

**Request for Proposals
Pender County Schools
Penderlea School
Athletic Fields Construction**

**Bid Deadline: June 4, 2019 at 3:00 PM
Bid Opening: June 7, 2019 at 10:00 AM**

1. General

Pender County Schools is accepting written proposals from qualified firms to provide design build architectural, engineering, and construction services for development of athletic fields and associated complex to be located at Penderlea School located at 11 Garden Road Williard, NC 28443.

The construction will take place on the school site. At no time will the construction be allowed to impact the school's daily activities, including after school and extra-curricular activities.

Proposals must provide pricing for the Base Bid and Alternate #1 to be responsive.

The proposals must include following to be responsive:

Base Bid

- Regulation football/soccer field
- Combination Middle School Baseball/Softball field (including dugouts and storage)
- Bleacher Seating for 400 (football/soccer)
- Bleacher Seating for 200 (baseball/softball)
- Fencing for all fields including Baseball/Softball backstop
- Perimeter fencing for access and safety
- Grass playing surface with play anticipated to begin in August 2020
- All required electrical, mechanical, and civil design and construction to meet all required codes and needs of the complex
- **Alternate #1:** Lighting for football/soccer and baseball/softball fields

It is anticipated the awarded firm will work with the school district through the summer of 2019 following the phases of schematic design, design development and design documents. At each phase completion, the firm will meet with the district to receive approval of design and pricing prior to moving to the next phase of construction. The facilities will be available to the awarded firm to begin construction immediately upon completion of the 2018-2019 school year. PCS will make payment once construction is complete and the project is accepted as satisfactory.

If any changes are made to this RFP, an addendum will be issued. Addendum will be emailed to all bidders on record.

All questions regarding this RFP must be submitted in writing via email. Verbal response by the district, its representatives or others are not binding or valid. Each firm must submit all questions in writing to Darren_lafon@pender.k12.nc.us five (5) days prior to the opening of bids, **June 7, 2019**. A response to all questions will submitted in writing via email to all bidders.

All proposal bids must be in writing, and in a sealed envelope by no later than 3:00 p.m. on June 4, 2019. Proposals can be mailed, or hand delivered to the following address:

Darren Lafon
Chief Operations Officer
Pender County Schools
925 Penderlea Highway
Burgaw, NC 28425

Bidders may correct, modify or withdraw a proposal by written notice received by the PCS prior to the time and date set for proposal submittal, **June 4, 2019**.

PCS may cancel this RFP, or reject in whole or part of all bids, if PCS determines that the cancellation or rejection serves the best interest of PCS.

All bids submitted in response to this RFP must remain for ninety (90) days following the bid opening.

PCS is not responsible for any cost incurred or associated with any firm's preparation of a response to this RFP.

Initial concept drawings for this project have been developed and included in the RFP as Reference Documents #1 through #3. In no way should any firm interpret the concept as the final layout. The concept should only be used for reference.

A full site survey has not been completed. It will be the responsibility of the contractor to make themselves familiar with the site and the site conditions prior to submitting a proposal.

2. Background

Penderlea School is a new school which opened for the 2018-2019 school year without its athletic facilities being complete. It is the goal of PCS for Penderlea School to host baseball/softball games on site in the March of 2020 and onsite football/soccer games in August 2020.

3. Primary Function of the complex

The following functions have been identified as primary requirements to be incorporated in the design of the athletic complex for Penderlea School.

The complex must be designed as follows:

1. A football/soccer field with grass turf
 - a. Dimensions must be compatible with NCHSAA requirements. Amenities include lighting, scoreboard and seating for 400.
 - b. Lighting must meet NCHSAA standards
2. A baseball/softball combination field with grass turf.
 - a. Dimensions must be compliant with NCHSAA association requirement for middle schools and the softball field will require portable removable outfield fencing and seating for 200
 - b. Lighting must meet NCHSAA standards
 - c. Dugouts with attached storage area

