

# NOTARIZED AUTHORIZATION

Should you send someone to pay and/or pick up your purchases on your behalf, we require that person to bring this "Notarized Authorization" that was completed by you (the awardee) with your signature notarized. They must present a valid photo ID (State ID or Driver's License) that matches the information you have entered below.

**Purchaser and person picking up must be 18 years of age or older.**

**\*\*This form is not valid for credit/debit card payments at time of pick up,  
the bidder must pay Online or in person at the State Surplus Property Office\*\***

Name of Purchaser: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Purchaser MUST be 18 years of age or older)

Address: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

**\*\*A new authorization is required for each individual person you are authorizing to pick up on your behalf\*\***  
Should a Blanket Authorization no longer be valid, it is the purchaser's responsibility to notify the State Surplus Property Agency to have names removed from your list on file. One time authorizations expire 7 days from date above.

I hereby grant the person/business listed herein authorization to pick up the property I have been awarded by the NC Division of Surplus.

PLEASE PRINT CLEARLY

☐ **One Time Authorization (expires 7 days from above date)**    **OR**    ☐ **Blanket Authorization**

Name of Authorized Person: \_\_\_\_\_ Last 4 of DL/ID Number: \_\_\_\_\_  
(Authorized Person MUST be 18 years of age or older)  
**OR**

Authorized Transport Company or Business: \_\_\_\_\_

\_\_\_\_\_  
Purchaser's Signature

I, \_\_\_\_\_, a Notary Public of \_\_\_\_\_ County, \_\_\_\_\_ State, certify that  
\_\_\_\_\_ personally appeared before me this day, and being duly sworn, stated that in  
(Purchaser's name)  
my presence signed this document. Witnessed my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

My Commission expires: \_\_\_\_\_  
Month Day Year

(Seal)

**We cannot accept forms notarized by a notary outside of the United States unless it is authenticated  
for use in the United States by the US Embassy or Consulate**

**All Fields Must Be Complete For This Form To Be Valid**

**Purchaser's signature must be notarized**