

Instructions to Bidders

Event 625

Plans and specifications will “NOT” be posted on the Guilford County web site due to the size of the documents. Qualified General Contractors may access electronic copy of the Bidding Documents from the Architects ShareFile website. To get access to the website you must be a licensed contractor. We will ask you to fill out our bidder information form (company name and NC license number, business address, contact person, phone number and email address) which will put you on our Bid list. Once the form is completed you will be given access to our ShareFile website for plans and specifications.

Hard copies of the Plans and specifications may be purchased (non-refundable) directly from the Sharpe Co. Winston-Salem NC or may be viewed at Walter Robbs (530 North Trade Street, Suite 301, Winston Salem, NC) or at the Guilford County Purchasing Department (301 W. Market Street, Suite B32, Greensboro, NC) by appointment only.

Any and all DOCUMENT CLARIFICATION REQUEST concerning the bid documents are to be emailed to the office of the Architect, at Walter Robbs Callahan & Peirce Architects, PA to the attention of: Matt Messick (mattm@walterrobbs.com) or Clark Pierce (clarkp@walterrobbs.com).

Guilford County Law Enforcement Center
401 W. Sycamore Street, Greensboro, NC 27401
Guilford County Law Enforcement Center Renovation
Event 625

DOCUMENT 00100 -INVITATION TO BID

Guilford County Facilities is seeking Proposals from individuals or firms interested in providing services for the renovation of the existing Guilford County Law Enforcement Center (Old Jail) at 401 W. Sycamore Street, Greensboro, NC 27401. The renovated building will be converted into office space for the Sheriff's administration operation and other law enforcement offices.

The building was constructed in 1974 consists of approximately 113,400 sf and is a multi-story (9 levels) building. The exterior facade is precast concrete panels and cast-in-place concrete. Existing structure is cast-in-place concrete throughout except portions of the lower two levels which consist of structural steel. Work includes demolition of all walls (reinforced CMU & concrete) on the upper six levels and major demolition of drywall partitions on the main level. Demolition also includes window removal, the main entrance and removal of the majority of existing building system including plumbing, mechanical, electrical and fire protection.

New construction includes new front entrance, interior drywall partitions, doors/frames/hardware; floor wall, and ceiling finishes; casework, elevator modernization, new aluminum storefront and glazing and new single-ply roofing system. Work also includes new HVAC systems, new plumbing systems, new security cameras, and access control, CTV, data, fire alarm and new electrical/lighting systems.

Respondents or their sub-contractors must be licensed to perform all fields of required work in North Carolina. Participation of minority-owned and woman-owned businesses is encouraged but is not an evaluation factor. It is prohibited to pay any fee, commission, percentage, or brokerage fee to any person or firm contingent upon or resulting from award of a contract for this project. Qualified General Contractors may access electronic copy of the Bidding Documents from the Architects Sharefile website. To get access to the website you must be a licensed contractor. The Architect will ask you to fill out a bidder information form (company name and NC license number, business address, contact person, phone number and email address) which will put you on the Bidders List. Once the form is completed you will be given access to the Architect's Sharefile website for plans and specifications.

Subcontractors and vendors can obtain Bid Documents through General Contractors on the bidders list. Bid Documents will also be available through the following Plan Rooms: The Hispanic Contractors Association of the Carolinas (HCAC) and Carolina AGC through www.iSgFt.com, Dodge Data & Analytics, Construction Journal and Sharpe Images (Winston-Salem).

Hard copies of the Plans and specifications may be purchased (nonrefundable) directly from the Sharpe Images Inc. Winston Salem NC

Mandatory prebid walk-through/site access for Contractors to the Guilford County Law Enforcement Center, 401 W. Sycamore Street, Greensboro, NC 27401 will be conducted by Guilford County Facilities and Parks on July 10, 2018 and July 17, 2018 at 9:00am. Contractors must attend one of the prebid walkthroughs in order to be eligible to submit a bid.

Bids Responses must be received by the event close date and time of July 26, 2018@ 3:00PM (est).

Bid opening location to be determined will be issued by Addendum.

Bids received after the bid date and time will not be considered. Faxed bids will not be accepted.

Submit Bids for Guilford County Law Enforcement Center in a sealed envelope containing one (1) original Document 00300-FORM OF PROPOSAL, with all required attachments.

Submit bids in the manner designated on the form and required by the Project Manual to the address listed below:

Guilford County Purchasing Department

Basement Room B-32

Old County Courthouse, 301 W. Market Street Greensboro, North Carolina 27401

Guilford County Law Enforcement Center
401 W. Sycamore Street, Greensboro, NC 27401
Guilford County Law Enforcement Center Renovation

DOCUMENT 00100 -INVITATION TO BID

The bid envelope(s) shall clearly indicate that the enclosed bid is for:

PROPOSAL FOR EVENT # 625
Guilford County Law Enforcement Center
401 W. Sycamore Street, Greensboro, NC 27401
Guilford County Law Enforcement Center Renovation

Submissions will not be retained or returned. No bid may be withdrawn for a period of 90 days after the bid opening date.

Bids must be accompanied by the following documents in duplicate:

1. Minority Business Participation Requirements and Affidavits
2. Document 00335- E-Verify Affidavit
3. Document 00480- Non-Collusion Affidavit.
4. Document 00486- Consent of Surety
5. Document 00490 - Contractor's Qualification Statement (AIA A305)
6. Bid bond, cashier's check or certified check, payable to Guilford County in the amount of not less than 5% of the bid.
7. Any other bid forms required by the Document 00200 INSTRUCTIONS TO BIDDERS.

During the Bidding Period, questions will be taken until 3:00 P.M., 7 (seven) days prior to bid due date.

Any and all DOCUMENT CLARIFICATION REQUEST concerning the bid documents are to be emailed to the office of the Architect, at Walter Robbs Callahan & Peirce Architects, PA to the attention of: Matt Messick (mattm@walterrobbs.com) or Clark Pierce (clarkp@walterrobbs.com).

Telephone inquiries concerning the bid documents will not be responded to by the Architect or Guilford County. Responses will be distributed to all bidders by Addendum as required.

END OF DOCUMENT 00100

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