



**Fiscal Management Division**  
Prentice Hunt | Interim Chief Financial Officer

Joshua Stein | Governor  
Gabriel J. Esparza | Secretary

**CERTIFICATION OF AWARD**

TO: Kyle Phillips  
Encore Recycling LLC  
1069 NE Railroad Street  
Wallace, NC 28466

FROM: Sandra Bryant, Procurement Specialist  
Department of Administration  
Office of Fiscal Management

DATE: June 19, 2025

RE: BID NUMBER: 13-DOA1536489133

In accordance with the requirements of IFB 13-DOA1536489133 we certify that the Statewide Scrap Metal Collection as required is hereby awarded to Encore Recycling LLC. The contract award will be for one (1) year effective July 1, 2025 – June 30, 2026, with the option to renew for two (2) additional one-year terms. Region of Award and price listed below:

Region # 3: \$(-) 95.75  
Region # 6: \$(-) 227.00

This contract may not be renewed, extended or amended without written approval from the Office of Fiscal Management. A fully executed copy of this contract will be attached to the purchase order for these services. Please keep the signed Acceptance of Proposal on file for future reference.

A purchase order is forthcoming. Vendors must be a registered with e-Procurement to receive purchase orders. Below is the link to the Electronic Vendor Portal (eVP). Any issues with registering please contact: 888-211-7440 Option 2 or [vendor@nc.gov](mailto:vendor@nc.gov).  
<https://vendor.ncgov.com/vendor/login>

Vendor's invoice must match the issued purchase order to facilitate payment. Vendors are to ensure the issued purchase order number appears on all invoicing documents. For process of payment, Vendor must submit the following forms per instructions:

W-9 Substitute Form - [State Suppliers | NC OSC](#)

Vendor Electronic Payment Form - [Electronic Payment Form | NC OSC](#)

Vendor's tax ID information and remit to address on the submitted W-9 must match its e-Procurement registration to ensure prompt payment.

The Contact Manager for this contract is:  
Chris Carrington : [christopher.carrington@doa.nc.gov](mailto:christopher.carrington@doa.nc.gov)  
984-212-0401

If you have questions or need additional assistance, please feel free to contact me at (984) 236-0075.

**Mailing Address:**  
1306 Mail Service Center  
Raleigh, N.C. 27699-1306

**Telephone (984) 236-0070**  
Fax (984) 236-0100  
State Courier #51-01-00

**Location:**  
325 N Salisbury Street  
Raleigh, North Carolina

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