Eligible Entities may include public schools, charter schools, and local and county governments.
9	3.1 Method of Award	Can you explain this in more detail; we are not clear what this means exactly? *It is the State's intent to have multiple manufacturers' products represented in each of the fourteen (14) categories, but the State plans to make only one (1) award in each category per manufacturer*	Refer to Section 3.1 Method of Award The State intends to award multiple manufacturers per category, with only one (1) award per manufacturer in each category.
10	4.6 Transportation and Identification and 4.7 Delivery and Installation	Freight: We are not clear on how freight is expected. Standard delivery for us means delivery to requested location. Anything else that has a fee associated with it would be charged to the purchasing customer. We do not include inside delivery, liftgate, pallet jack, or call b4. Each customer would have different delivery needs so charging a flat fee for all these items would not be fair or reasonable to customers who do not need these extras. What exactly are you wanting us to include in the freight costs? Is there an option to not include freight and charge per order, based on the need of the customer?	Vendors may reference Section 5.6 Deviations and include any deviations proposed to the specifications listed in the IFB in the provided form on page 27 of the IFB.

Question #	Document Section	Vendor Question	State's Response
11	4.7 Delivery and Installation	Under Delivery and installation - "General set up activities needed to make flooring material ready for use (such as moving furniture, relocation insertion of adjustable shelves into a bookcase or placing a desk chair onto its pedestal) shall not be considered installation and shall be included in the contract price" There is a place under installation for Furniture Removal/Replacement - can this be put in this category? If not, where do we put this cost?	Yes, the cost for moving furniture, relocation insertion of adjustable shelves into a bookcase or placing a desk chair onto its pedestal may be included in the field for Furniture Removal/Replacement in Attachment A: Pricing Workbook in the tab entitled "Installation".
12	6.7 Invoices	"Vendor shall invoice the Procurement Entity" What if the dealer is purchasing as an authorized dealer? Do we invoice the dealer, and the dealer invoices the entity?	The invoice shall be provided by the vendor that the Purchase Order was issued to.
13	Attachment A: Pricing Workbook	Should we add all product collections to the price sheets?	Please refer Section 4.1 Pricing in the IFB as well as to the Instructions Tab within the workbook Attachment A, specifically item 3 a.
14	Attachment A: Pricing Workbook	Do we submit another price sheet with actual MSRP prices and Member prices?	Refer to Section 4.19 Vendor's Published Catalog & Lists as well as the Instructions Tab within the workbook Attachment A, specifically, item 3 k.
15	Attachment A: Pricing Workbook	Can we have an example of what you are looking for when it comes to adding product pricing?	The State is unable to determine the question. Refer to Section 4.19 Vendor's Published Catalog & Lists

Question #	Document Section	Vendor Question	State's Response
16	2.3 Notice to Vendors Regarding IFB Terms and Conditions	"ATTACHMENT C: NC GENERAL TERMS AND CONDITIONS". Does the State want us to review and provide redlines with our response?	Yes, the State wants you to review Terms and Conditions. No, you are not required to provide red lines. You may submit Exceptions to the State's Terms by way of a redline Terms and Conditions within your response, however, the State is not obligated to accept or negotiate any presented terms. Refer to Section 2.3 Notice to Vendors Regarding IFB Terms and Conditions.
17	2.3 Notice to Vendors Regarding IFB Terms and Conditions	If yes to the above, can you provide the Attachment C as a Word document for our review?	No.
18	Section 4.1 Pricing	Section 6.11 Optional Temporary Tariff Surcharge: What types of supporting document is the State looking for to accommodate this section?	Refer to Section 4.1 Pricing.
19	Section 2.5 Urged and Cautioned Pre-Bid Conference	Is there a recording of the prebid meeting?	No. However, vendors can find the presentation slides for the pre-bid conference in Addendum # 2.
20	Section 4.6 Transportation and Identification	DPC-1502912540-SL IFB, Section 4.6: The RFP requests freight be FOB destination. Will the state allow us to charge for special delivery needs, outside of standard delivery, where applicable? Such as job site delivery fees, lift gate, pallet jack based on the client's request?	Refer to Section 4.7 Delivery and Installation.

Question #	Document Section	Vendor Question	State's Response
21	Section 4.15 Authorized Dealers	Related to Authorized Dealers, does the Vendor need specify if all orders are to be placed either direct or through Authorized Dealers, or is it acceptable for that to be specified per project order? Is it acceptable to offer both options, direct with Vendor or through an Authorized Dealer?	It is acceptable to offer both options either direct with Vendor or through an Authorized Dealer.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

Vendor Name:	Interface Americas, Inc.
Authorized Signature:	
Name & Title:	Sharon Johnson, Contracts Manager
Date:	6/02/2025

Customer Services Strategies

Customer Reach

At Interface, we deeply value our client partnerships. Members of the State of North Carolina can expect exceptional support from our dedicated team. We are committed to delivering solutions with the same speed, consistency, and simplicity you've come to expect from your local providers.

To ensure a seamless experience for North Carolina members, Interface has assembled a dedicated account team that includes local sales and support staff, Interface representatives working directly with project managers, a sustainability team offering technical guidance and reporting, a data analysis group providing actionable insights, and an executive sponsor to maintain strategic alignment and oversight.

