

North Carolina Internship Council Meeting Minutes

Friday, February 3, 2023 -- 10:00 a.m.

Microsoft Teams

Members Present: Acting Chair Dr. Monty Hickman, Nadirah Phippen, Amber Lennon, Cha'ssem Anderson, Rosalynn Melissa Parks, Dr. Britt Davis, Jamie Stamey, Avery Staley, Darren Miller, Shrikar Nunna, Pamela Cashwell, Designee Evin Grant, Sumit Gupta

Members Absent: Dr. Laura Colson, Paul Worley, Bailey Recktenwald, Edwin Belton Moore, Elizabeth Kusko

Department of Administration (DOA), Council for Women & Youth Involvement (CFWYI) Staff: Candace Settle, Anaja McClinton, Danielle Carman, David Elliott

Meeting was called to order by Acting Chair Dr. Monty Hickman at 10:01 a.m.

Welcome and Ethics Reminder was given by Dr. Monty Hickman along with the reading of the ethics statement. There was no known conflict of interest or potential conflict by any members.

Virtual Roll Call: We would like each member to provide a short introduction so you all can get to know each other better! Please share your name, title, school/organization and how your school/organization's work align with the purpose statement and charge of the NC Internship Council.

CFW&YI Update: Danielle Carman (CFWYI Executive Director) brought greetings on behalf of the Department of Administration and the N.C. Council for Women and Youth Involvement. She spoke about the various programs the office administers. Danielle mentioned we distributed 104 DV contracts and 99 SA contracts to agencies. In addition to the SA and DV appropriations, CFWYI receives and disburses revenues from the court system for Marriage License Fees (\$30 each) and Divorce Filing Fees (\$75 each).

Additionally, our Family Violence Prevention Services Act (FVPSA) program now has 4 strands of funding to awarded grantees that they will be distributing. Core FVPSA grants for federal FY21-23 have been awarded to 59 DV and prevention services agencies. To date, 26 applications for FVPSA Supplemental American Rescue Plan Act (ARPA) funds have been received, with contracts executed for 24 of them. We have a total of \$3.69 million in these funds to allocate through federal FY24-25.

CFWYI went live in August with a new online grants management system. The system is still under development and we have had some challenges, which is normal for the launch of any new system, but we are working to resolve the issues and to establish procedures that ensure they do not reoccur. Ultimately, the system will greatly improve grants management for CFWYI and for the grantees/subgrantees who are providing important victim services.

CFWYI currently has a number of other vacancies that are hoping to be filled soon.

Internship Program Report: The Internship application went live on November 1, 2022. The application closed on January 9, 2023. This year we received 1,652 applications for 102 positions. (This number is less than last year. Last year we received 2,155 applications). After the basic review of the projects 757 were not approved and 1248 were approved to go to you all for review. We asked the students how they heard about the program and the answers varied. However, the top responses were advisor, web search/ job board (indeed, LinkedIn, NC Government website, governmentjobs.com) and word of mouth.

State of NC Internship Program Summer 2022 Recap: Powerpoint Presentation

Old Business

Meeting Dates – The next council meetings scheduled for Friday, September 22, 2023, where project proposals will be approved for Summer 2024. The next meeting will be in person in February. More information will be forthcoming.

End of Terms – This is the last meeting for many of the council members as terms end of June 30, 2023. Thank you everyone for your service. Note: Terms do not end until the seat has been filled.

New Business

Internship Application Review Process: Each of council member should have received your bulk of applications. We tired our best to distribute the applications individual to each of you. Deadline to have applications reviewed is Friday, February 10. If there are any issues with accessing the NEOGOV system, please reach out.

Role and Responsibilities: Discussion with the council was had surrounding as member of the council what else do you feel will be beneficial to your role? According to the statue the responsibility of the council is to review project proposals and applications. However, we feel that there are additional things that each of the council members can bring to the table to help enhance the state internship program. The following questions were asked to the council members: How do you promote the internship program to your university? What are best practices to promoting things on your campus? The council discussed possibly having a smaller group meet and schedule meetings with college presidents to discuss the program.

The meeting adjourned at 11:15 a.m.

Minutes Submitted by: Candace Settle, Internship Coordinator
