

**Professional Design Services for  
New River Light and Power Laydown Yard Renovation**  
Appalachian State University Project # 20210380  
November 06, 2020

## **Project Summary**

### **Project Description**

New River Light and Power is a public utility owned and operated by Appalachian State University. This project will refurbish the New River Light and Power Laydown yard. This includes milling failing asphalt, resurfacing the entire yard with new pavement, re-grading specific areas to fix drainage issues, and reworking the power transformer loading dock and storage to better meet current needs. The project will be administered as a General Administration formal project. Additional project requirements will be given to the teams that are short listed and/or selected.

### **Construction Budget**

The total project budget including design fees and contingencies is \$490,000.

### **Schedule**

Project schedule, including time for agency reviews, is as follows:

Shortlist Firms	December 7, 2020
Interviews Conducted	Week of Dec.14, 2020
Design Start	January 2021
Design Completion	April 2021

### **Critical Factors**

In order to offer commissioning services in response to this solicitation, the proposer must be licensed in the State of North Carolina. Interested firms can participate in the process by submitting a current SF330 form, addressing the following in a written proposal.

1. Experience and expertise with similar projects, including but not limited to LEED certified projects. Provide brief narrative indicating relevance to proposed project.
2. Past performance on similar projects. Provide brief narrative indicating relevance to proposed project.
3. Experience with campus design projects.
4. Experience with public private partnerships.
5. Experience with Design-Build projects.
6. Adequate staff and proposed team who have similar project experience.
7. Current workload and State projects awarded.
8. Proposed Commissioning approach or methodology
9. Owner's representative capabilities
10. Record of successfully completed projects without major legal or technical problems
11. Other factors which may be appropriate for the project

Please note that three (3) copies of the letter of interest are requested, limiting the length to 20 pages (or 10 front and back) per copy, exclusive of the SF330). Please include an electronic copy as well (flash drive is preferable). **Proposals are due by 4:00 PM on December 1, 2020.** Firms are responsible for insuring proposals are received by the due date. Late submittals will not be considered. Email and/or Fax submittals will not be accepted. Firms will be notified the week of December 7<sup>th</sup>, 2020. Interviews will be conducted the week of December 14<sup>th</sup>, 2020.

### **Communication**

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than the project manager. All questions and project submittals are to be directed to:

Neal Castle Winebarger, PE (Project Engineer)  
Office of Planning, Design & Construction  
2458 Hwy 105 S.  
ASU Box 32050  
Boone, NC 28608-2050  
828-262-6623  
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