

NORTH CAROLINA FEDERAL PROPERTY AGENCY

1311 MAIL SERVICE CENTER  
RALEIGH, N.C. 27699-1311  
(919) 814-5600

**AUTHORIZED REPRESENTATIVES**

**I. LEGAL NAME & MAILING ADDRESS OF APPLICANT ORGANIZATION:**

\_\_\_\_\_  
*Name of Organization*

\_\_\_\_\_  
*Mailing Address (P.O. Box #, Street, City & State)* *Zip Code*

\_\_\_\_\_  
*Street Address/Location (If different from mailing address)*

\_\_\_\_\_  
*County* *Telephone #*

**II. THE FOLLOWING REPRESENTATIVES ARE DESIGNATED TO:**

- A. Represent Donee Organization as its authorized agent; and
- B. Acquire Federal surplus property on behalf of the Donee Organization; and
- C. Obligate necessary Donee Organization funds for this purpose; and
- D. Execute Distribution Documents binding the Donee Organization to the terms, conditions, reservations, and restrictions applying to Property obtained through the agency.

**III. \_\_\_\_\_ NEW DESIGNATIONS**  
*(Delete all previous authorizations)*

**\_\_\_\_\_ ADDITIONAL DESIGNATIONS ONLY**  
*(Add to previous authorization)*

**IV. REPRESENTATIVES:**

<i>Name</i>	<i>Title</i>	<i>Signature</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**V. CERTIFICATION**

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Authorized Official*

\_\_\_\_\_  
*Title*

## DEFINITIONS

- Hospital** - An approved or accredited public or nonprofit institution providing public health services primarily for inpatient medical or surgical care of the sick and injured, including related facilities such as laboratories, outpatient department, training facilities, and staff offices.
- Library** - A public or nonprofit facility providing library services free to all residents of a community, district, State or region.
- Licensed** - Recognition and approval by the appropriate State or local authority approving institutions or programs in specialized areas. Licensing generally relates to established minimum public standards of safety, sanitation, staffing, and equipment as they related to the construction, maintenance, and operation of a health or educational facility, rather than to the academic, instructional, or educational or public health programs such as occupational training, physical or mental health rehabilitation services, or nursing care. Licenses frequently must be renewed at periodic intervals.
- Local Government** - A government, or administration of a locality, within a State or a possession of the United States.
- Medical Institution** - An approved, accredited, or licensed public or nonprofit institution, facility, entity, or organization the primary function of which is the furnishing of public health and medical services to the public at large or promoting public health through the conduct or research for any such purposes, experiments, training, or demonstrations related to cause, prevention, and methods of diagnosis and treatment of diseases and injuries. The term includes but is not limited to hospitals, clinics, alcoholic and drug abuse treatment centers, public health or treatment centers, research and health centers, geriatric centers, laboratories, medical schools, dental schools, nursing schools, and similar institutions. The term does not include institutions primarily engaged in domiciliary care although a separate medical facility within such a domiciliary institution may qualify as a "medical institution."
- Museum** - A public or private nonprofit institution which is organized on a permanent basis essentially for educational or esthetic purposes and which, using a professional staff, owns or uses tangible objects, whether animate or inanimate; cares for these objects; and exhibits them to the public on a regular basis either free or at a nominal charge. As used in the Donation Program, the term "museum" includes, but is not limited to, the following institutions if they satisfy all other provisions of FPMR 101-44.207: aquariums and zoological park; botanical gardens and arboretums; museums relating to art, history, natural history, science, and technology; and planetariums. For the purposes of this program, an institution uses a professional staff if it employs full time at least one qualified staff member who devotes his or her time primarily to the acquisition, care, or public exhibition of objects owned or used by the institution. This definition of museum does not include any institution which exhibits object to the public if they display or use of the objects is only incidental to the primary function of the institution. For example, an institution which is engaged primarily in the sale of antiques, objects d'art, or other artifacts and which incidentally provides displays to the public of animate or inanimate object, either free or at a nominal charge, does not qualify as a museum.
- Nonprofit Tax-Exempt Activity** - An institution or organization, no part of the net earnings of which inures or lawfully inure to the benefit of any private shareholder or individual, and which has been held to be tax-exempt under the provisions of section 501 of the Internal Revenue Code of 1954.
- Program for Older Individuals** - Any State or local government agency or any nonprofit, tax-exempt activity which receives funds appropriated for programs for older individuals under the Older Americans Act of 1965 as amended under title IV or title XX of the Social Security Act, or under titles VIII and X of the Economic Opportunity Act of 1964 and the Community Services Block Grant Act.
- Provider of Assistance to Homeless Individuals** - A public or a nonprofit, tax-exempt institution or organization that operates a program which provides assistance such as food, shelter, or other services to homeless individuals, as defined above. Property acquired through the donation program by such institutions or organizations must be used exclusively in their program(s) for providing assistance to homeless individuals.
- Public Health Institution** - An approved, accredited, or licensed public or nonprofit institution, facility, entity, or organization conducting a public health program such as hospital, clinic, health center, or medical institution, including research for any such program, the services of which are available to the public at large.
- School (except schools for the mentally retarded and schools for the physically handicapped)** - A public or nonprofit approved or accredited organizational entity devoted primarily to approved academic, vocational, or professional study and instruction which operates primarily for educational purposes on a full-time basis for minimum school year and employs a full-time staff of qualified instructors.
- School for the Mentally Retarded** - A facility or institution operated primarily to provide specialized instruction to students of limited mental capacity. It must be public or nonprofit and must operate on a full-time basis for the equivalent of a minimum school year prescribed for public school instruction of the mentally retarded, have staff of qualified instructors, and demonstrate that the facility meets the health and safety standards of the State or local governmental body.
- School for the Physically Handicapped** - A school organized primarily to provide specialized instruction to students whose physical handicaps necessitate individuals or group instruction. The schools must be public or nonprofit and operate on a full-time basis for the equivalent of a minimum school year prescribed for public school instruction for the physically handicapped, have a staff of qualified instructors, and demonstrate that the facility meets the health and safety standards of the State or local governmental body.
- University** - A public or nonprofit approved or accredited institution for instruction and study in the higher branches of learning and empowered to confer degrees in special departments or colleges.