

# Statewide Term Contract 8010A – Procurement Assistance Support Services (PASS)

Bid Number	DPC-1428523190-SA (NASPO ValuePoint)
Contract Title	Procurement Assistance Support Services (PASS)
Effective Dates	January 19, 2026, through January 18, 2029 (with three (3) optional one-year renewals)
Awarded Vendor(s) and Contact(s)	<p>ASI Government LLC  <a href="#">Mark Attwa</a>   (703) 253-6355          Participating Addendum Number DPC-1428523190-SA-1-PASS</p> <p>Avasant  <a href="#">Michael Wheeler</a>   (310) 643-3030          Participating Addendum Number DPC-1428523190-SA-3-PASS</p> <p>Avid Systems  <a href="#">Paul Liderman</a>   (202) 628-6765          Participating Addendum Number DPC-1428523190-SA-4-PASS</p> <p>Business Management Research Assoc.  <a href="#">Kristin Coyner</a>   (703) 691-0868          Participating Addendum Number DPC-1428523190-SA-6-PASS</p> <p>CACI Inc  <a href="#">Charles Crutcher</a>   (703) 841-7800          Participating Addendum Number DPC-1428523190-SA-7-PASS</p> <p>Calyptus Consulting Group  <a href="#">Dr. George Harris</a>   (757) 869-6770          Participating Addendum Number DPC-1428523190-SA-8-PASS</p> <p>Capital Group  <a href="#">Curtis Porter</a>   (202) 813-2378          Participating Addendum Number DPC-1428523190-SA-9-PASS</p> <p>Center for Applied Innovation LLC  <a href="#">Bob Morris</a>   (757) 869-6770          Participating Addendum Number DPC-1428523190-SA-10-PASS</p> <p>Civic Initiatives  <a href="#">Derrek Davis</a>   (512) 523-4834</p>

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Participating Addendum Number DPC-1428523190-SA-11-PASS

CSG Government Solutions

[Kirk Swanson](#) | (312) 444-2760

Participating Addendum Number DPC-1428523190-SA-13-PASS

Design to Delivery

[Molly Gimme](#) | (301) 657-4440

Participating Addendum Number DPC-1428523190-SA-15-PASS

EL Hamm & Associates

[Niko R. Hamm](#) | (757) 818-5631

Participating Addendum Number DPC-1428523190-SA-16-PASS

Elyon Enterprise Strategies

[Karen B. Morphy](#) | (916) 952-7789

Participating Addendum Number DPC-1428523190-SA-17-PASS

Flairsoft

[Nick Kulshrestha](#) | (614) 888-0700 Ext 201

Participating Addendum Number DPC-1428523190-SA-19-PASS

Gartner

[Will McGuire](#) | 571-683-4482

Participating Addendum Number DPC-1428523190-SA-21-PASS

Genesis Consulting Partners

[J.D. Weiman](#) | (804) 523-8007

Participating Addendum Number DPC-1428523190-SA-22-PASS

Guidehouse Inc

[Matt Davis](#) | (949) 456-2284

Participating Addendum Number DPC-1428523190-SA-23-PASS

Healthtech Solutions

[Frank Lassiter](#) | (502) 352-2460

Participating Addendum Number DPC-1428523190-SA-25-PASS

Ikaso Consulting

[Reiko Osaki](#) | (415) 734-6858

Participating Addendum Number DPC-1428523190-SA-26-PASS

Info-Tech Research Group

[Ryan Huggett](#) | (888) 670-8889

Participating Addendum Number DPC-1428523190-SA-28-PASS

KPMG

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[Young H Kim](#) | (919) 922-7820  
Participating Addendum Number DPC-1428523190-SA-29-PASS

Mathtech  
[Steven Young](#) | (609) 689-8520  
Participating Addendum Number DPC-1428523190-SA-30-PASS

Monterey Consultants Inc.  
[Michael E. Knipper](#) | (937) 436-4536  
Participating Addendum Number DPC-1428523190-SA-32-PASS

NTT DATA State Health Consulting  
[Mitzi Shepherd](#) | (503) 551-5040  
Participating Addendum Number DPC-1428523190-SA-33-PASS

Plante & Moran  
[Mike Riffel](#) | (248) 352-2500  
Participating Addendum Number DPC-1428523190-SA-34-PASS

Public Consulting Group  
[Mitchell Dobbins](#) | (916) 565-8090  
Participating Addendum Number DPC-1428523190-SA-35-PASS

Simplar Sourcing Solutions  
[Jeff T. Sawyer](#) | (928) 713-0501  
Participating Addendum Number DPC-1428523190-SA-37-PASS

Stafford Consulting Company  
[Austin M. Haylock](#) | (719) 888-6308  
Participating Addendum Number DPC-1428523190-SA-38-PASS

The Boston Consulting Group  
[Ryan Ordway](#) | (301) 646-7031  
Participating Addendum Number DPC-1428523190-SA-39-PASS

The North Highland Company  
[Rick Zelznak](#) | (404) 233-1015  
Participating Addendum Number DPC-1428523190-SA-40-PASS