- **Product Knowledge and Expertise:** Interface Americas, a division of Interface, Inc., is recognized for our extensive product knowledge and expertise in modular flooring solutions, particularly carpet tile and resilient flooring. We leverage a Design System that ensures consistent design aesthetics across regions while accommodating local cultural and functional needs.

  With manufacturing facilities on four continents and a support network spanning 143 countries, Interface offers efficient delivery and localized service. As a leader in sustainability, Interface is committed to reversing global warming through initiatives like Climate Take Back™, which focuses on carbon-neutral manufacturing and environmentally responsible product design. Our flooring solutions are engineered for high performance, making them ideal for high-traffic areas such as hallways, classrooms, and residence halls. Interface also emphasizes customer-centric services, offering tailored consultations and turnkey installation services supported by Interface authorized local dealers. Our local accounts team helps clients meet design, budget, and sustainability goals across multiple facilities.

- **Problem-Solving:** Interface Americas excels at solving complex flooring challenges by combining design expertise, sustainability, and global logistics. Through the Interface accounts team, clients work directly with the manufacturer to address needs like acoustics, durability, branding, and environmental impact. Our accounts team supports multi-location enterprises, ensuring cohesive, and budget-conscious flooring programs. With a strong manufacturing and distribution network, Interface delivers efficient, high-performance solutions that align with sustainability goals.

- **Accuracy and Efficiency:** Interface Americas provides seamless and transparent customer order tracking experience through multiple platforms. Our order processing and tracking infrastructure is supported by Salesforce, which powers our customer relationship management and eCommerce operations.

- **Tracking and Status Updates:** Customers receive timely updates at key stages of the order process:

  1. Order Confirmation Email – After placing an order, you'll receive a confirmation email that includes your tracking number.
  2. Shipping Notification Email – Once your order ships, a follow-up email will be sent with updated tracking details, allowing you to monitor your shipment in real time.

  These communications ensure you stay informed from purchase to delivery.

- **Feedback Collection:** Interface utilizes an in-house tracking system to generate statistics and reports on customer purchases. It is essential to include the contract name in all contract quotes and purchase orders. Properly documenting the contract name will enable automated preferred pricing and ensure the accuracy of annual statistics and reports. Quarterly reports, which will follow the provided template, will include itemized details for each contract order received.

- **Prompt Response:** The Interface sales team will serve as the point of contact to ensure that account and project management are executed as efficiently and effectively as possible for the State of North Carolina entities. They will be responsible for managing project pricing to ensure that it is correct and consistent with the products/projects performed.

Sales Team

Interface
Modular Carpet and LVT

Kay Jackson
✉ Kay.Jackson@Interface.com
✆ 919-518-4267

Dina Khalek
✉ Dina.Khalek@Iinterface.com
✆ 984-344-6585

Beth Baker
✉ Beth.Baker@Interface.com
✆ 704-420-4290

Chris Galinetti
✉ Chris.Galinetti@Interface.com
✆ 704-574-3165

Amy Sprules
✉ Amy.Sprules@Interface.com
✆ 704-370-8160

nora by Interface
Rubber Flooring and Accessories

Susan Ross
✉ Susan.Ross@Interrface.com
✆ 336-926-6091

Carole Allen (Maret)
✉ Carole.Maret@interface.com
✆ 704-619-9315

Customer Service

Purchasing Options: We successfully employ the following purchasing and installation models for our contract members.

- All purchase orders and quotes should be itemized so contract rates for Products and Services can be easily verified.
- The agreement name “State of NC” must be noted on all purchase orders.

1. LOCAL DEALERS - DEALER ASSISTED PURCHASING: Products and Services must be purchased through contract-approved local dealers. The member’s purchase order should be issued directly to the selected dealer. This dealer will serve as the primary point of contact for all aspects of the transaction, including quotes, material take-offs, logistics coordination, and invoicing.

2. MANUFACTURER TURN-KEY: Members may purchase Products and Services directly from the manufacturer through our Turn-Key Division. All purchase orders must be issued to Interface Americas at the address provided below.

Interface Americas Inc.
1503 Orchard Hill Road
LaGrange, GA 30240

Robin Hanscom
Turn-Key Program Coordinator
770-975-4829
Contract.Services@Interface.com

Executive Support

Regional Sales Management

Ellen Hawley
Area Vice President

Contract Management (Procurement & Reporting)

Sharon Johnson – Contract Manager
Teresa Johnston – Contract Administrator
706-812-6356
Contracts.Group@Interface.com

Warranty, Installation & Maintenance

Jimmy Garrett – Director of Quality
706-812-6141
Jimmy.Garrett@interface.com

ATTACHMENT D: HUB Supplemental Vendor Information

Solicitation #: DPC-1502912540-SL

Vendor Name: Interface Americas, Inc.

Historically Underutilized Businesses (HUBs) consist of minority, women, and disabled business firms that are at least fifty-one percent owned and operated by an individual(s) from one of these categories. Also included in this category are disabled business enterprises and non-profit work centers for the blind and severely disabled.

Pursuant to G.S. 143B-1361(a), 143-48 and 143-128.4, the State invites and encourages participation in this procurement process by businesses owned by minorities, women, the disable, disabled business enterprises, and non-profit work centers for the blind and severely disabled. This includes utilizing individual(s) from these categories as subcontractors to perform the functions required in this Solicitation.

