Motor Fleet Management
Telematic Access Acknowledgement

NC DOA
Department of Administration

09/0525

Every MFM-owned vehicle is either equipped with a telematics device or has the OEM's telematics capability activated and connected to the state's data collection system. The data and reports generated through the telematics system are intended to be used by agencies to improve safety, accountability, fleet optimization and environmental sustainability.

Instructions: Sign and submit this acknowledgement form to Motor Fleet Management

As the Agency Fleet Coordinator for my agency, I acknowledge the following:

1. I have read and understand the information in the North Carolina Motor Fleet Management Manual.

   Link to Manual: https://www.doa.nc.gov/mfm-rules-regulations-manual-pdf/open

2. As the Agency Fleet Coordinator, I will manage my agency's access to and review of telematics data, including authorizing appropriate personnel to monitor driving by agency employees and ensuring that data is being monitored according to agency policy.

3. I received and viewed the telematic access training video which accompanied this document.

4. I understand that telematic access and use is for official state business only.

5. I will notify Motor Fleet Management immediately if there is a change in my role as the Agency Fleet Coordinator.

Agency *Date*

Print Name _____ *Sign*

Email Address

Submit this form to vehicle.assignment@doa.nc.gov.

Upon MFM's receipt of the signed acknowledgement, you will be granted access to your agency's GeoTab data with the ability to add and delete users for your agency.

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