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Contract Covers	<p>This contract is intended to cover the state’s normal requirements for Procurement of Acquisition Support Services (PASS) in the following subcategories:</p> <ul style="list-style-type: none"> <li>• Subcategory 1 - Procurement Strategy/Strategy Plan</li> <li>• Subcategory 2- Independent Government Cost Estimate</li> <li>• Subcategory 3- Specifications/Scope of Work Review</li> <li>• Subcategory 4- Market Research</li> <li>• Subcategory 5- Cost &amp; Pricing Analysis</li> <li>• Subcategory 6- Solicitation Review or Preparation</li> <li>• Subcategory 7- Source Selection</li> <li>• Subcategory 8- Cost Realism Analysis</li> <li>• Subcategory 9- Contract Development/Contract Formation</li> <li>• Subcategory 10- Contract Management</li> <li>• Subcategory 11- Vendor Performance Evaluation Program</li> </ul>
Agency Responsibilities	<p>The intent of this procurement is to contract Procurement Subject Matter Experts to address gaps in knowledge and expertise across multiple areas of the procurement lifecycle.</p> <p><u>This contract is not intended for staff augmentation services.</u></p> <p>Agencies using this contract must complete the <a href="#">PASS Request for Quote (RFQ)</a> and submit it to at least three (3) awarded vendors. The process is outlined below:</p> <p><b>1. Identify Needs and Prepare Statement of Work</b></p> <p>The agency:</p> <ol style="list-style-type: none"> <li>1. Identifies its Procurement Assistance Support Services (PASS) needs.</li> <li>2. Completes the RFQ, including the Statement of Work section that clearly describes the required services.</li> </ol> <p><b>2. Develop and Issue PASS Request for Quote</b></p> <p>The agency:</p> <ol style="list-style-type: none"> <li>1. Works with its procurement office to finalize the RFQ.</li> <li>2. Sends the RFQ to a minimum of three (3) awarded vendors listed in the statewide term contract.</li> <li>3. Submits requests via one of the following methods, as applicable to the agency’s process: <ol style="list-style-type: none"> <li>a. Email</li> <li>b. Ariba Sourcing Collaboration</li> <li>c. Ariba Sourcing Waiver of Competition process</li> </ol> </li> <li>4. Allows vendors a minimum of ten (10) days to respond.</li> </ol>

	<p><b>3. Vendor Responses</b></p> <p>Vendors:</p> <ol style="list-style-type: none"> <li>1. Decide whether to respond (participation is optional).</li> <li>2. Submit their response in the format required by the agency, as described in the RFQ and Statement of Work section.</li> </ol> <p><b>4. Evaluate and Document Selection</b></p> <p>The agency:</p> <ol style="list-style-type: none"> <li>1. Reviews and evaluates vendor responses.</li> <li>2. Prepares an award recommendation and makes the selection.</li> <li>3. Documents its internal selection process, including: <ol style="list-style-type: none"> <li>a. A written description of how the vendor was chosen.</li> <li>b. The number of alternative vendors considered.</li> <li>c. Specific business reasons or criteria for the selection.</li> </ol> </li> </ol> <p><b>5. Issue Award and Execute Contract</b></p> <p>The agency:</p> <ol style="list-style-type: none"> <li>1. Issues the Notice of Award.</li> <li>2. Executes the contract with the selected vendor.</li> </ol> <p><b>6. Manage Records and Public Requests</b></p> <p>The agency:</p> <ol style="list-style-type: none"> <li>1. Manages all public record requests related to the purchasing process.</li> <li>2. Ensures compliance with this contract and its retention policy.</li> </ol>
Contract Type	This is a convenience contract for state agencies, departments, institutions, universities, community colleges, and non-mandatory entities including public school systems and local governments.
Contract Items and Pricing	<p>Vendors shall provide pricing for on-site or off-site services in each period for the following labor categories:</p> <ul style="list-style-type: none"> <li>• Program Director</li> <li>• Program Manager</li> <li>• Subject Matter Expert I-III</li> <li>• Acquisition Support Specialist I-III</li> <li>• Analyst I-III</li> <li>• Project Manager I-II</li> <li>• Instructor/Trainer I-II</li> <li>• Administrative</li> </ul> <p>The state will contact the vendor to provide a quote for services requested.</p>
eProcurement	Catalogs and ordering instructions are loaded into <a href="#">eProcurement</a> .
eProcurement Help Desk	(888) 211-7440

Contract Manager	<a href="#">Ian Fox</a>   (984) 236-0211
Contract Attachments	<p>Accenture  <a href="#">ASI Government</a>  <a href="#">Avasant</a>  <a href="#">Avid Systems</a>  Berry Dunn McNeil  <a href="#">Business Management Research Assoc.</a>  <a href="#">CACI Inc</a>  <a href="#">Calypus Consulting Group</a>  <a href="#">Capital Group</a>  <a href="#">Center for Applied Innovation</a>  <a href="#">Civic Initiatives</a>  Crowe  <a href="#">CSG Government Solutions</a>  Deloitte Consulting  <a href="#">Design to Delivery</a>  <a href="#">EL Hamm &amp; Associates</a>  <a href="#">Elyon Enterprise Strategies</a>  Ernst &amp; Young  <a href="#">Flairsoft</a>  Forrester Research  <a href="#">Gartner</a>  <a href="#">Genesis Consulting Partners</a>  <a href="#">Guidehouse Inc</a>  Health Management Associates  <a href="#">Healthtech Solutions</a>  <a href="#">Ikaso Consulting</a>  Infojini  <a href="#">Info-Tech Research Group</a>  KPMG  <a href="#">Mathtech</a>  Mission Critical Partners  <a href="#">Monterey Consultants</a>  <a href="#">NTT DATA State Health Consulting</a>  <a href="#">Plante &amp; Moran</a>  <a href="#">Public Consulting Group</a>  Sellers Dorsey Associates  <a href="#">Simplar Sourcing Solutions</a>  <a href="#">Stafford Consulting Company</a>  <a href="#">The Boston Consulting Group</a>  <a href="#">The North Highland Company</a></p>
Contract Addenda	