The Vendor shall respond to questions below, as applicable.

PART I: HUB CERTIFICATION

Is Vendor a NC-certified HUB entity? ☐ **Yes** ■ **No**

If **yes**, provide Vendor #: _____

If **no**, does Vendor qualify for certification as HUB? ☐ **Yes** ■ **No**

Vendors that check "yes" will be referred to the HUB Office for assistance in acquiring certification.

PART II: PROCUREMENT OF GOODS - SUPPLIERS

For *Goods* procurements, are you using Tier 2 suppliers? ☐ **Yes** ■ **No**

If ***yes***, then provide the following information:

Company Name	Company Address	Website Address	Contact Name	Contact Email	Contact Phone	NC HUB certified?	Percent of total bid price
N/A							

PART III: PROCUREMENT OF SERVICES - SUBCONTRACTORS

For *Services* procurements**,** are you using Subcontractors to perform any of the services being procured under this solicitation? ☐ **Yes** ■ **No**

If ***yes***, then provide the following information:

Company Name	Company Address	Website Address	Contact Name	Contact Email	Contact Phone	NC HUB certified?	Percent of total bid price
N/A							

Need more information?

Questions concerning the completion of this form should be presented during the Q&A period through the process defined in the Solicitation document.

Questions concerning NC HUB certification, contact the **North Carolina Office of Historically Underutilized Businesses** at 984-236-0130 or huboffice.doa@doa.nc.gov

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ATTACHMENT E: CUSTOMER REFERENCE TEMPLATE

Solicitation #: DPC-1502912540-SL

Vendor Name: Interface Americas, Inc.

Instructions: Vendor shall use this template to submit three (3) customer references with its offer.

Name of Customer Organization:	Asheville City Schools
Customer Reference Name:	Tim Shelton
Customer Reference Address:	85 Mountain St., Asheville, NC 28801
Customer Reference Email:	tim.shelton@ascgmail.net
Start Date:	December 2024
End Date:	December 2024
Explanation of contract, service agreement, or type of products and quantity provided to the organization:	Supplied and installed 945 SY of the Interface Carpet Tile Style AE315

Name of Customer Organization:	North Carolina Aquarium at Fort Fisher
Customer Reference Name:	David Barney
Customer Reference Address:	900 Loggerhead Rd., Kure Beach, NC 28449
Customer Reference Email:	david.barney@ncaquarium.com
Start Date:	January 2023
End Date:	February 2023
Explanation of contract, service agreement, or type of products and quantity provided to the organization:	Supplied and installed 1,054 SY of the Interface Carpet Tile Style B603

Name of Customer Organization:	Warren Correctional
Customer Reference Name:	Mark Hilliard
Customer Reference Address:	379 Collins Rd., Manson, NC 27533
Customer Reference Email:	mark.hilliard@dac.nc.gov
Start Date:	August 2023
End Date:	October 2023
Explanation of contract, service agreement, or type of products and quantity provided to the organization:	Supplied and installed 14,000 SF of LVT and 700 SY carpet tile.

ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR

Solicitation #: DPC-1502912540-SL

Vendor Name: Interface Americas, Inc.

In accordance with NC General Statute G.S. 143-59.4, Vendor shall detail the location(s) at which performance will occur, as well as the manner in which it intends to utilize resources or workers outside of the United States in the performance of The Contract.

Vendor shall complete items 1 and 2 below.

1. Will any work under this Contract be performed outside of the United States? ☐ YES ■ NO

If "YES":

a) List the location(s) outside of the United States where work under the Contract will be performed by the Vendor, any subcontractors, employees, or any other persons performing work under the Contract.

b) Specify the manner in which the resources or workers will be utilized:

2. Where within the United States will work be performed?

Interface Americas, Inc.
1503 Orchard Hill Road
LaGrange, GA 30240 United States

NOTES:

1. The State will evaluate the additional risks, costs, and other factors associated with the utilization of workers outside of the United States prior to making an award.

2. Vendor shall provide notice in writing to the State of the relocation of the Vendor, employees of the Vendor, subcontractors of the Vendor, or other persons performing services under the Contract to a location outside of the United States.

3. All Vendor or subcontractor personnel providing call or contact center services to the State of North Carolina under the Contract **shall disclose** to inbound callers the location from which the call or contact center services are being provided.

ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

Solicitation #: DPC-1502912540-SL

Vendor Name: Interface Americas, Inc.

The undersigned hereby certifies that: [check all applicable boxes]

☒ The Vendor is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: May 02, 2025 (If no audit within past 18 months, explain reason below.)

☒ The Vendor has no outstanding liabilities, including tax and judgment liens, to the Internal Revenue Service or any other government entity.

☒ The Vendor is current in all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

☒ The Vendor is not the subject of any current litigation or findings of noncompliance under federal or state law.

☒ The Vendor has not been the subject of any past or current litigation, findings in any past litigation, or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of this Contract.

☒ He or she is authorized to make the foregoing statements on behalf of the Vendor.

Note: This shall constitute a continuing certification and Vendor shall notify the Contract Lead within 30 days of any material change to any of the representations made herein.