3. Perimeter fencing for access and safety for the entire complex.

Scope of Services

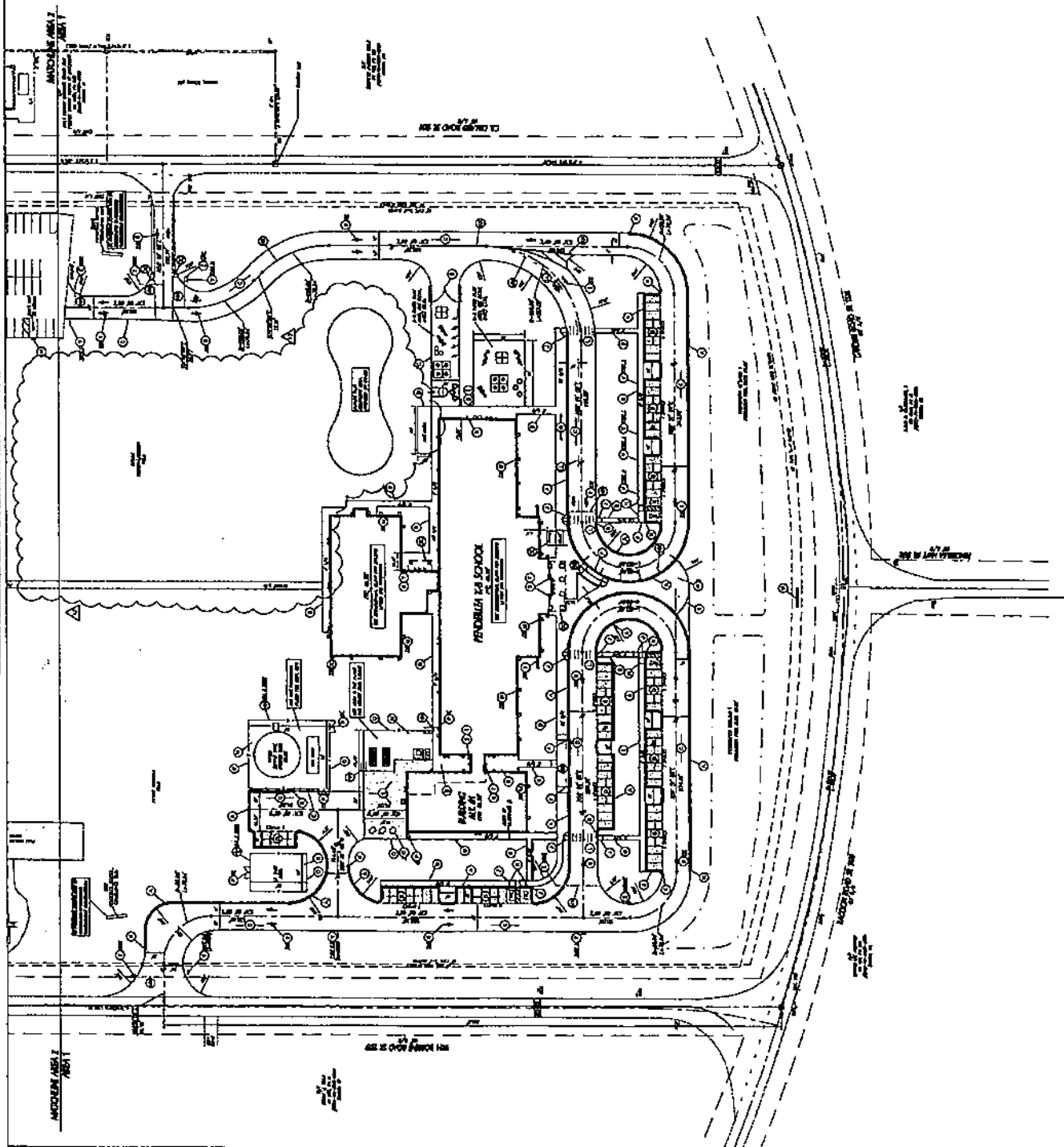
- a. Facility assessment
 1. Meet with PCS to finalize the scope and schedule of the project
 2. Perform geotechnical investigations if required
 3. Complete a topographic survey for final design if necessary
 4. Complete a wetlands delineation and address any other environmental impact as required for areas disturbed by the project
- b. Schematic Design
 1. Expected to be a minimum of one meeting
 - a. Review zoning, easements, wetlands requirements with PCS
 1. Prepare a schematic layout or layouts of the athletic fields and entire project
 2. Prepare a preliminary construction opinion of cost and schedule
 3. Present these project concepts to PCS with recommendations
 4. Prepare a colored rendering for presentation purposes regarding the site and building plans. Rendering must be presentable to the public and in a format that can electronically posted to PCS website
 - b. Be available to provide updates to the PCS Board of Education as needed or requested
 2. Permitting Services
 - a. Identify and obtain any local, state, and/or federal permits as may be required
 - b. Detailed design development and preparation of contract documents
 1. Expected to be, but not limited to, two meetings
 2. Preparation of contract and construction documents consistent with the approved schematic design
- c. Bid Award and construction period services
 - a. This is a design build project
 1. PCS is looking for a General Contractor to manage all design and construction services. It is our desire that the General Contractor will provide the most cost-effective solution to meet the needs of the students, athletes and community.
 2. Any specialty design or construction that utilize the skills of specialty firms must be identified in the firm's proposal.
 3. The General Contractor is solely responsible for any and all sub-contractors needed for the completion of the project. PCS is not responsible for payment of any kind to sub-contractors
 4. Provide standard construction period schedules, preconstruction conference, submittal review, site security during construction, contract administration and closeout.

C1.02



CONTRACTORS MUST REGISTER WITH THE BUREAU OF MUNICIPAL CONTRACTORS AND SUPPLIERS - CITIES IN ALABAMA DO NOT HAVE PUBLIC CONTRACTS TO BE AWARDED BY IT. REGISTERED WITH THE BUREAU AND

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PENDERLEA HOMESTEAD
Pender County, NC

