**REQUEST FOR QUOTATION – RFQ-03-2022 Jail Door Replacements and Repairs**

 **1. GENERAL CONDITIONS**

1. Lenoir County is requesting quotes for repair and/or replacement of the Dayroom doors various blocks of the old jail located in the courthouse located at 130 S. Queen Street, Kinston, NC 28501. The objective of this project is to repair and/or replace entry door in A, B, C, D, E and J-blocks of the old jail. Quotations shall be based on the specifications herein provided; however, deviations from spec shall be permitted if determined to be in the best interest of the County. All such deviations from specifications shall be called out in writing and explained in detail either next to the specifications or in an attachment to the submitted quotation.
2. Contractors must make an appointment to fully examine the facility and review the specifications below before submitting your proposal. Failure to visit the site with a representative of Lenoir County and acquaint themselves with existing conditions shall disqualify the contractor’s proposal/quotation. All work will be subject to inspections by a representative of the County and the contractor’s presence will be requested during inspections.
3. Lenoir County reserves the right to issue a purchase order for the proposal which it considers to be in the best interest of the County. All methods and materials shall be used in strict accordance with manufacturer’s instructions and recommendations.
4. All debris resulting from the work herein required shall be removed from the facility and disposed of properly
5. Contractor shall provide a three-year unconditional written warranty for all work and materials used with this project agreement.
6. Contractor must take all necessary precautions to protect the facility from damages during repairs. All damages caused by the contractor or his employees shall be repaired at no cost to Lenoir County.
7. Quotes will be based on the estimated quantity of work herein listed. No additional charges (including truck charges or fuel surcharges) will be accepted. No hidden extras.
8. All quotes must contain three (3) references (see attached form). Please include the name of the entity, contact person, and phone number.
9. Please submit your proposal and reference information by November 5, 2021 @ 10:00 a.m. to ahoward@co.lenoir.nc.us. or in person to the Lenoir County Managers Office located in the Courthouse at 130 S. Queen Street, Kinston, NC 28501, Attention Anthony Howard. Call Anthony Howard at (252) 560-0360 with any questions and to make an appointment to view the work area prior to submitting a proposal.

 **2. SPECIFICATIONS**

Provide the following **repairs** for A, C, D and E-block entrance doors in the old jail:

1. **A-block entrance door**: Remove existing worn Folger Adam 80 series lock and

 furnish and install one new Folger Adam 80 series lock with four new keys.

 Repair damaged door closer arm mounting holes and install mounting screws

1. **C-Block entrance door**: Remove existing worn #5 hinges. Furnish and install two new

 #5 hinges. Spread lower section of frame and weld/anchor steel straps to hold position

 to allow for door clearance in frame

1. **D-Block entrance door**: Remove existing worn Folger Adam 80 series lock and

 furnish and install one new Folger Adam 80 series lock with four new keys;

1. **E-Block entrance door**: Cut bottom hinge off frame, realign and weld on frame to stop

 door from rubbing frame and provide door clearance; and

1. Prime paint on areas of work only.

**Replace** the five existing **J Bock holding cell doors**, frames, and hardware that have been damaged due to rust and water from flooding. This includes holding cell #1, 2, 3, 4, and 5 in J Block. The new frames and doors will be of same size and style as existing. These new doors will not a speak-thru like the existing doors.

1. Remove existing doors, frames, and hardware for holding cells 1-5. Dispose of offsite
2. Furnish and install (5) 12 ga. Galvannealed Detention Hollow Metal Frames

 approximately 28” x 88” for cells 1-5;

1. Furnish and install (5) 12 ga. Galvannealed Detention Hollow Metal Doors

 approximately 23 3⁄4” x 83” for cells 1-5;

1. Furnish and install (3) 41⁄2” x 41⁄2” new detention grade full mortise stainless steel

 hinges for cells 1-5;

1. Furnish and install (1) Southern Steel 1080 series detention dead bolt lock in door for

 cells 1-5;

1. Furnish and install (1) 12” x 8” piece of detention grade glazing in cell doors 1-5;
2. Furnish and install (1) detention loop door pull on the outside and (1) detention door

 flush pull on the inside of the cell doors 1-5;

1. Furnish and install (1) 15 1⁄2” wide x 5” tall food pass in each cell door. Food pass will

 be secured with a Southern Steel 1017A snap-latch lock; and

1. Furnish and install one steel hinged shutter/cover with snap-latch for the glass in doors 1-5.

Specifications consist of furnishing all labor, materials, and equipment needed for repair and/or replacement of doors as specified.

**3. SAFETY**

Contractor is responsible for ensuring job-site safety and OSHA compliance of all employees, subs, etc.

 **4. INSURANCE REQUIRED**

The awarded bidder furnishing labor in/on County/public premises agrees to hold Lenoir County and cooperative members harmless from liability loss and will maintain minimum coverage outlined below. An Acord form outlining coverage will be returned with the bid documents.

1. General Liability $1,000,000.00
2. Automobile Liability $300,000.00
3. Excess Liability $1,000,000.00
4. Workers' Compensation and Employers Liability per State statute.

Additionally, Lenoir County will be named as additionally insured. Thirty days written notice of cancellation/reduction material change will be provided. All documents will be emailed to the Facility Maintenance Managers Office at ahoward@co.lenoir.nc.us. Or submitted in person to the Lenoir County Managers office, Attention Anthony Howard.

LENOIR COUNTY BIDDER’S GENERAL QUESTIONNAIRE

Please give the following information regarding your proposal for this bid:

1. Number of years experience in this work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2. List References that you have contracted with for this type of work during the past three (3) years.

 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3. Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PRINTED NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME AND ADDRESS OF FIRM: (Print or Type) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIP CODE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_PHONE NO. \_\_\_\_\_\_\_\_\_\_\_

FAX NO.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-MAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_