If any one or more of the foregoing boxes is NOT checked, Vendor shall explain the reason(s) in the space below. Failure to include an explanation may result in Vendor being deemed non-responsive and its submission rejected in its entirety.

Sharon Johnson Digitally signed by Sharon Johnson Date: 2025.05.15 13:16:55 -04'00'

Signature

5/15/2025

Date

Sharon Johnson

Printed Name

Interface Contracts Manager

Title

[This Certification must be signed by an individual authorized to speak for the Vendor]

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
[a] a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	[a] a. bid/offer/application b. initial award c. post-award	[a] a. initial filing b. material change **For Material Change Only:** year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
☒ **Prime** ☐ **Subawardee** Tier _____, *if known* Interface Americas, Inc. 1503 Orchard Hill Road LaGrange, GA 30240 **Congressional District**, *if known*:	**Congressional District**, *if known*:
6. Federal Department/Agency: None	**7. Federal Program Name/Description:** None CFDA Number, *if applicable*: _____
8. Federal Action Number, *if known*: None	**9. Award Amount,** *if known*: $ None
10. a. Name and Address of Lobbying Registrant (*if individual, last name, first name, MI*): None	**b. Individuals Performing Services** (*including address if different from No. 10a*) (*last name, first name, MI*): None

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature: Sharon Johnson Digitally signed by Sharon Johnson Date: 2025.05.15 13:26:25 -04'00'

Print Name: Sharon Johnson

Title: Interface Contracts Manager

Telephone No.: 706-812-6356 Date: 05/15/2025

Federal Use Only:

Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

    (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

NC DOA
Department of Administration

SUSTAINABILITY EFFORTS

Solicitation #: DPC-1502912540-SL-IFB

Vendor Name: Interface Americas, Inc.

Instructions: Pursuant to solicitation, Section for Sustainability Efforts, Vendors shall provide information describing how environmental requirements relate to clear labeling of the environmental/sustainability attributes (e.g. *environmental certifications, total and post-consumer recycled content, etc.*) of products in the proposed product catalogs, demonstrating the ability to run usage reports that include information about each product's environmental/sustainability attributes, packaging, and recycling of spent products.

What are your product's sustainability attributes?
Our products meet ISO and NSF certifications. But we go even further. We have experts evaluate our product life cycle measurements and our work to reduce the impacts of our flooring: Environmental Product Declarations (EPD); Health Product Declarations (HPD); Cradle 2 Cradle Silver; FloorScore; GreenCircle Certified; GREENGUARD Gold; Green Label Plus https://www.interface.com/US/en-US/sustainability/certifications-documentation.html
How are products labeled for any of the attributes?
Interface Americas flooring products are labeled with a wide range of sustainability attributes and certifications that reflect our commitment to transparency, health, and environmental responsibility. These attributes are able for review on our website, product specification sheets and brochures. https://www.interface.com/US/en-US/sustainability/certifications-documentation.html
What are the recycling abilities of products?
Interface is committed to sustainability and circular economy practices. We made significant strides in enhancing the recycled content, recyclability and circularity of our flooring products. Interface has a ReEntry™ program that recycles carpet tile and Sound Choice™ LVT. https://www.interface.com/US/en-US/sustainability/recycling.html
What are sustainability reporting features?
Interface Americas' sustainability reporting features include the detailed tracking of environmental metrics such as carbon footprint, recycled content, and renewable energy use; social responsibility indicators including workforce diversity and employee development; governance oversight through dedicated board committees; transparent public reporting with science-based targets; and active stakeholder engagement to foster a purpose-driven, climate-conscious culture. These features are detailed in their 2023 Impact Report and ESG overview. https://www.interface.com/US/en-US/more-from-interface/press-room/2023-esg-report-press-release.html

What are your packaging sustainability attributes?
Interface incorporates a variety of recycled materials into its packaging to support sustainability and reduce environmental impact. Here's a breakdown of the recycled content in their packaging: • Pallets: Products are shipped on wooden pallets, which are part of an exchange system, promoting reuse. • Cardboard Boxes: Tiles are packaged in boxes made from wastepaper, which are 100% recyclable. • Cardboard Cores: Rolled goods are supplied on hard paper cores made from recycled cardboard. These cores are often reused in a closed-loop system.
What are the recycling abilities of packaging?
Interface packaging is 100% recyclable. Packaging is designed to be recyclable and supports Interface's ReEntry® program, which facilitates the return and reuse of materials.
What are the packaging sustainability reporting features?
Interface Americas' flooring packaging sustainability reporting features include: • Use of recycled and bio-based materials in packaging. • Carbon footprint tracking that includes packaging impacts. • Alignment with global standards like GRI, SASB, and TCFD. • Support for circular economy through recyclable packaging and the ReEntry® program. • Commitment to reduction goals as part of their carbon negative by 2040 initiative.

DIVISION OF PURCHASE AND CONTRACT

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

Vendor Name:	Interface Americas, Inc.

CATEGORY A

Vinyl (Sheet, Vinyl Composition Tile (VCT), Luxury Vinyl Tile (LVT), Luxury Vinyl Planks (LVP)

MANUFACTURER	Type of Vinyl	CATALOG ID	PRICE LIST DATE	DISCOUNT % OFF MSRP LIST	Manaufacturer's Warranty	Estimated Delvery ARO	Guranteed Delivery ARO	Volume Discount/Tier Pricing	Additional Discounts/ Rebates	Estimated Shipping Cost	Link to Published Catalog and Lists Failure to provide an active/correct link shall constitute sufficient grounds for rejection of Vendor's offer, at the discretion of the State
Interface Americas, Inc.	Luxury Vinyl Tile (LVT)	**INTERFACE LVT - MANUFACTURERS LIST**	6/1/2025	64%	15 Years	45-70 Days	70 Days	N/A	N/A	Material price includes standard	https://shop.interface.com/US/en-US/resilient/lvt/

Vendor Name:	Interface Americas, Inc.

DIVISION OF PURCHASE AND CONTRACT

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

CATEGORY B

Rubber

MANUFACTURER	CATALOG ID	PRICE LIST DATE	DISCOUNT % OFF MSRP LIST	Manaufacturer's Warranty	Estimated Delvery ARO	Guranteed Delivery ARO	Volume Discount/Tier Pricing	Additional Discounts/Rebates	Estimated Shipping Cost	Link to Published Catalog and Lists Failure to provide an active/correct link shall constitute sufficient grounds for rejection of Vendor's offer, at the discretion of the State
Interface Americas, Inc.	NORA BY INTERFACE RUBBER FLOORING - MANUFACTURERS LIST PRICE 6.01.2025	**6/1/2025**	42%	10 Years	45-70 Days	70 Days	N/A	N/A	Material price includes	https://www.nora.com/united-states/en/product-lines/flooring



DIVISION OF PURCHASE AND CONTRACT

Vendor Name:	Interface Americas, Inc.

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

CATEGORY G

Carpet Tile

MANUFACTURER	CATALOG ID	PRICE LIST DATE	DISCOUNT % OFF MSRP LIST	Manaufacturer's Warranty	Estimated Delvery ARO	Guranteed Delivery ARO	Volume Discount/Tier Pricing	Additional Discounts/Rebates	Estimated Shipping Cost	Link to Published Catalog and Lists Failure to provide an active/correct link shall constitute sufficient grounds for rejection of Vendor's offer, at the discretion of the State
Interface Americas, Inc.	INTERFACE CARPET TILE - MANUFACTURERS LIST PRICE 6.01.2025	**6/1/2025**	68%	15 Years	45-60 Days	60 Days	N/A	N/A	Material price includes standard freight.	https://shop.interface.com/US/en-US/carpet-tile/

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Vendor Name:	Interface Americas, Inc.

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

CATEGORY N

Ancillary Items (Supplies related to the removal and installation of flooring materials)

MANUFACTURER	CATALOG ID	PRICE LIST DATE	DISCOUNT % OFF MSRP LIST	Manaufacturer's Warranty	Estimated Delvery ARO	Guranteed Delivery ARO	Volume Discount/Tier Pricing	Additional Discounts/Rebates	Estimated Shipping Cost	Link to Published Catalog and Lists Failure to provide an active/correct link shall constitute sufficient grounds for rejection of Vendor's offer, at the discretion of the State
Interface Americas, Inc.	INTERFACE FLOORING ADHESIVE - MANUFACTURERS LIST PRICE 6.01.2025	**6/1/2025**	32%		14-30 Days	30 Days	N/A	N/A	Material price includes standard freight when shipped with a flooring order.	https://www.interface.com/US/en-US/carpet-tile/installation.html
Interface Americas, Inc.	NORA BY INTERFACE RUBBER FLOORING ADHESIVE AND ACCESSORIES - MANUFACTURERS LIST PRICE 6.01.2025	**6/1/2025**	32%		14-45 Days	45 Days	N/A	N/A	Material price includes standard freight when shipped with a flooring order.	https://www.nora.com/united-states/en/product-lines/flooring-accessories

NC DOA
Department of Administration

DIVISION OF PURCHASE AND CONTRACT

Vendor Name:	Interface Americas, Inc.

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

INSTALLATION SERVICES

Please input your NTE price for the Sevices below based on US Labor Price List for the Southeastern Region. This will not be used for awarding purposes.

SERVICE DESCRIPTION	UOM	STANDARD RATE	OVERTIME RATE
HARD SURFACE PRODUCT INSTALLATION SERVICES			
Project Management Fee	% or Sq Ft	**$0.65**	$0.85
VCT Installation	Sq Ft	**$2.10**	$2.65
LVT Installation	Sq Ft	**$3**	**$3.75**
Solid Vinyl Installation	Sq Ft	**$3.70**	**$4.65**
Rubber Floor Installation	Sq Ft	**$5.55**	**$6.95**
Resin Floor Installation	Sq Ft	**No Bid**	**No Bid**
4" Rubber Coving with Toe	Lin Ft	**$1.60**	$2
6" Rubber Coving with Toe	Lin Ft	**$1.85**	$2.35
4" Vinyl with Toe	Lin Ft	$1.55	$1.95
6" Vinyl with Toe	Lin Ft	$1.70	$2.15
4" Rubber Straight	Lin Ft	$1.60	$2
6" Rubber Straight	Lin Ft	$1.85	$2.35
4" Vinyl Straight	Lin Ft	$1.55	$1.95
6" Vinyl Straight	Lin Ft	$1.70	$2.15
VCT Removal	Sq Ft	$1.95	$2.45
LVt Removal	Sq Ft	$1.95	$2.45
Solid Vinyl Removal	Sq Ft	$1.95	$2.45
CARPET PRODUCT INSTALLATION SERVICES			
Project Management Fee	Sq Yd	$4.60	$5.75
Carpet Installation - Broadloom w/o Attached Cushion	Sq Yd	$11.45	$14.35
Carpet Installation - Broadloom w/ Attached Cushion	Sq Yd	$14.30	$17.90
Carpet Installation - Broadloom with Pattern Match	Sq Yd	$12.30	$15.40
Carpet Installation - Carpet Tile	Sq Yd	$9.80	$12.25

Carpet Installation - Double Stick	Sq Yd	$10.65	$13.35
Capret Installation - Stretch-in	Sq Yd	$11.85	$14.85
Carpet Installation - Custom Border Inlays	Lin Ft	$4.10	$5.15
Cove Base Installation	Lin Ft	$1.95	$2.45
Installation of Coving with Bound Edge Glue Only	Lin Ft	$1.95	$2.45
Carpet Edge Binding	Lin Ft	$3.05	$3.85
Carpet Removal - Stretch-in	Sq Yd	$4.30	$5.40
Carpet Removal - Direct Glue	Sq Yd	$5.30	$6.65
Carpet Removal - Double Stick and Attached Cushion	Sq Yd	$8.20	$10.25
Carpet Removal - Tile	Sq Yd	$5.30	$6.65
Carpet Disposal	Sq Yd	$1.55	$1.95
Carpet Recycling	Sq Yd	$2.80	$3.50
Reinstallation of Used Carpet	Sq Yd	$9.80	$12.25
OTHER SERVICES			
Furniture Lift System	Sq Yd	$19.85	$24.85
Furniture Removal/Replacement	Hour	$68.75	$85.95
Removal and Disposal of Cove Base	Lin Ft	$1	$1.25
Floor Patch (Portland base) Material and Labor	Bag	$152.75	$190.95
Major Floor Preparation - Material Only	Bag	$102.35	$127.95
Major Floor Preparation - Labor Only	Hour	$116.10	$145.15
Transition Strips and Labor	Lin Ft	$4.60	$5.75
Stair Nosing - Labor and Material	Lin Ft	$22.95	$28.70
Additional Cost for After Hours Installation	Sq Yd	$4.60	$5.75

Vendor Name:	Interface Americas, Inc.

DIVISION OF PURCHASE AND CONTRACT

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

DESIGN AND VALUE ADDED SERVICES

note: Any value-added services offered shall not be included in the evaluation but may be considered for negotiation at the discretion of the State.

SERVICE DESCRIPTION	UOM	STANDARD RATE	ADDITIONAL INFORMATION
Example: DESIGN SERVICES	*Hour*	*$XX.XX*	
Technical Support	SY	$0.00	Interface provides technical documentation, installation guides, and support from flooring experts to ensure proper installation and maintenance.
Product Samples	SY	$0.00	Free samples of carpet tiles, LVT, and other flooring products are typically available to help customers make informed decisions.
ReEntry® Recycling Program	SY	Cost varies by quantity	This program allows customers to return used Interface carpet tiles for recycling or repurposing, often at no cost, supporting circular economy goals.
Digital Tools	SY	$0.00	Access to online tools like the Interface Design Studio, product selectors, and sustainability calculators.
Sustainability Consulting	SY	$0.00	Interface is a leader in sustainable flooring. They often provide guidance on how to meet LEED or WELL certification goals, including carbon footprint reduction strategies.



DIVISION OF PURCHASE AND CONTRACT

Vendor Name:	Interface Americas, Inc.

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

LIST OF AUTHROIZED DEALERS WHO WILL SERVICE THIS CONTRACT

Name	Address	City, State, Zip		Phone	Fax	Email
Interface Americas, Inc.	1503 Orchard Hill Road	LaGrange, GA 30240		770-975-4829		Contract.Services@Interface.com
Adams Carpet One	4006 Nash Street., N	Wilson, NC 27896		**252-291-4900**		wadams@adamscarpetone.com
All About Floors	803 South Ayerville Rd.	Mayodan, NC 27027		**336-349-4469**		steven@allaboutfloors.com
Anointed Flooring, Inc	2835 Jeff Adams Drive, Suite D	Charlotte, NC 28206		**704-756-5990**		cfarris@anointedflooring.com
Apex	251 Fish Drive	Angier, NC 27501		**919-331-2047**		rhonda@apexcontractcarpets.com; Mike@apexcontractcarpets.com
Bonitz Flooring Group	547 Elk Park Drive	Asheville, NC 28804		**904-607-0077**		scottcornatzer@bonitz.com
Bonitz Flooring Group	4539 Enterprise Drive, NW	Concord, NC 28027		704-262-6400		matthanson@bonitz.com
Bonitz Flooring Group Raleigh	10701 World Trade Blvd	Raleigh, NC 27617		717-682-4545		brettherrlinger@bonitz.com
Bonitz of Winston Salem	3480 Myer Lee Drive	Winston Salem, NC 27101		336-996-9900		scottcornatzer@bonitz.com
Brock Contract Services Inc.	1400 Nowell Road	Raleigh, NC 27607-5137		919-570-1300		dbrock@brockcontract.com

Carolina Commercial	2918 Orville Wright Way	Wilmington, NC 28405	910-343-3350	chris@ccfloorcovering.com
Carolina Flooring Contractors	5476 Boylston Hwy	Mills River, NC 28759	828-891-8796	lbrown@carolinaflooring.com
Carpet Design Center	3205 S. Memorial Drive	Greenville, NC 27834	252-439-0840	karencptdesign@hotmail.com
Carpet One Asheville	1065 Smokey Park Hwy	Candler, NC 28715	828-252-1594	edisrael@carpetoneasheville.com
Creative Business Interiors	8720 Fleet Service Drive	Raleigh, NC 27617	919-786-4800	MSledge@CreativeBusinessNC.com
EE Wilson Floor Covering, Inc.	1725 Cotton Grove Road	Lexington, NC 27292	336-357-5555	floors@eewilson.com
Flooring Solutions	1018 Van Buren Avenue	Indian Trail, NC 28079	704-234-5001	JHukill@flooringsolutions.com
Flooring Solutions, Inc.	6426B Windmill Way	Wilmington, NC 28405-3736	910-350-3215	BPerez@flooringsolutions.com
Full Service Flooring	156 Tilco Drive	Winterville, NC 28590	252-756-9308	cory@fullserviceflooring.com
Garmon & Company, Inc.	2120 Gateway Blvd	Charlotte, NC 28208	704-331-0886	Scott@garmonandcompany.com
H&A Carpet	380 I40 Access Road	Hildebran, NC 28637	828-397-3341	donnie@hacarpet.com
Just Floors Contracting	1559 Wilmington Hwy	Fayettville, NC 28306	910-433-4440	Lamont@justfloorscontracting.com
Modular Designs	11407 Granite Street	Charlotte, NC 28273	704-962-4932	dglenn@modulardesignsflooring.com
NeXus Flooring, LLC	8400 Regent Parkway, Suite 205	Fort Mill, SC 29715	704-622-8254	seth@nexus-flooring.com
Outer Banks Floorcovering	5380-G Brandywine Crossing	Morehead City, NC 28557	252-726-8326	rocky@outerbanksfloorcovering.com
Parks Interiors, LLC	1001 S. Reilly Road, Bldg. 525	Fayetteville, NC 28314	910-303-6897	tcashwell@parksinteriors.com
Professional Business Interiors, Inc	123 Sweeten Creek Road, Suite A	Asheville, NC 28803	828-277-7001	darenp@pbiasheville.com
Premiere Carpets	2734 Graves Drive	Goldsboro, NC 27534	919-751-5444	ekporter@bellsouth.net
Pro-Com Floor Covering, Inc.	3720 Allliance Drive, Suite D	Greensboro, NC 27407	336-299-6136	marcusprocom@bellsouth.net
Resource FloorCare	610 Minuet Lane	Charlotte, NC 28217	704-906-1772	charles@resourcefloorcare.com
Right Touch Interiors	807 Post Street	Greensboro, NC 27405-7262	336-378-0033	david@righttouchinteriors.com
Southeastern Acoustical Ceilings, Inc.	228 Airport Road	Erwin, NC 28339	910-893-8486	Michael@si-nc.com
Storr Office Environments	10800 World Trade Blvd.	Raleigh, NC 27617	919-313-3757	bgaskins@storr.com

Stratos Solutions Commercial Flooring	803 Pressley Road, Suite 105	Charlotte, NC 28217	704-361-6111	rusty@stratos.solutions
Tino tile and marble	402 Klumac Road.	Salisbury, NC 28144	704-603-7747	chuck@tinotile.com
Tino tile and marble	107 Backstretch Lane.	Mooresville, NC 28117	704-819-6805	vkindred@visionflooring.com
Watkins Floor Covering	1311 Marine Blvd.	Jacksonville, NC 28540	910-329-0901	Jaime@watkinsnewfloor.com

Vendor Name:	Interface Americas, Inc.

DIVISION OF PURCHASE AND CONTRACT

ATTACHMENT A-PRICING SUBMITTAL WORKBOOK

DPC-1502912540-SL Floor Covering and Installation Services

DO NOT ALTER WORKBOOK, ENTER VALUES ONLY

LIST OF AUTHROIZED INSTALLERS WHO WILL SERVICE THIS CONTRACT

Name	Address	City, State, Zip		Phone	Fax	Email	Comments, Qualifications and Experience
Interface Americas, Inc.	1503 Orchard Hill Road	LaGrange, GA 30240		770-975-4829		Contract.Services@Interface.com	Manufacturer Turn-Key Division
Adams Carpet One	4006 Nash Street., N	Wilson, NC 27896		**252-291-4900**		wadams@adamscarpetone.com	Approved Installer and Reseller of the Interface and nora by Interface brands
All About Floors	803 South Ayerville Rd.	Mayodan, NC 27027		**336-349-4469**		steven@allaboutfloors.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Anointed Flooring, Inc	2835 Jeff Adams Drive, Suite D	Charlotte, NC 28206		**704-756-5990**		cfarris@anointedflooring.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Apex	251 Fish Drive	Angier, NC 27501		**919-331-2047**		rhonda@apexcontractcarpets.com; Mike@	Approved Installer and Reseller of the Interface and nora by Interface brands
Bonitz Flooring Group	547 Elk Park Drive	Asheville, NC 28804		**904-607-0077**		scottcornatzer@bonitz.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Bonitz Flooring Group	4539 Enterprise Drive, NW	Concord, NC 28027		704-262-6400		matthanson@bonitz.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Bonitz Flooring Group Raleigh	10701 World Trade Blvd	Raleigh, NC 27617		717-682-4545		brettherrlinger@bonitz.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Bonitz of Winston Salem	3480 Myer Lee Drive	Winston Salem, NC 27101		336-996-9900		scottcornatzer@bonitz.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Brock Contract Services Inc.	1400 Nowell Road	Raleigh, NC 27607-5137		919-570-1300		dbrock@brockcontract.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Carolina Commercial	2918 Orville Wright Way	Wilmington, NC 28405		910-343-3350		chris@ccfloorcovering.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Carolina Flooring Contractors	5476 Boylston Hwy	Mills River, NC 28759		828-891-8796		lbrown@carolinaflooring.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Carpet Design Center	3205 S. Memorial Drive	Greenville, NC 27834		252-439-0840		karencptdesign@hotmail.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Carpet One Asheville	1065 Smokey Park Hwy	Candler, NC 28715		828-252-1594		edisrael@carpetoneasheville.com	Approved Installer and Reseller of the Interface and nora by Interface brands

Creative Business Interiors	8720 Fleet Service Drive	Raleigh, NC 27617	919-786-4800	MSledge@CreativeBusinessNC.com	Approved Installer and Reseller of the Interface and nora by Interface brands
EE Wilson Floor Covering, Inc.	1725 Cotton Grove Road	Lexington, NC 27292	336-357-5555	floors@eewilson.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Flooring Solutions	1018 Van Buren Avenue	Indian Trail, NC 28079	704-234-5001	JHukill@flooringsolutions.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Flooring Solutions, Inc.	6426B Windmill Way	Wilmington, NC 28405-3736	910-350-3215	BPerez@flooringsolutions.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Full Service Flooring	156 Tilco Drive	Winterville, NC 28590	252-756-9308	cory@fullserviceflooring.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Garmon & Company, Inc.	2120 Gateway Blvd	Charlotte, NC 28208	704-331-0886	Scott@garmonandcompany.com	Approved Installer and Reseller of the Interface and nora by Interface brands
H&A Carpet	380 I40 Access Road	Hildebran, NC 28637	828-397-3341	donnie@hacarpet.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Just Floors Contracting	1559 Wilmington Hwy	Fayettville, NC 28306	910-433-4440	Lamont@justfloorscontracting.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Modular Designs	11407 Granite Street	Charlotte, NC 28273	704-962-4932	dglenn@modulardesignsflooring.com	Approved Installer and Reseller of the Interface and nora by Interface brands
NeXus Flooring, LLC	8400 Regent Parkway, Suite 205	Fort Mill, SC 29715	704-622-8254	seth@nexus-flooring.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Outer Banks Floorcovering	5380-G Brandywine Crossing	Morehead City, NC 28557	252-726-8326	rocky@outerbanksfloorcovering.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Parks Interiors, LLC	1001 S. Reilly Road, Bldg. 525	Fayetteville, NC 28314	910-303-6897	tcashwell@parksinteriors.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Professional Business Interiors, Inc	123 Sweeten Creek Road, Suite A	Asheville, NC 28803	828-277-7001	darenp@pbiasheville.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Premiere Carpets	2734 Graves Drive	Goldsboro, NC 27534	919-751-5444	ekporter@bellsouth.net	Approved Installer and Reseller of the Interface and nora by Interface brands
Pro-Com Floor Covering, Inc.	3720 Allliance Drive, Suite D	Greensboro, NC 27407	336-299-6136	marcusprocom@bellsouth.net	Approved Installer and Reseller of the Interface and nora by Interface brands
Resource FloorCare	610 Minuet Lane	Charlotte, NC 28217	704-906-1772	charles@resourcefloorcare.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Right Touch Interiors	807 Post Street	Greensboro, NC 27405-7262	336-378-0033	david@righttouchinteriors.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Southeastern Acoustical Ceilings, Inc.	228 Airport Road	Erwin, NC 28339	910-893-8486	Michael@si-nc.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Storr Office Environments	10800 World Trade Blvd.	Raleigh, NC 27617	919-313-3757	bgaskins@storr.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Stratos Solutions Commercial Flooring	803 Pressley Road, Suite 105	Charlotte, NC 28217	704-361-6111	rusty@stratos.solutions	Approved Installer and Reseller of the Interface and nora by Interface brands
Tino tile and marble	402 Klumac Road.	Salisbury, NC 28144	704-603-7747	chuck@tinotile.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Vision Flooring	107 Backstretch Lane.	Mooresville, NC 28117	704-819-6805	vkindred@visionflooring.com	Approved Installer and Reseller of the Interface and nora by Interface brands
Watkins Floor Covering	1311 Marine Blvd.	Jacksonville, NC 28540	910-329-0901	Jaime@watkinsnewfloor.com	Approved Installer and Reseller of the Interface and nora by Interface brands